

Council Chairman, Paul Sites, called the meeting to order at 8:00 A.M. with Joann Rauh absent. Leon Ridenour shared a prayer, and minutes of the 10/25 meeting were approved with a correction, moved by Paul Bergman, second by Ted Little, and passed. Six SEMA grants are awarded per month rather than six per year. Paul Sites recognized some long time employees who will be leaving county employment at the end of the year, and thanked them for their dedication. Each received a standing ovation. Maxine Howard will retire from the Extension office after 35 years, and Nancy Laudenschlager will retire after 34 years as deputy bookkeeper in the Auditor's office. Their knowledge and assistance will be missed by many. Co. Auditor, Carol Stefanatos, will leave after 22 years in the Recorder's and Auditor's offices. Others leaving include: Joann Rauh, who is completing her fourth term on the Co. Council; Judge Daniel Vanderpool, who is leaving the bench after 18 years, and will join a law firm in Warsaw, concentrating on mediation; his Administrative Assistant, Nancy Corn, will leave after 14 years with the judge. Paul Sites wished everyone well in their future endeavors. Co. Clerk, Lori Draper, reports she received \$121,849.00 towards the purchase of voting machines for handicapped voters, but it wasn't the total needed. Reimbursement wasn't consistent around the state, as some counties got 100 % of their costs. Lori and Microvote representatives are trying to get the balance due. Payment didn't cover the cost of printers that are part of the voting machines. Co. Assessor, Kelly Schenkel, has been notified of two new requirements, without funding. Her office will be doing a "mini reassessment" each year, called trending. It will compare assessments county wide, to make sure they are consistent. Accurate Assessments has given her a quote of \$2.00 per parcel, or \$39,500.00 for 2005. They feel because of trending, costs for a full reassessment will not be as high. The state has decreed that all Sales Disclosure forms must be electronically transferred to them beginning in 2005. Kelly has received a quote of \$18,000.00 for needed equipment to comply, from Dotech, who has partnered with her software provider, Proval. Kelly doesn't have money budgeted to cover these new expenses. Council consensus is to hold off on both changes for now. They want to learn if incoming governor, Mitch Daniels, will make any policy changes. After addressing Wage Amendments, Additional Appropriations and Transfer Requests, Ted moved to adjourn, second by Bob Fuller, and passed.

WAGE AMENDMENTS: New Community Corrections officers wages are based on Probation employee criteria. Director, Jeff Hobson, has a master's degree, and past experience as a Probation officer. Sheriff, Leroy Striker, and board member Bob Fuller, worked with state guidelines to set the wages. Hobson will assume some Probation duties, as well as supervising those using electronic monitoring equipment (26 at present) and those on work release (presently 9). The program can house 20 participants comfortably. The grant program runs from 7/1 thru 6/30, so it won't ever coincide with other county budgets that run January thru December. Sheriff Striker says there is more budgeted for the rest of 2004, than will be needed. The 2004 grant includes funds for initial construction costs, while next year's grant will be only for salaries and program maintenance. Enough has been received to cover costs thru June of 2005. Ted moved approval for wages for the balance of 2004 at \$3305.48 for the director, \$1889.22 for the Administrative Assistant and part time hourly at \$14.00, second by Gary Nose, and passed. Ted moved approval for wages thru June, 2005 at \$21,485.62 for the director, \$12,280.08 for the assistant and part time hourly at \$14.00, second by Gary, and passed. Ted moved approval to amend the Auditor's office part time hourly wage to \$13.77 for transition training only, and within the budgeted amount of \$4,000.00, second by Gary, and passed.

ADDITIONAL APPROPRIATION ORDINANCE 2004 - XI

	AMOUNT REQUESTED	AMOUNT APPROVED	AYE	NAY
COUNTY GENERAL				
Auditor				
113 Personal Services (retirement settlement)	\$ 8,256.00	\$ 8,256.00	6	0
Settlement for deputy bookkeeper retiring at year's end, for unused vacation and sick time. Council thinks policy should be changed so settlement is based on the wage made when time was accrued, rather than paying the entire amount based on current wage. Paul Bergman moved approval, second by Leon, and passed.				
Extension Office				
113 Personal Services (retirement settlement)	7,242.51	7,242.51	6	0
Settlement for Extension office manager retiring at year's end. Paul Bergman moved approval as requested, second by Ted, and passed.				
County Commissioners				
174 Personal Services (Sheriff pension)	20,147.00	20,147.00	4	2
September and October service of civil papers plus \$10,487.00 needed to cover 2004 expenses in excess of balance on hand. Bob moved approval as requested, second by Leon, and passed, with Gary and Paul Bergman voting nay.				
175 Personal Services (unemployment)	6,000.00	6,000.00	6	0
Claims have exceeded amount budgeted for 2004. Paul Bergman moved approval as requested, second by Ted, and passed.				
324 Other Services/Charges (telephone)	3,600.00	3,600.00	6	0
The line account for phone bills, and lease agreements is depleted for 2004. Ted moved approval as requested, second by Leon, and passed.				
399 Other Services/Charges (Wards of Court)	75,000.00	75,000.00	5	1
Offender placement charges exceed the amount budgeted for 2004. Ted would like a representative from each department that is responsible for these costs, to attend a Council meeting and explain how they determine placement. Bob moved approval as requested, second by Leon, and passed, with Paul Bergman voting nay.				
Sheriff				
221 Supplies (gas & oil)	5,000.00	5,000.00	6	0
365 Other Services/Charges (service contracts)	2,000.00	2,000.00	6	0
Paul Bergman moved approval for both requests, second by Ted, and passed.				
Jail				
186 Personal Services (prisoner meals)	15,000.00	15,000.00	6	0
226 Supplies (operating supplies)	1,200.00	1,200.00	6	0
354 Other Services/Charges (sewage)	1,000.00	1,000.00	6	0
Leon moved approval for all three jail requests, second by Bob, and passed.				
Circuit Court				
113 Personal Services (termination settlement)	5,000.00	5,000.00	6	0
216 Supplies (law books)	2,000.00	2,000.00	6	0
319 Other Services/Charges (Pauper appeal/conflict)	16,000.00	16,000.00	6	0
Judge Vanderpool was in court and not able to attend the Council meeting. Bob moved approval of all three requests, second by Ted, and passed.				
COUNTY HIGHWAY				
General & Undistributed				
4221 Supplies (gas & lubricants)	12,000.00	12,000.00	6	0
Ted moved approval as requested, second by Paul Bergman, and passed.				
COUNTY HEALTH				
319 Other Services/Charges (meningitis serum)	492.00	492.00	6	0
HEALTH MAINTENANCE				
313 Other Services/Charges (flu & pneumonia serum)	5,136.44	5,136.44	6	0
The cost of both serums is covered by the user, but must be appropriated for payment of claims. Paul Bergman moved approval of both Co. Health and Health Maintenance requests, second by Bob, and passed.				
CLERK'S RECORD PERPETUATION				
412 Capital Outlay (file cabinets)	3,600.00	680.00	6	0
The Clerk has found some used legal size cabinets, and won't need to buy as many as she originally thought. She can get by with \$680.00. Lori gave four used letter size file cabinets to the Probation office. Ted moved approval of \$680.00, second by Gary, and passed.				
E-911				
412 Capital Outlay (system update)	30,973.00	30,973.00	6	0
The unobligated balance in this fund is \$375,089.00. This updates the entire 911 system. Bob moved approval as requested, second by Ted, and passed.				
414 Capital Outlay (city fire radios)	3,300.00	2,020.00	6	0
Paul Bergman says the amount needed is \$2,020.00, and the request for funds from SEMA won't be heard until 12/16/04. Paul Bergman moved approval of \$2,020.00, subject to				

approval from the SEMA foundation grant, second by Ted, and passed.

COMMUNITY CORRECTIONS

100 Personal Services	(100 accounts total)	76,645.62	76,645.62	6	0
200 Supplies	(200 accounts total)	9,293.75	9,293.75	6	0
300 Other Services/Charges	(300 accounts total)	47,766.12	47,766.12	6	0
400 Capital Outlay	(400 accounts total)	171,326.00	171,326.00	6	0

This is a new budget, and covers a 12 month period. Ted moved approval of all four accounts, second by Bob, and passed.

CREDIT

371 Other Services/Charges	(Judicial bond payment)	173,014.00	173,014.00	6	0
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The semi-annual payment must be received before 1/1/05. A second payment is due on 7/1/05. Ted moved approval as requested, second by Gary, and passed.

CUMULATIVE CAPITAL DEVELOPMENT

221 Supplies	(courthouse internet)	2,300.00	2,300.00	6	0
361 Other Services/Charges	(moving costs)	20,000.00	20,000.00	6	0

For extra costs to get courthouse offices on internet, and relocation and renovation costs for EMA, Plan Commission and Surveyor. Bob moved approval on both requests, second by Leon, and passed.

TRANSFER RESOLUTION # 4

COUNTY GENERAL

Increase:

119 Personal Services	(extra help)	\$ 200.00	\$ 200.00	6	0
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Decrease:

211 Supplies		200.00	200.00	6	0
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Leon moved approval as requested, second by Paul Bergman, and passed.

Increase:

442 Capital Outlay	(2 PC's)	3,751.00	3,751.00	6	0
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Decrease:

220 Supplies		652.00	652.00	6	0
310 Other Services/Charges		500.00	500.00	6	0
331 Other Services/Charges		500.00	500.00	6	0
362 Other Services/Charges		500.00	500.00	6	0
364 Other Services/Charges		300.00	300.00	6	0
365 Other Services/Charges		1,299.00	1,299.00	6	0

Paul Bergman moved approval as requested, second by Ted, and passed.

Increase:

211 Supplies		225.00	225.00	6	0
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Decrease:

310 Other Services/Charges		200.00	200.00	6	0
361 Other Services/Charges		25.00	25.00	6	0

Bob moved approval as requested, second by Leon, and passed.

Increase:

221 Supplies		7,500.00	7,500.00	6	0
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Decrease:

173 Personal Services		7,500.00	7,500.00	6	0
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Ted moved approval as requested, second by Bob, and passed.

Increase:

224 Supplies		300.00	300.00	6	0
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Decrease:

395 Other Services/Charges		300.00	300.00	6	0
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Bob moved approval as requested, second by Gary, and passed.

Increase:

322 Other Services/Charges		37.00	37.00	6	0
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361 Other Services/Charges		96.00	96.00	6	0
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Decrease:

182 Personal Services		133.00	133.00	6	0
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Paul Bergman moved approval of both increases as requested, second by Bob, & passed.

Increase:

440 Capital Outlay		3,500.00	3,500.00	6	0
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Decrease:

119 Personal Services		500.00	500.00	6	0
135 Personal Services		500.00	500.00	6	0
311 Other Services/Charges		1,000.00	1,000.00	6	0
312 Other Services/Charges		1,500.00	1,500.00	6	0

Leon moved approval of the \$3,500.00 transfer, second by Ted, and passed.

Increase:

3313 Other Services/Charges	(BR. 13)	938.00	938.00	6	0
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3422 Other Services/Charges	(BR. 49)	35,000.00	35,000.00	6	0
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Decrease:

3411 Capital Outlay	(BR. 28)	938.00	938.00	6	0
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3402 Capital Outlay	(BR. 509)	35,000.00	35,000.00	6	0
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Paul Bergman moved approval for the increase to line item 3313, second by Gary, and passed. Bob moved approval to increase line item 3422, second by Gary, and passed.

Increase:

111 Personal Services	(health officer)	12,130.00	12,130.00	6	0
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214 Supplies		500.00	500.00	6	0
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Decrease:

116 Personal Services		500.00	500.00	6	0
311 Other Services/Charges		12,130.00	12,130.00	6	0

Paul Bergman moved approval on both requests, second by Leon, and passed.

Increase:

5315 Other Services/Charges		173,810.00	173,810.00	6	0
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Decrease:

5318 Other Services/Charges		173,810.00	173,810.00	6	0
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Paul Bergman moved approval as requested, second by Ted, and passed.

/s/ Paul Sites /s/ Leon Ridenour /s/ Gary Nose /s/ Ted Little
/s/ Paul Bergman /s/ Bob Fuller

ATTEST: _____
Carol Stefanatos, Auditor