

WABASH COUNTY COUNCIL

The Wabash County Council met in session on Monday, October 16, 2023 in the Commissioner's meeting room of the Wabash County Courthouse.

Chairman Kyle Bowman called the meeting to order at 6:00 P.M. Council members present: Bowman, Matthew Mize, Nick Kopkey, Philip Dale, Matt Dillon and Gary Ridenour. Sam Hann was absent. Bowman opened with a word of prayer and led the Pledge of Allegiance. The proceedings of the meeting were recorded by County Auditor Marcie Shepherd.

Chairman Bowman requested that those present silence their cell phones and stated that all public comments regarding agenda and non-agenda items are permitted and encouraged.

First order of business was a review and approval of the minutes of the September 18, 2023 meeting. Dale made a motion to approve the minutes as presented. Mize seconded the motion; it passed by a 5-0-1 vote; Dillon abstained.

Keith Gillenwater, CEO Grow Wabash County, along with Brian Chamberlain of CFC Distributors requested a 10-year personal property Abatement for CFC Distributors. CFC Distributors recently merged with Granit Parts out of Germany and will be staying in Wabash County. The company purchased a new Lonestar 6K W Laser to use in the process of cutting metal. CFC is requesting a 10-year personal property tax abatement on the purchase of \$275,000. Gillenwater reported that CFC Distributors scored 60 points for the Evaluation for the tax abatement. Jeff Dawes reported he was in favor of the abatement due to the high score on the evaluation. Dillon said he was happy to see the company investing in the community. Mize, thanked the company for growing in our county. Dale made a motion to approve the abatement. Dillon seconded the motion; it passed by a 5-0-1 Abstain (Kopkey) vote.

Marcie Shepherd, Wabash County Auditor, presented a request for Circuit Court to apply for a \$20,000 reimbursable Interpreter Grant. The grant, which Circuit Court has applied for since 2019, will help pay the costs of interpreters not currently covered by the budget. Dillon made a motion to approve the application. Ridenour seconded the motion; it passed by a 6-0 vote.

Shepherd then presented the annual EMA Salary Reimbursement grant. This grant for \$32,992 is a grant that we have applied for many years. Dillon made a motion to approve the application. Dale seconded the motion; it passed by a 6-0 vote.

Sheriff Ryan Baker, along with Mike Keaffaber of MSD of Wabash County, requested two new school resource officers. Keaffaber reported that he appreciated the current officers and they were approved for a new grant allowing them to be able to support 70% of two additional officers. Keaffaber also said they are willing to match the 70% of the retirement in addition to the current arrangement. Kopkey made a motion to approve the request with the additional match. Dale seconded the motion; it passed by a 6-0 vote.

Sheriff Baker then requested approval to pay a sergeant an additional stipend from his Commissary fund. Baker said Sergeant Leckrone had agreed to take the West Point Leadership class whereupon Baker discovered the class was not 40 hours but 200. Baker requested permission to pay a one-time stipend to make up for the time spent in class. Dillon made a motion to approve the one-time stipend. Mize seconded the motion; it passed by a 5-1 (Dale) vote.

The next order of business was the consideration and adoption of Ordinance 2023-85-10 The 2024 Wabash County Salary Ordinance. Dillon made the motion to approve Ordinance 2023-85-10 The 2024 Salary Ordinance on first reading. Dale seconded the motion and it passed by a 6-0 vote. Dillon made the motion to suspend the rules and proceed to second reading and made the motion to approve the 2024 salary ordinance on second reading. Mize seconded

the motion and it passed by a 6-0 vote. Dale made a motion to approve Ordinance 2023-85-10; 2024 Salary Ordinance on second reading. Dillon seconded the motion; it passed by a 6-0 vote.

ORDINANCE 2023-85-10

AN ORDINANCE ADOPTING COUNTY OF WABASH, INDIANA SALARY SCHEDULE AND COMPENSATION POLICIES FOR 2024

WHEREAS the County of Wabash, Indiana is an Equal Opportunity Employer, and

WHEREAS it is the intent of Wabash County, Indiana to comply with applicable federal and State of Indiana employment laws and regulations, and

WHEREAS Indiana Code 36-2-5-3, Section 3. (a) establishes that the county fiscal body shall fix the compensation of officers, deputies, and other employees whose compensation is payable from the County General Fund, County Highway Fund and County Health Fund or any other fund from which the County Auditor issues warrants for compensation. This includes the power to:

- (1) fix the number of officers, deputies, and other employees;
- (2) describe and classify positions and services;
- (3) adopt schedules of compensation; and
- (4) hire or contract with persons to assist in the development of compensation, and

WHEREAS Wabash County contracted with a professional human resource consulting firm to conduct a job classification and compensation study and Fair Labor Standards Act (FLSA) audit, and

WHEREAS, the Wabash County Council wishes to establish compensation schedules and pay policies;

NOW THEREFORE, it is ordained as follows:

- A. The attached FLSA exempt and non-exempt classifications are hereby adopted for the purposes of calculating overtime for employees holding non-exempt positions; employees holding exempt positions are not eligible for FLSA overtime or FLSA compensatory time.
- B. The Wabash County Personnel Policy, dated July 1, 1996, Revised 2006, is hereby adopted by reference; compliance with such policies are a term and condition of County employee compensation; County employees are entitled to pay for leave policies specified in the Wabash County Personnel Policy; and the County Auditor shall not issue pay warrants for paid leave not specified in the Wabash County Personnel Policy;
- C. The attached schedule of regular pay rates and overtime pay rates shall be established and implemented as approved on the 16th day of October, 2023 and shall be in full-force and effect on January 1, 2024.
- D. The following job classification and compensation maintenance system is hereby adopted.

Job Descriptions

The attached job descriptions are adopted as the official job descriptions for all County positions. As new jobs are added and as reorganizations occur and jobs change, there must be a way to write and update job descriptions, evaluate them, and insert them into the appropriate pay grade. This maintenance plan was developed to ensure that the new Wabash County job classification system is kept up-to-date and useful through time.

Maintaining the job classification system for COMOT, LTC, PAT, POLE, and SO jobs involves establishing a series of procedures. These guidelines will provide for an on-going review of job classifications and compensation schedules upon request of elected officials, department heads, and employees. Provisions for adding or deleting positions to the system are also specified.

Job Classification Based on Position Descriptions

The basis for the classification system is the job description. It is a written statement for each job and contains the following information:

- Title of position
- Department in which the position exists

Job Category (COMOT, LTC, PAT, POLE or SO)

Date Written:

Date Revised: (documents a record of the job)

FLSA Status: (documents exempt/non-exempt status for overtime)

Statement of Duties: (specifies key dimensions of the job)

Jobs in any one category cannot be compared to jobs in another category. For example, COMOT jobs cannot be compared to PAT jobs. The factor evaluation system only compares a position to jobs within the same job category.

All positions within a job category were classified by assigning numbers (points) to the job description. These points are called "factor evaluation points" and were assigned to each job description.

After points were assigned to each position, "classes" of jobs were grouped within each job category. Classifications were compared to salaries and wages to assure there is pay equity among all positions. Factor guide charts were used by the factor team in arriving at the total factor evaluation points.

Wabash County Personnel Administration Committee

It is recommended that a 5-member Wabash County Personnel Administration Committee be created and be responsible for overseeing maintenance of the job classification and pay plan. The committee shall consist of two (2) council members, one (1) commissioner, the County Coordinator, and the County Auditor. This committee serves in an advisory capacity and is responsible for overseeing job review procedures and making job reclassification and pay policy recommendations to the County Council.

All requests shall be heard by the full Council after the committee has completed its review and formed its recommendation. The County Coordinator shall prepare notices of the Personnel Administration Committee meetings and transcribe committee meeting minutes, and records of votes and recommendations. The County Coordinator shall serve as committee coordinator.

Job Review/New Position Requests

There are two occasions when a job description should be reviewed:

1. When a position becomes vacant. The department head should review the job description for possible changes before either hiring a new person, or, alternatively, eliminating the position.
2. When a reorganization of an office occurs and there is "significant" shifting of duties among positions; or when "substantial" new duties are added/deleted to an existing job.

Following the installation of the new job classification, elected officials and department heads will be provided information on making job reviews and new position requests for committee review. Normally, such requests can be made prior to budget hearings, and again, after the first of each year when the salary ordinance is in force. Reclassification requests for existing positions shall not be reviewed more than once in a twenty-four-month period.

Reclassification of a position may not be filed within the first twelve months of a new employee's tenure as a County employee. New position and/or new employees' requests that are disapproved shall not be reconsidered by the committee for a period of twelve months from the date of original submission.

New positions and/or employees that are approved shall not be considered for reclassification for a period of twelve months from the date of the original submission.

Policies and Procedures

It is recommended that maintenance policies and procedures be adopted by the County Council with the salary ordinance during budget hearings.

When adopting these procedures, special attention must be made to ensure that standard forms and procedures be used by elected officials, department heads, and employees requesting an action of the Committee.

Procedures for Reclassification of a Position or Reorganization of an Office

The following reclassification/reorganization of office review procedures are established to provide a systematic method to process such requests. Offices or departments submitting a request shall use the following steps to make reclassification/office reorganization requests:

- STEP 1: Secure "Job Classification Review Form" and a copy of the official job description adopted by the County Council for the position(s) being reviewed from the Wabash County Coordinator.
- STEP 2: Complete and return "Job Classification Review Form," including supporting documentation to the County Coordinator. Proposed revisions to the job description should be indicated on the description and be included as part of the supporting documentation.
- STEP 3: The "Job Classification Review Form" and supporting documentation will be submitted to the Personnel Administration Committee by the County Coordinator. The committee will hear a presentation by the department head or elected official and shall decide whether to submit the request to the Council management consultants for their review and recommendation.
- STEP 4: If requested by the committee, the Council consultants may conduct an assessment, including but not limited to, the following: reviewing the department's organizational plan, evaluating the factor evaluation points for the position, considering the probable impact on the County's overall classification system and the fiscal impact, and suggesting alternative methods to perform proposed job functions.
- STEP 5: An Assessment Report will be prepared by Council consultants and submitted to the County Coordinator for distribution to the committee and the department head or elected official.
- STEP 6: The Personnel Administration Committee shall review and evaluate the reclassification/office reorganization request, supporting documentation, and assessment report; and submit recommendation for approval/disapproval to the County Council.
- STEP 7: The County Council shall review all pertinent information and make a final determination for approval/disapproval.

Procedures for Adding a New Position and/or New Employee

The following new position and/or new employee review procedures are established to provide a systematic method to process such requests. Offices or departments submitting a request shall use the following steps to make new position/new employee requests:

- STEP 1: Secure "New Position/Employee Request Questionnaire" form from the County Coordinator.
- STEP 2: Complete and return questionnaire, including supporting documentation to the County Coordinator. The department head or elected official shall submit a draft job description as part of the supporting documentation.
- STEP 3: The Personnel Administration Committee will hear a presentation by the department head or elected official and shall decide whether to submit the request to the Council management consultants for their review and recommendation.
- STEP 4: If requested by the committee, the Council consultants may conduct an assessment, including but not limited to, the following: reviewing the department's organizational plan, evaluating the factor evaluation points for the position, considering the probable impact on the County's overall classification system and the fiscal impact, and suggesting alternative methods to perform proposed job functions.
- STEP 5: An Assessment Report will be prepared by Council consultants and submitted to the County Coordinator for distribution to the committee and the department head or elected official.
- STEP 6: The Personnel Administration Committee shall review and evaluate the new position/employee request, supporting documentation, and assessment report; and submit recommendation for approval/disapproval to the County Council.
- STEP 7: The County Council shall review all pertinent information and make a final determination for approval/disapproval.

Proposals for Reorganization of a Department

Proposals for reorganization of a department/office must be filed with the Personnel Administration Committee and processed according to these procedures. Offices or departments

submitting such requests to the committee will be subject to an organizational assessment of office or department operations. This may involve considering alternative methods for accomplishing the proposed job functions (reorganization, part-time, independent contracting, adjustment of work hours/shifts, equipment, new technologies, etc.).

Recruitment and Hiring

When a job is vacant and the hiring process begins, the following steps should be taken:

- STEP 1: The job description is reviewed and changes made, pursuant to the Steps above.
- STEP 2: Consistent with the job description, the department head determines the minimum qualifications for the position, as well as any preferred qualifications. These are included on the job description, which will be used in posting.
- STEP 3: The job description and salary are distributed through normal County recruitment channels used by the department head, consistent with EEO guidelines, until the position is filled.

EFFECTIVE DATE

This Ordinance shall be in full force and effect after its adoption by the Wabash County Council.

ADOPTED this 16st day of October, 2023 to be included in the 2024 Salaries & Wages Ordinance by Fund/Acct/Position/Employee/Salary or Wages, as follows:

**2024 SALARIES AND WAGES ORDINANCE
WABASH COUNTY**

WHEREAS: Public Law No. 231 requires County Councils to fix salaries of County Officials and Employees for the year 2024

SEC. 1. Be it ordained by the Wabash County Council of Wabash County, Indiana, that the salaries and wages of County Officials and Employees and its institutions for the year ending December 31, 2024 are as follows:

Fund/Acct. #	Position		Number of employees		Annual
COUNTY GENERAL FUND:					
CLERK					
1000.11100.000.0001	Wabash County Clerk of the Courts	Evenson, Cheryl	1	\$2,133.37	\$57,601.00
1000.11317.000.0001	Child Support Deputy Clerk	Miracle, Melody	1	\$959.30	\$25,901.00
1000.11300.000.0001	Deputy/Bookkeeper	Hines, Tiffani	1	\$1,446.04	\$39,043.00
1000.11320.000.0001	Deputy/Assistant Bookkeeper	Wilcox, Lisa	1	\$1,407.52	\$38,003.00
1000.11200.000.0001	Deputy Clerk	Clark, Mika	1	\$1,370.44	\$37,002.00
1000.11200.000.0001	Deputy Clerk	Moore, Paige	1	\$1,370.44	\$37,002.00
1000.11401.000.0001	Part-time Deputy	Cartwright, Lora	Hourly	\$20.32	\$40,238.00
1000.12700.000.0001	First Deputy Pay	Cartwright, Lora	Hourly	\$1.10	\$2,000.00
CLERK'S TITLE IV-D FUND:					
8899.11317.000.0000	Title IV-Child Support Clerk	Miracle, Melody	1	\$411.15	\$11,101.00
8899.12700.000.0000	Title IV-D First Deputy Pay	Miracle, Melody	1	\$111.11	\$3,000.00
COUNTY GENERAL FUND:					
ELECTION					
1000.11103.000.0018	Election Board Member		3	Semi-annually	\$3,600.00
1000.11204.000.0018	Clerical		Hourly	\$10-\$15	\$14,000.00
1000.11305.000.0018	Absent Voter Board		Hourly		\$16,000.00
1000.11602.000.0018	Precinct Bd Members		Hourly		\$21,000.00
1000.11904.000.0018	Extra Help				\$1,000.00
1000.11905.000.0018	Election Board Secretary	Evenson, Cheryl		Semi-annually	\$1,000.00
1000.18102.000.0018	Security		Hourly		\$1,500.00
COUNTY GENERAL FUND:					
VOTERS REGISTRATION					
1000.11101.000.0019	Wabash County Clerk of the Courts	Evenson, Cheryl		Semi-annually	\$2,022.00
COUNTY GENERAL FUND:					
AUDITOR					
1000.11100.000.0002	Wabash County Auditor	Shepherd, Marcie	1	\$2,298.19	\$62,051.00
1000.11119.000.0002	Deputy Auditor: Financial	Baucco, Shelly	1	\$1,446.04	\$39,043.00
1000.11200.000.0002	Deputy Auditor/Exemptions	Penn, Melanie	1	\$1,370.44	\$37,002.00
1000.11200.000.0002	Deputy Auditor/Real Estate	Camomile, Candida	1	\$1,370.44	\$37,002.00
1000.11301.000.0002	Deputy Auditor: Payroll	Hall, Jade	1	\$1,446.04	\$39,043.00
1000.11318.000.0002	Deputy Auditor: Accounts Payable	Barker, Kandy	1	\$1,446.04	\$39,043.00
1000.11810.000.0002	Grant Admin	Baucco, Shelly	1	\$74.07	\$2,000.00
1000.12700.000.0002	First Deputy Pay/Back	Baucco, Shelly	1	\$74.07	\$2,000.00
1000.12700.000.0002	First Deputy Pay/Front	Penn, Melanie	1	\$37.04	\$1,000.00
COUNTY GENERAL FUND:					
TREASURER					
1000.11100.000.0003	Wabash County Treasurer	Layman, Luann	1	\$2,157.26	\$58,246.00
1000.11200.000.0003	Deputy Treasurer	Hegel, Brenda	1	\$1,446.04	\$39,043.00
1000.12700.000.0003	First Deputy Pay	Hegel, Brenda		\$74.07	\$2,000.00
1000.11903.000.0003	Clerical		Hourly	\$13-\$20	\$10,000.00
COUNTY GENERAL FUND:					
RECORDER					
1000.11100.000.0004	Wabash County Recorder	Rish, Eric	1	\$2,133.37	\$57,601.00
1000.11903.000.0004	P/T Hourly		Hourly	\$9-\$17.15	\$5,000.00
RECORDERS PERPETUATION FUND:					
1189.11200.000.0000	FT Deputy Recorder	Chamberlain, Christine		\$1,370.44	\$37,002.00
1189.12700.000.0000	First Deputy	Chamberlain, Christine		\$74.07	\$2,000.00
COUNTY GENERAL FUND:					
SHERIFF					
1000.11100.000.0005	Wabash County Sheriff	Baker, Ryan	1	\$4,141.89	\$111,831.00
1000.11201.000.0005	Major - Chief Deputy	Guenin, John	1	\$2,794.93	\$75,463.00
1000.11503.000.0005	Sergeant (1)	Cox, Matthew R	1	\$2,397.19	64,724.00
1000.11503.000.0005	Sergeant (2)	Ryggs, Eric L	1	\$2,397.19	64,724.00
1000.11503.000.0005	Sergeant (3)	Short, George R	1	\$2,397.19	64,724.00
1000.11503.000.0005	Sergeant (4)	Leckrone, Derek L	1	\$2,397.19	64,724.00
1000.11515.000.0005	K-9 Compensation (1)	Burton, Gatlon D	1	\$173.08	\$4,500.00
1000.11515.000.0005	K-9 Compensation (2)	Dawes, Corbin	1	\$173.08	\$4,500.00
1000.11515.000.0005	K-9 Compensation (3)	Gibson, Cody A	1	\$173.08	\$4,500.00
1000.11515.000.0005	K-9 Compensation (4)		1	\$173.08	\$4,500.00
1000.11600.000.0005	Merit Deputy 1	Hicks, Edgel S		\$2,281.63	61,604.00
1000.11600.000.0005	Merit Deputy 2	Dawes, Corbin R		\$2,212.81	59,746.00
1000.11600.000.0005	Merit Deputy 3	Campbell, Scott B		\$2,207.74	59,609.00
1000.11600.000.0005	Merit Deputy 4	Galligan, Mathew R		\$2,127.41	57,440.00
1000.11600.000.0005	Merit Deputy 5	Gibson, Cody A		\$2,127.41	57,440.00
1000.11600.000.0005	Merit Deputy 6	Bechtold, Devin J		\$2,107.07	56,891.00
1000.11600.000.0005	Merit Deputy 7	Burton, Gatlon D		\$2,107.07	56,891.00

1000.11600.000.0005	Merit Deputy 8	Carter, Herbert L		\$2,107.07	56,891.00
1000.11600.000.0005	Merit Deputy 9	Crousore, Justin R		\$2,107.07	56,891.00
1000.11600.000.0005	Merit Deputy 10	Frehse, Mason S		\$2,107.07	56,891.00
1000.11600.000.0005	Merit Deputy 11	Graham, Zachary S		\$2,107.07	56,891.00
1000.11600.000.0005	Merit Deputy 12	Holland, Jackson S		\$2,107.07	56,891.00
1000.11600.000.0005	Merit Deputy 13	Kersey, Karsten R		\$2,107.07	56,891.00
		Metz Phillipy, Corey M		\$2,107.07	56,891.00
1000.11600.000.0005	Merit Deputy 14			\$2,107.07	
1000.11600.000.0005	Merit Deputy 15	Rish, Keanu T		\$2,107.07	56,891.00
1000.11614.000.0005	Deputy School Resource Officer (1)	Langebartels, Grant C	1	\$2,107.07	56,891.00
1000.11614.000.0005	Deputy School Resource Officer (2)	Kirtlan, Eric S			56,891.00
1000.11901.000.0005	Matron	Rich, Connie S	1	\$2,107.07	
1000.12000.000.0005	Overtime		Hourly		\$20,000.00
1000.17800.000.0005	Court Appearance		Hourly		\$1,000.00
1000.11700.000.0005	PT Process Server/Hourly				\$7,000.00
1000.18100.000.0005	Merit Board - 1		5	\$300.00	\$1,500.00
COUNTY GENERAL FUND:					
SURVEYOR					
1000.11107.000.0006	Wabash County Surveyor	Slee, Cheryl		\$2,145.00	\$57,915.00
1000.12201.000.0006	Certified Ditches/Cornerstones	Slee, Cheryl		\$93.26	\$2,518.00
1000.11405.000.0006	Assistant Surveyor	Grumpp, Kelvin		\$1,609.07	\$43,445.00
1000.12000.000.0006	Assistant Surveyor Extra Time				\$500.00
1000.11903.000.0006	PT- Hourly	Blair, Tonya	Hourly	\$19.47	\$23,644.00
1000.11700.000.0006	Field Help Part Time				\$1,000.00
1000.11204.000.0006	Clerical/Assistants		Hourly		\$500.00
COUNTY GENERAL FUND:					
DRAINAGE BOARD					
1000.11104.000.0024	Board Member	Eppley, Barry	1	\$76.44	\$2,064.00
1000.11104.000.0024	Board Member	Hauptert, Brian	1	\$76.44	\$2,064.00
1000.11104.000.0024	Board Member	Dawes, Jeff	1	\$76.44	\$2,064.00
1000.11604.000.0024	Substitute Board Member		As Needed	Per Meeting	\$300.00
1000.11900.000.0024	Clerical		Hourly		\$1,000.00
COUNTY GENERAL FUND:					
AUDITOR PLATT BOOK					
1181.11200.000.0000	GIS Parcel Maintenance	Lambert, Rachel	1	\$548.89	\$14,820.00
COUNTY GENERAL FUND:					
CORONER					
1000.11100.000.0007	Wabash County Coroner	Brown, Kenneth W		\$717.37	\$19,369.00
1000.11420.000.0007	On Call Pay				\$1,000.00
1000.11700.000.0007	Part Time			Per Call	\$2,500.00
COUNTY GENERAL FUND:					
PROSECUTING ATTORNEY					
1000.11100.000.0008	Prosecuting Attorney	Hartley Jr, William	1	\$185.19	\$5,000.00
1000.11201.000.0008	FT Chief Deputy Prosecutor	Michaud, Bryan	1	\$185.19	\$5,000.00
1000.11200.000.0008	Deputy/FT Prosecuting Atty	Hartley, Aaron	1	\$3,187.63	\$86,066.00
1000.11202.000.0008	Investigator	Krhin III, Ernest J	1	\$2,002.96	\$54,080.00
1000.11500.000.0008	Secretary	Bland, Christi	1	\$1,550.78	\$41,871.00
1000.11703.000.0008	Victim Assistance Coordinator	Poole, Erin	1	\$1,370.44	\$37,002.00
USERS FEE FUND: PRE-TRIAL DIVISION					
2501.11613.000.0000	Secretary	Stambaugh, Stephanie	1	\$1,380.04	\$37,261.00
2501.11903.000.0000	PT Hourly	Michaud, Rachel A	Hourly	\$15-15.60	\$3,000.00
COUNTY GENERAL FUND:					
PROSECUTOR TITLE IV-D					
1000.11108.000.0009	Child Support Officer	Hartley, Aaron	1	\$1,415.04	\$38,206.00
1000.11202.000.0009	Investigator	Vrooman, Lori	1	\$1,524.78	\$41,169.00
1000.11304.000.0009	Investigator	Boardman, Jeremy	1	\$1,550.78	\$41,871.00
1000.12301.000.0009	Investigator C.S.		1	\$1,524.78	\$41,169.00
COUNTY GENERAL FUND:					
COUNTY ASSESSOR					
1000.11109.000.0010	Wabash County Assessor	Schenkel, Kelly	1	\$2,175.04	\$58,726.00
1000.11200.000.0010	Deputy Assessor	Stuber, Laci	1	\$1,370.44	\$37,002.00
1000.11200.000.0010	Deputy Assessor	Paul, Christine	1	\$1,370.44	\$37,002.00
1000.11200.000.0010	Deputy Assessor	Schuler, Cynthia	1	\$1,370.44	\$37,002.00
1000.11402.000.0010	Deputy Assessor Level II		3	\$18.52	\$1,500.00
1224.11601.000.0000	County Assessor Level III	Schenkel, Kelly	1	\$55.56	\$1,500.00
1224.11701.000.0000	Deputy Assessor Level III		1	\$18.52	\$500.00
COUNTY GENERAL FUND:					
PURDUE EXTENSION					
1000.11110.000.0020	Office Manager	Unger, Tamara	1	\$1,370.44	\$37,002.00
1000.11906.000.0020	PT Secretary/Hourly (2)	Huston, Blake	Hourly	18.53-19.27	\$26,250.00
1000.11801.000.0020	Summer Help	Cripe, Jirni M	Hourly	11-11.44	\$5,513.00
COUNTY GENERAL FUND:					
SOIL AND WATER					
1000.11306.000.0021	Program Administrator	Tackett, Penelope	1	\$1,519.11	\$41,016.00
4948.12102.000.0000	Board Members		Per Meeting	\$25 per diem	
COUNTY GENERAL FUND:					
PLANNING COMMISSION					

1000.11102.000.0022	Planning Director	Campbell, Brian	1	\$1,978.85	\$53,429.00
1000.11207.000.0022	Asst Director	Lyons, Amanda	1	\$1,370.44	\$37,002.00
1000.12102.000.0022	Plan Commission Board Member		14	\$500.00	\$7,000.00
COUNTY GENERAL FUND:	VETERANS SERVICE				
1000.11106.000.0025	Veteran's Service Officer	Daugherty, Samuel	1	\$1,620.33	\$43,749.00
1000.11307.000.0025	PT Deputy/Hourly	Miller, Angela	Hourly	\$19.45	\$19,460.00
COUNTY GENERAL FUND:	WEIGHTS AND MEASURES				
1000.11101.000.0026	Inspector	Titus, Todd	1	\$740.70	\$19,999.00
COUNTY GENERAL FUND:	COMMISSIONERS				
1000.11105.000.0029	County Commissioner	Eppley, Barry	1	\$943.78	\$25,482.00
1000.11105.000.0029	County Commissioner	Hauptert, Brian	1	\$943.78	\$25,482.00
1000.11105.000.0029	County Commissioner	Dawes, Jeff	1	\$943.78	\$25,482.00
1000.12002.000.0029	County Coordinator	Dials, Jim	1	\$2,253.67	\$60,849.00
1000.11700.000.0029	County Coordinator	Trainee			\$25,000.00
1000.12202.000.0029	Commissioner's Custodian	Harnish, Gregory	1	\$1,918.81	\$51,808.00
1000.12205.000.0029	Commissioner's Maintenance		1	\$1,666.67	\$45,000.00
COUNTY GENERAL FUND:	COUNCIL				
1000.11206.000.0030	Council Members	Bowman, Kyle	1	\$296.52	\$8,006.00
1000.11206.000.0030	Council Members	Dale, Philip	1	\$296.52	\$8,006.00
1000.11206.000.0030	Council Members	Dillon, Matt	1	\$296.52	\$8,006.00
1000.11206.000.0030	Council Members	Hann, Samuel	1	\$296.52	\$8,006.00
1000.11206.000.0030	Council Members	Kopkey, Nicholas	1	\$296.52	\$8,006.00
1000.11206.000.0030	Council Members	Mize, Matthew	1	\$296.52	\$8,006.00
1000.11206.000.0030	Council Members	Ridenour, Gary	1	\$296.52	\$8,006.00
COUNTY GENERAL FUND:	EMA				
1000.11102.000.0031	Executive Director	Walters, Keith	1	\$1,940.07	\$52,382.00
1000.11212.000.0031	FT Administrative Assistant (60%)	Lambert, Rachel	1	\$821.56	\$22,182.00
1000.11207.000.0031	Assistant EMA Director	Brown, Robert	1	\$308.81	\$8,338.00
COUNTY GENERAL FUND:	COURTHOUSE				
1000.11606.000.0032	PT Custodian/Hourly	Sriver, Robert	Hourly	\$15.02	\$19,588.00
1000.11617.000.0032	Full Time Custodian		Hourly	To Be determined	\$45,000.00
1000.11904.000.0032	Extra Help		Hourly		\$2,000.00
COUNTY GENERAL FUND:	JAIL				
1000.11111.000.0033	Jail Commander	Frehse, Ashley	1	\$1,914.59	\$51,694.00
1000.11124.000.0033	Court Officer Stipend		1	\$183.81	\$4,963.00
1000.11208.000.0033	Kitchen Supervisor/Head Cook	Gallimore, Ashley	1	\$1,648.37	\$44,506.00
1000.11215.000.0033	Line Cook		1	\$1,442.15	\$38,938.00
1000.11309.000.0033	Assistant Jail Commander #1	Raborn, Tristan	1	\$1,832.33	\$49,473.00
1000.11309.000.0033	Assistant Jail Commander #2	Howard, Cylas	1	\$1,832.33	\$49,473.00
1000.11309.000.0033	Assistant Jail Commander #3	Miller III, Randall	1	\$1,832.33	\$49,473.00
1000.11407.000.0033	Transportation Officer	Arrowood, Jeremy	1	\$1,646.81	\$44,464.00
1000.11504.000.0033	Jail Officer -1	Bouse, Jonathan	1	\$1,646.81	\$44,464.00
1000.11504.000.0033	Jail Officer -2	Craig, Selena	1	\$1,646.81	\$44,464.00
1000.11504.000.0033	Jail Officer -3	Deihl, Jacob	1	\$1,646.81	\$44,464.00
1000.11504.000.0033	Jail Officer -4	Gadd, Joshua	1	\$1,646.81	\$44,464.00
1000.11504.000.0033	Jail Officer -5	Hantz, Kendall	1	\$1,646.81	\$44,464.00
1000.11504.000.0033	Jail Officer -6	Houser, Serina	1	\$1,646.81	\$44,464.00
1000.11504.000.0033	Jail Officer -7	Katzer, Casey	1	\$1,646.81	\$44,464.00
1000.11504.000.0033	Jail Officer -8	McKinney, Cameron	1	\$1,646.81	\$44,464.00
1000.11504.000.0033	Jail Officer -9	Mitchem, Joshua	1	\$1,646.81	\$44,464.00
1000.11504.000.0033	Jail Officer -10	Reagle, Bradley	1	\$1,646.81	\$44,464.00
1000.11504.000.0033	Jail Officer -11	Ricketts, Tony	1	\$1,646.81	\$44,464.00
1000.11504.000.0033	Jail Officer -12	Sleighter, Frances	1	\$1,646.81	\$44,464.00
1000.11504.000.0033	Jail Officer -13	Sluss, Richard	1	\$1,646.81	\$44,464.00
1000.11504.000.0033	Jail Officer -14	Smith, Mavern	1	\$1,646.81	\$44,464.00
1000.11504.000.0033	Jail Officer -15	Smith, Micheal	1	\$1,646.81	\$44,464.00
1000.11504.000.0033	Jail Officer -16	Taylor, Riley	1	\$1,646.81	\$44,464.00
1000.11504.000.0033	Jail Officer -17	Wilcox, Justin	1	\$1,646.81	\$44,464.00
1000.11504.000.0033	Jail Officer -18	Zawadzki, Kenneth	1	\$1,646.81	\$44,464.00
1000.11504.000.0033	Jail Officer -19		1	\$1,646.81	\$44,464.00
1000.11504.000.0033	Jail Officer -20		1	\$1,646.81	\$44,464.00
1000.11607.000.0033	IDACS/NCIC Dispatcher	Richards, Alyssa	1	\$1,648.37	\$44,506.00
1000.11902.000.0033	Records Clerk	Lynn, Mallory	1	\$1,537.22	\$41,505.00
1000.12000.000.0033	Overtime		Hourly		\$13,000.00
1000.12105.000.0033	PT Cooks		Hourly	18.72-19.47	\$27,000.00
1000.12203.000.0033	PT Jail Officer/Dispatch		Hourly	18.72-19.47	\$18,000.00
COMMISSARY FUND:					
4949.11315.000.0000	Commissary Clerk	Kelley, Stacey	Hourly	\$19.68	
COUNTY GENERAL FUND:	CIRCUIT COURT				
1000.11112.000.0035	Circuit Court Judge	Judge McCallen	1	Supplemental	\$5,000.00
1000.11310.000.0035	Court Reporter	Rayn, Brandy	1	\$1,615.93	\$43,630.00
1000.11214.000.0035	Bailiff/Court Admin	Smith, Andrea	1	\$1,615.93	\$43,630.00

1000.11408.000.0035	Court Bailiff	Bever, Kara	1	\$1,615.93	\$43,630.00
1000.12500.000.0035	Security Officer	Coburn, Duane	1	\$1,595.11	\$43,068.00
1000.11903.000.0035	PT Security Officer		Hourly	\$22.55	\$5,000.00
1000.13500.000.0035	Petit Jurors				\$9,500.00
COUNTY GENERAL FUND:		PUBLIC DEFENDERS			
1000.11425.000.0035	JD/JS Public Defender		Multi		\$58,292.00
1000.11426.000.0035	CHINS Public Defender		Multi		\$115,129.00
1000.11427.000.0035	Adult Criminal Public Defender		Multi		\$216,579.00
1000.11428.000.0035	Managing Public Defender		1		\$20,832.00
CASA FUND:		GRANTS 1212 & 8212			
1212.11102.000.0000	Director	Dunn, Angela	1	\$315.44	\$8,517.00
1212.11207.000.0000	Assistant Director	Arney, Ashley	1	\$228.89	\$6,180.00
8212.11102.000.0000	Director	Dunn, Angela	1	\$1,261.85	\$34,070.00
8212.11207.000.0000	Assistant Director	Arney, Ashley	1	\$976.59	\$26,368.00
COUNTY GENERAL FUND:		SUPERIOR COURT			
1000.11112.000.0036	Superior Court Judge	Judge Vanderpool	1	Supplemental	\$5,000.00
1000.11212.000.0036	Administrative Asst	Oliver, Sarah	1	\$1,615.93	\$43,630.00
1000.11310.000.0036	Court Reporter	Striggle, Connie	1	\$1,615.93	\$43,630.00
1000.11409.000.0036	Court Bailiff	Abell, Trisha	1	\$1,615.93	\$43,630.00
1000.12501.000.0036	Security Officer	Gatchel, Steven	1	\$1,660.37	\$44,830.00
1000.13700.000.0036	Witness Fees				\$100.00
1000.11908.000.0036	PT Security Officer		Hourly	\$22.55	\$5,000.00
1000.13100.000.0036	Judge Pro Tem				\$500.00
COUNTY GENERAL FUND:		PROBATION			
1000.11113.000.0037	Chief Probation Officer	Swihart, Brian	1	\$3,099.78	\$83,694.00
1000.11212.000.0037	Office Manager	Lundmark, Kimberly	1	\$1,512.37	\$40,834.00
1000.11460.000.0037	Administrative Assistant #1	Hill, Makenzie	1	\$1,446.04	\$39,043.00
1000.11461.000.0037	Administrative Assistant #2	Keppel, Alison	1	\$1,370.44	\$37,002.00
1000.11410.000.0037	Flex Probation Officer	Hanes, Trisha	1	\$2,798.56	\$75,561.00
1000.11450.000.0037	Juvenile Probation Officer	DeBrotta, Jessica	1	\$2,102.59	\$56,770.00
1000.11502.000.0037	Informal Probation Officer	Moreno, Olivia*	1	\$2,068.22	\$55,842.00
1000.11609.000.0037	Field Team Coordinator PO	*	1	\$1,575.19	\$42,530.00
1000.11804.000.0037	Formal Superior Probation Officer	Gibson, Jill Stouffer, Donald	1	\$2,102.59	\$56,770.00
1000.11908.000.0037	PT Security/Hourly	Dean	Hourly	\$22.55	\$15,245.00
1000.11418.000.0037	PT Intake Officer	Moser, Allison	Hourly	\$18.81	\$28,169.00
1000.12700.000.0037	First Deputy Pay	Lundmark, Kimberly	1	\$74.07	\$2,000.00
ADULT PROBATION USERS FEE FUND:					
2100.11463.000.0000	Circuit & Sex Offender PO	Miller, Jessica	1	\$2,102.59	\$56,770.00
2100.11808.000.0000	Drug Court PO	Waldon, Abigail	1	\$1,699.22	\$45,879.00
2100.16000.000.0000	PT Field Officer/Hourly		Hourly	\$20.79	\$30,748.00
ALCOHOL & DRUG ABUSE FUND:					
2510.11118.000.0000	A&D Probation Officer	Aspinwall, Danelle	1	\$2,102.59	\$56,770.00
COMMUNITY CORRECTIONS		Project Income & Grants 9153/9154/9156/9158/9159			
9153.11102.024.0000	Community Corrections Director	Hobson, Jeff	1	\$2,798.93	\$75,571.00
9153.11462.024.0000	CC-Admin Assistant	Greiner, Andrea	1	\$1,370.44	\$37,002.00
9153.11314.024.0000	EHD PO 2	Martin, Rosanna	1	\$1,570.70	\$42,409.00
9153.11411.024.0000	Interstate Incarceration PO	Henderson, Jessee	1	\$2,102.59	\$56,770.00
9153.11416.024.0000	EHD PO 1	Rankin, Rebecca	1	\$1,570.70	\$42,409.00
9159.11464.024.0000	Bond/Pretrial Release PO	Vandermark, Ashley		\$1,699.22	\$45,879.00
9156.11465.024.0000	Re-Entry PO	Byers, Alisha	1	\$2,070.67	\$55,908.00
9158.11705.024.0000	Formal Circuit & Intrastate PO	Fry, Jason	1	\$2,392.93	\$64,609.00
WORK RELEASE GRANT					
9154.11403.024.0000	Work Release PO		1	\$1,505.70	\$40,654.00
JUVENILE DETENTION ALTERNATIVES INITIATIVE					
9111.11514.024.0000	On Call Intake			Paid @ \$125.00 Wk.	\$6,200.00
PSAP		CENTRAL DISPATCH			
1235.11102.000.0000	CD Director	Beeks, Sandy	1	\$2,166.52	\$58,496.00
1235.11805.000.0000	CD Coordinator	Brainard, Kendra	1	\$1,794.81	\$48,460.00
1235.11610.000.0000	Dispatcher/IDAC/NCIC	Martin, Linda	1	\$1,710.44	\$46,182.00
1235.11615.000.0000	Dispatcher/Instructor	Martin, Brad		\$19.23	\$6,298.00
1235.11616.000.0000	Dispatcher/2nd Shift Supervisor	Slone, Nicholas	1	\$1,676.48	\$45,265.00
1235.11704.000.0000	Trainer/Dispatcher	Martin, Brad		\$1,676.48	\$45,265.00
1235.11706.000.0000	Dispatchers 1	Adams, Robin	1	\$1,647.00	\$44,469.00
1235.11706.000.0000	Dispatchers 2	Bowling, Clifton	1	\$1,647.00	\$44,469.00
1235.11706.000.0000	Dispatchers 3	Cox, Codi	1	\$1,647.00	\$44,469.00
1235.11706.000.0000	Dispatchers 4	Eckert, Brooke	1	\$1,647.00	\$44,469.00
1235.11706.000.0000	Dispatchers 5	Hehe, Mason	1	\$1,647.00	\$44,469.00
1235.11706.000.0000	Dispatchers 6	Kersey, Morgan	1	\$1,647.00	\$44,469.00
1235.11706.000.0000	Dispatchers 7	Lloyd, Fredrick	1	\$1,647.00	\$44,469.00

1235.11706.000.0000	Dispatchers 8	Lloyd, Jordyn	1	\$1,647.00	\$44,469.00
1235.11706.000.0000	Dispatchers 9	Thomas, Mariah	1	\$1,647.00	\$44,469.00
1235.11706.000.0000	Dispatchers 10	Townsend, Brittany	1	\$1,647.00	\$44,469.00
1235.11706.000.0000	Dispatchers 11	Wilson, Deborah	1	\$1,647.00	\$44,469.00
1235.11706.000.0000	Dispatchers 12		1	\$1,647.00	\$44,469.00
1235.12300.000.0000	PT Dispatchers		Hourly	\$17.68	\$42,000.00
1235.12000.000.0000	Overtime		Hourly		\$35,850.00
COUNTY HIGHWAY FUND:					
1176.11114.000.0038	Superintendent	Wyatt, Cole	1	\$2,847.85	\$76,892.00
1176.11210.000.0038	Highway Supervisor	Rehak, Michael	1	\$2,502.22	\$67,560.00
1176.11412.000.0038	Highway Clerk/Hourly	Bever, MaryAnn	Hourly	\$22.24	\$48,039.00
HIGHWAY - MVH RESTRICTED & LOCAL ROAD & STREET FUND: 1176/1173/1169					
11115	Driver/Operator - Hourly 1		Hourly	\$23.48	
11115	Driver/Operator - Hourly 2	Curless Dylan	Hourly	\$21.58	
11115	Driver/Operator - Hourly 3	Deeter, Ron	Hourly	\$23.48	
11115	Driver/Operator - Hourly 4	France, Jeff	Hourly	\$23.48	
11115	Driver/Operator - Hourly 5	Mast, Jeffrey	Hourly	\$23.48	
11115	Driver/Operator - Hourly 6	Reahard, Anthony	Hourly	\$23.48	
11115	Driver/Operator - Hourly 7	Worthington, Braxton	Hourly	\$23.48	
11115	Driver/Operator - Hourly 8		Hourly	\$23.48	
11121	HAZMAT Stipend	Wyatt, Cole	Per pay	\$30.77	
11121	HAZMAT Stipend	Kline, Todd	Per pay	\$30.77	
11121	HAZMAT Stipend	Rehak, Michael	Per pay	\$30.77	
11121	HAZMAT Stipend		Per pay	\$30.77	
11122	Foreman	Wood, Mark	Hourly	\$26.08	
11122	Foreman	Dillon, Mason	Hourly	\$26.08	
11312	Sign Supervisor/Hourly	Burton, Aaron	Hourly	\$24.43	
11419	Operators/TL	King, Andrew	Hourly	\$24.58	
11419	Operators/TL	Kline, Todd	Hourly	\$24.58	
11419	Operators/TL	Bright, Jim	Hourly	\$24.58	
11419	Operators/TL		Hourly	\$24.58	
11516	Drivers/Laborer		Hourly	Varies	\$25,250.00
12000	Overtime	All Funds		Varies	\$68,000.00
11319	Shop Supervisor	Shepler, Colt	Hourly	\$28.08	
12000	Shop Supervisor/OT	Shepler, Colt	Mechanics	\$42.12	\$1,000.00
11211	Part Time / CDL		Hourly	Varies	\$39,000.00
COUNTY HEALTH FUND:					
1159.11117.000.0000	Health Officer	Roe, David	1	\$654.70	\$17,677.00
1159.11302.000.0000	Dep/Registrar	Engel, Diane	1	\$1,369.04	\$36,964.00
1159.11506.000.0000	County Nurse (RN)	Foust, Lori	1	\$1,782.52	\$48,128.00
1159.11611.000.0000	Environmental Specialist	Straub, Christopher	1	\$1,593.44	\$43,023.00
1159.11707.000.0000	Food Sanitarian	Mofield, Charles	1	\$1,593.44	\$43,023.00
1159.11806.000.0000	FT Nurse Assistant (LPN)	Payne, Marcia	1	\$1,782.52	\$48,128.00
1159.12106.000.0000	Administrative Assistant	Ellis, Rebecca	1	\$1,369.04	\$36,964.00
1159.11903.000.0000	PT Clerical		Hourly	\$16.00	\$800.00
Total Salaries					\$8,758,287.00

Next on the agenda:

ADDITIONAL APPROPRIATIONS
ORDINANCE #2023-85-08

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; NOW, THEREFORE:

SEC. 1 Be it ordained by the Wabash County Council of Wabash County, Indiana, that for the expense of said county government and its institutions for the year ending December 31, 2023 the following additional sums of money are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same:

	Requested	Appropriated	AYE	NAY
Equipment Capital Outlay				
1173.40440.000.0000	\$250,000	\$250,000	6	0

Cole Wyatt, Wabash County Highway Superintendent, reported this will be needed to pay for his new chip spreader. Dale made a motion to approve the request. Kopkey seconded the motion; it passed by a 6-0 vote.

MOTOR VEHICLE HIGHWAY #1176

	Requested	Appropriated	AYE	NAY
Trucks				

1176.40431.00000.0040 \$513,150 \$513,150 6 0
Cole Wyatt, Wabash County Highway Superintendent, reported this is the amount needed to pay for his 2023 Peterbilt distributor truck and part of the cost of a new chip spreader. Dale made a motion to approve the request. Kopkey seconded the motion; it passed by a 6-0 vote.

**TRANSFER RESOLUTION
#2023-85-04**

Whereas, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; NOW, THEREFORE:

SEC. 1 Be it ordained by the Wabash County Council of Wabash County, Indiana, that for the expense of said county government and its institutions for the year ending December 31, 2023, the following sums of money are hereby transferred and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same:

INCREASE		Amount	Amount	AYE	NAY
GENERAL FUND		Requested	Approved		
<u>Courthouse Complex</u>					
Inmate Uniforms	1000.21950.000.0032	\$13,709.66	\$13,709.66	6	0
Jail Mattresses & Blankets	1000.21900.000.0032	\$11,290.34	\$11,290.34	6	0
 LOCAL ROAD & STREET					
Calcium Chloride	1169-23300-000-0000	\$19,756.00	\$19,756.00	6	0

SEC. 2 WHEREAS, it has been shown that certain existing appropriations now have unobligated balances which will not be needed for the purposes for which appropriated, it is further resolved that the following existing appropriations be reduced in the following amounts.

DECREASE		Amount	Amount	AYE	NAY
GENERAL FUND		Requested	Approved		
<u>Courthouse Complex</u>					
Jail Facility- Existing	1000.40090.000.0032	\$25,000.00	\$25,000.00	6	0
 LOCAL ROAD & STREET					
Plows Capital Outlay	1169-40500-000-0000	\$19,756.00	\$19,756.00	6	0

Auditor Shepherd, for the Wabash County Commissioners, explained that due to expenses for the new jail that do not qualify for the bond, she needs to do this transfer. Dillon made a motion to approve the transfer. Dale seconded the motion; it passed by a 6-0 vote.

Cole Wyatt, Wabash County Highway Superintendent, said the amount is needed for the purchase of the new snow plows. Kopkey made a motion to approve the transfer. Dale seconded the motion; it passed by a 6-0 vote.

With no other business to come before the Council, Chairman Bowman adjourned the meeting. The next scheduled meeting of the Wabash County Council is December 11, 2023 @ 6:00pm.

Items for Review:

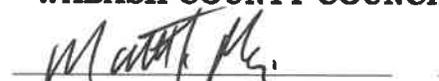
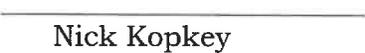
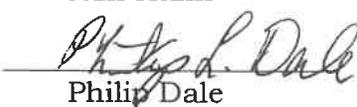
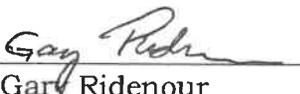
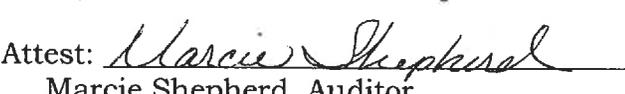
- Auditor & Treasurer Financial Reports for August 2023
- Solid Waste Management District Income Statements for July, August & Sept 2023
- Wabash County Soil & Water Conservation September 2023

The following individuals also attended the County Council meeting:

**If any names are spelled incorrectly, we apologize.*

Chief Deputy Auditor Shelly Baucco, Brian K. Hauptert, Barry J. Eppley, Jeff D. Dawes, Steve Downs, Connie Rich, Tyler Guenin, Nicky Burnsworth, Cheryl Ross, Louella Krom, Jim Dixon, and Chelsea Parson. Via Zoom: iPhone.

WABASH COUNTY COUNCIL

 Kyle Bowman, Chairman	 Matthew Mize, Vice-Chairman	 Sam Hann
 Matt Dillon	 Nick Kopkey	 Philip Dale
 Gary Ridenour	Attest:  Marcie Shepherd, Auditor	