

WABASH COUNTY COUNCIL MEETING

The Wabash County Council met in session on Monday, October 23, 2017 in the Commissioner’s Meeting Room of the Wabash County Courthouse. Chairman Jeff Dawes called the meeting to order at 5:00 P.M. Six Council members were present: Dawes, Randy Curless, Matthew Mize, Matt Dillon, Philip Dale, and Kyle Bowman. Lorissa Sweet was absent. Bowman opened with a word of prayer and Dawes led in the Pledge of Allegiance. The proceedings of the meeting were recorded by the County Auditor’s office.

Chairman Dawes requested that those present silence their cell phones and stated that all public comments regarding agenda and non-agenda items are permitted and encouraged.

The first order of business was to approve the minutes of the September 25, 2017 Council meeting and the minutes of the October 16, 2017 LIT Public Hearing. Dillon made a motion to approve both sets of minutes. Dale seconded the motion and it passed by a 6-0 vote.

The next order of business was to address the transfer of funds requests. Present for these requests were:

**TRANSFER RESOLUTION
2018-85-07**

Whereas, it has been determined that it is now necessary to transfer money from one fund to another fund per IC 36-2-7-5.11(c); NOW, THEREFORE:

SEC. 1 Be it ordained by the Wabash County Council of Wabash County Indiana, that for the expense of said county government and its institutions for the year ending December 31, 2017, the following sums of money are hereby transferred and ordered set apart out of the two funds herein named and for the purposes herein specified, subject to the laws governing the same:

SEC. 2 WHEREAS, it has been shown that certain existing appropriations now have unobligated balances which will not be needed for the purposes for which appropriated, it is further resolved that the following existing appropriations be reduced in the following amounts.

COUNTY GENERAL FUND #1000

DECREASE: Circuit Court

	Amount Requested	Amt. Approved	AYE	NAY
Office Supplies #1000-21100.000.0035	\$300.00	\$300.00	6	0
Security Officer Supplies #1000-22600.000.035	\$300.00	\$300.00	6	0

COUNTY GENERAL FUND #1000

INCREASE: Circuit Court

	Amount Requested	Amt. Approved	AYE	NAY
Part-time Employee #1000-11903.000.0035	\$600.00	\$600.00	6	0

Explanation: Submitted by Circuit Court Judge McCallen: To assist with a deficiency in the part-time account due to extra assistance needed with security on Monday afternoons because of the high volume of inmates being brought over to court for hearings.

Curless made a motion to approve the request for a transfer of funds as requested. Dillon seconded the motion and it passed by a 6-0 vote.

COUNTY GENERAL FUND #1000

DECREASE: Drainage Board

	Amount Requested	Amt. Approved	AYE	NAY
Travel/Mileage #1000-30230.000.0024	\$100.00	\$100.00	6	0
Dues & Subscriptions #1000-30910.000.0024	\$125.00	\$125.00	6	0

COUNTY GENERAL FUND #1000

INCREASE: Drainage Board

	Amount Requested	Amt. Approved	AYE	NAY
Office Supplies #1000-21100.000.0024	\$225.00	\$225.00	6	0

Explanation: Submitted by Drainage Board Chairman, B. Eppley: Drainage Board needs to purchase a new minute recording binder at a cost of \$535.00.

Dillon made a motion to approve the request for a transfer of funds as requested. Dale seconded the motion and it passed by a 6-0 vote.

**WABASH COUNTY SOLID WASTE MANAGEMENT DISTRICT'S
FINAL ADOPTION 2018 BUDGET HEARING**

County Council Chairman Dawes opened the final adoption budget hearing for the Wabash County Solid Waste District's 2018 budget for discussion and public input. Present for the hearing was Solid Waste Director, Jen Rankin. County Council had reviewed the 2018 proposed budget of the Solid Waste District at the September 14, 2017 county budget hearing and the Solid Waste representatives had explained any changes from the 2017 budget at the September 25th Council meeting. No public comment was heard. Curless made a motion to suspend the rules and to approve the budget on the first reading. Dale seconded the motion and it passed by a vote of 6-0. Dillon made a motion to approve **Ordinance #2017-85-007, the 2018 budget of the Wabash County Solid Waste Management District.** Curless seconded the motion and it passed by a 6-0 vote.

The next item of business was the consideration and adoption of the 2018 Wabash County Salary Ordinance. Mize stated that the amount of salary designated for the Sheriff needs to be divided into (2) thirteen week, bi-weekly amounts of \$3,307.69 for the first half of the year and \$3,411.31 for the second half of the year for a total salary of \$87,347.00. Dillon made a motion to

suspend the rules and approve the salary ordinance as amended after the first reading. Dale seconded the motion and it passed by a 6/0 vote. Dale made the motion to approve the 2018 salary ordinance. Curless seconded the motion and it passed by a 6-0 vote.

ORDINANCE 2018-85-08
AN ORDINANCE ADOPTING COUNTY OF WABASH, INDIANA
SALARY SCHEDULE AND COMPENSATION POLICIES

WHEREAS the County of Wabash, Indiana is an Equal Opportunity Employer, and

WHEREAS it is the intent of Wabash County, Indiana to comply with applicable federal and State of Indiana employment laws and regulations, and

WHEREAS Indiana Code 36-2-5-3, Section 3. (a) establishes that the county fiscal body shall fix the compensation of officers, deputies, and other employees whose compensation is payable from the County General Fund, County Highway Fund and County Health Fund or any other fund from which the County Auditor issues warrants for compensation. This includes the power to:

- (1) fix the number of officers, deputies, and other employees;
- (2) describe and classify positions and services;
- (3) adopt schedules of compensation; and
- (4) hire or contract with persons to assist in the development of compensation, and

WHEREAS Wabash County contracted with a professional human resources consulting firm to conduct a job classification and compensation study and Fair Labor Standards Act (FLSA) audit, and

WHEREAS, the Wabash County Council wishes to establish compensation schedules and pay policies;

NOW THEREFORE, it is ordained as follows:

- A. The attached FLSA exempt and non-exempt classifications are hereby adopted for the purposes of calculating overtime for employees holding non-exempt positions; employees holding exempt positions are not eligible for FLSA overtime or FLSA compensatory time.
- B. The Wabash County Personnel Policy, dated July 1, 1996, Revised 2006, is hereby adopted by reference; compliance with such policies are a term and condition of County employee compensation; County employees are entitled to pay for leave policies specified in the Wabash County Personnel Policy; and the County Auditor shall not issue pay warrants for paid leave not specified in the Wabash County Personnel Policy;
- C. The attached schedule of regular pay rates and overtime pay rates shall be established and implemented as approved on the 23rd day of October, 2017 and shall be in full-force and effective on January 1, 2018.
- D. The following job classification and compensation maintenance system is hereby adopted.

Job Descriptions

The attached job descriptions are adopted as the official job descriptions for all County positions. As new jobs are added, and as reorganizations occur and jobs change, there must be a way to write and update job descriptions, evaluate them, and insert them into the appropriate pay grade. This maintenance plan was developed to ensure that the new Wabash County job classification system is kept up-to-date and useful through time.

Maintaining the job classification system for COMOT, LTC, PAT, POLE, and SO jobs involves establishing a series of procedures. These guidelines will provide for an on-going review of job classifications and compensation schedules upon request of elected officials, department heads, and employees. Provisions for adding or deleting positions to the system are also specified.

Job Classification Based On Position Descriptions

The basis for the classification system is the job description. It is a written statement for each job and contains the following information:

Title of position

Department in which the position exists

Job Category (COMOT, LTC, PAT, POLE or SO)

Date Written: Date Revised: (documents a record of the job)

FLSA Status: (documents exempt/non-exempt status for overtime)

Statement of Duties: (specifies key dimensions of the job)

Jobs in any one category cannot be compared to jobs in another category. For example, COMOT jobs cannot be compared to PAT jobs. The factor evaluation system only compares a position to jobs within the same job category.

All positions within a job category were classified by assigning numbers (points) to the job description. These points are called “factor evaluation points” and were assigned to each job description.

After points were assigned to each position, “classes” of jobs were grouped within each job category. Classifications were compared to salaries and wages to assure there is pay equity among all positions. Factor guide charts were used by the factor team in arriving at the total factor evaluation points.

Wabash County Personnel Administration Committee

It is recommended that a 5-member Wabash County Personnel Administration Committee be created and be responsible for overseeing maintenance of the job classification and pay plan. The committee shall consist of two (2) council members, one (1) commissioner, the County Coordinator, and the County Auditor. This committee serves in an advisory capacity and is responsible for overseeing job review procedures and making job reclassification and pay policy recommendations to the County Council.

All requests shall be heard by the full Council after the committee has completed its review and formed its recommendation. The County Coordinator shall prepare notices of the Personnel Administration Committee meetings and transcribe committee meeting minutes, and records of votes and recommendations. The County Coordinator shall serve as committee coordinator.

Job Review/New Position Requests

There are two occasions when a job description should be reviewed:

1. When a position becomes vacant. The department head should review the job description for possible changes before either hiring a new person, or, alternatively, eliminating the position.
2. When a reorganization of an office occurs and there is “significant” shifting of duties among positions; or when “substantial” new duties are added/deleted to an existing job.

Following the installation of the new job classification, elected officials and department heads will be provided information on making job reviews and new position requests for committee review. Normally, such requests can be made prior to budget hearings, and again, after the first of each year when the salary ordinance is in force. Reclassification requests for existing positions shall not be reviewed more than once in a twenty-four month period.

Reclassification of a position may not be filed within the first twelve months of a new employee’s tenure as a County employee. New position and/or new employees’ requests that are disapproved shall not be reconsidered by the committee for a period of twelve months from the date of original submission.

New positions and/or employees that are approved shall not be considered for reclassification for a period of twelve months from the date of the original submission.

Policies and Procedures

It is recommended that maintenance policies and procedures be adopted by the County Council with the salary ordinance during budget hearings.

When adopting these procedures, special attention must be made to ensure that standard forms and procedures be used by elected officials, department heads, and employees requesting an action of the Committee.

Procedures for Reclassification of a Position or Reorganization of an Office

The following reclassification/reorganization of office review procedures are established to provide a systematic method to process such requests. Offices or departments submitting a request shall use the following steps to make reclassification/office reorganization requests:

STEP 1: Secure “Job Classification Review Form” and a copy of the official job description adopted by the County Council for the position(s) being

reviewed from the Wabash County Coordinator.

- STEP 2: Complete and return “Job Classification Review Form,” including supporting documentation to the County Coordinator. Proposed revisions to the job description should be indicated on the description and be included as part of the supporting documentation.
- STEP 3: The “Job Classification Review Form” and supporting documentation will be submitted to the Personnel Administration Committee by the County Coordinator. The committee will hear a presentation by the department head or elected official and shall decide whether to submit the request to the Council management consultants for their review and recommendation.
- STEP 4: If requested by the committee, the Council consultants may conduct an assessment, including but not limited to, the following: reviewing the department's organizational plan, evaluating the factor evaluation points for the position, considering the probable impact on the County's overall classification system and the fiscal impact, and suggesting alternative methods to perform proposed job functions.
- STEP 5: An Assessment Report will be prepared by Council consultants and submitted to the County Coordinator for distribution to the committee and the department head or elected official.
- STEP 6: The Personnel Administration Committee shall review and evaluate the reclassification/office reorganization request, supporting documentation, and assessment report; and submit recommendation for approval/disapproval to the County Council.
- STEP 7: The County Council shall review all pertinent information and make a final determination for approval/disapproval.

Procedures for Adding a New Position and/or New Employee

The following new position and/or new employee review procedures are established to provide a systematic method to process such requests. Offices or departments submitting a request shall use the following steps to make new position/new employee requests:

- STEP 1: Secure “New Position/Employee Request Questionnaire” form from the County Coordinator.
- STEP 2: Complete and return questionnaire, including supporting documentation to the County Coordinator. The department head or elected official shall submit a draft job description as part of the supporting documentation.

- STEP 3: The Personnel Administration Committee will hear a presentation by the department head or elected official and shall decide whether to submit the request to the Council management consultants for their review and recommendation.
- STEP 4: If requested by the committee, the Council consultants may conduct an assessment, including but not limited to, the following: reviewing the department's organizational plan, evaluating the factor evaluation points for the position, considering the probable impact on the County's overall classification system and the fiscal impact, and suggesting alternative methods to perform proposed job functions.
- STEP 5: An Assessment Report will be prepared by Council consultants and submitted to the County Coordinator for distribution to the committee and the department head or elected official.
- STEP 6: The Personnel Administration Committee shall review and evaluate the new position/employee request, supporting documentation, and assessment report; and submit recommendation for approval/disapproval to the County Council.
- STEP 7: The County Council shall review all pertinent information and make a final determination for approval/disapproval.

Proposals for Reorganization of a Department

Proposals for reorganization of a department/office must be filed with the Personnel Administration Committee and processed according to these procedures. Offices or departments submitting such requests to the committee will be subject to an organizational assessment of office or department operations.

This may involve considering alternative methods for accomplishing the proposed job functions (reorganization, part-time, independent contracting, adjustment of work hours/shifts, equipment, new technologies, etc.).

Recruitment and Hiring

When a job is vacant and the hiring process begins, the following steps should be taken:

- STEP 1: The job description is reviewed and changes made, pursuant to the Steps above.
- STEP 2: Consistent with the job description, the department head determines the minimum qualifications for the position, as well as any preferred qualifications. These are included on the job description, which will be used in posting.
- STEP 3: The job description and salary is distributed through normal County recruitment channels used by the department head, consistent with EEO guidelines, until the position is filled.

EFFECTIVE DATE

This Ordinance shall be in full force and effect after its adoption by the Wabash County Council. *ADOPTED this 23rd day of October, 2017 to be included in the 2018 Salaries & Wages Ordinance by Fund/Acct/Position/Employee/Salary or Wages, as follows:*

**2018 SALARIES AND WAGES ORDINANCE
WABASH COUNTY**

**WHEREAS: Public Law No. 231 requires County Councils to fix salaries of
County Officials and Employees for the year 2018**

**SEC.1. Be it ordained by the Wabash County Council of Wabash County, Indiana, that the salaries
and wages
of County Officials and Employees and its institutions for the year ending December 31, 2018 are as
follows:**

Fund/Acct. #	Position	Employee	@ 26 pays 2018	Annual
COUNTY GENERAL FUND:				
CLERK				
	Wabash County Clerk of the Courts	E. Martin	\$1,652.92	\$42,976.00
1000.11100.000.0001				
1000.11300.000.0001	Deputy/Bookkeeper	J. Barrows	\$1,229.15	\$31,958.00
1000.11300.000.0001	Deputy/Bookkeeper	K. Bever	\$1,229.15	\$31,958.00
1000.11200.000.0001	Deputy Clerk	T. Abell	\$1,163.69	\$30,256.00
1000.11200.000.0001	Deputy Clerk	T. Ehret	\$1,163.69	\$30,256.00
1000.11200.000.0001	Deputy Clerk	S. Nordman	\$1,163.69	\$30,256.00
1000.11200.000.0001	Deputy Clerk	T. Wendt	\$1,163.69	\$30,256.00
1000.11200.000.0001	FT Deputy Clerk (70%)	M. Miracle	\$814.62	\$21,180.00
1000.12700.000.0001	First Deputy Pay	K. Bever	\$76.92	\$2,000.00
CLERK'S TITLE IV-D FUND:				
8899.11200.000.0000	Title IV-D FT Deputy Clerk (30%)	M. Miracle	\$349.08	\$9,076.00
8899.12700.000.0000	Title IV-D First Deputy Pay	M. Miracle	\$76.92	\$2,000.00
COUNTY GENERAL FUND:				
ELECTION				
1000.11103.000.0018	Election Board Member	E. Martin	Semi-annually	\$1,200.00
1000.11103.000.0018	Election Board Member	M. Brane	Semi-annually	\$1,200.00
1000.11103.000.0018	Election Board Member	B. Hamlin	Semi-annually	\$1,200.00
1000.11204.000.0018	Clerical Assistant	T. Erhet	Semi-annually	\$2,000.00
1000.11904.000.0018	Extra Help		Semi-annually	\$1,000.00
1000.11905.000.0018	Election Board Secretary	E. Martin	Semi-annually	\$1,000.00
1000.11305.000.0018	Absent Voter Board	Hourly	Semi-annually	\$8,000.00
1000.11602.000.0018	Precinct Board Members	Daily	Semi-annually	\$12,000.00
1000.18102.000.0018	Security	Hourly	Semi-annually	\$1,000.00
COUNTY GENERAL FUND:				
VOTERS REGISTRATION				
1000.11101.000.0019	Wabash County Clerk of the Courts	E. Martin	Semi-annually	\$1,656.00
CLERK'S RECORD PERPETUATION FUND:				
1119.11401.000.0000	PT Deputy Clerk/Hourly	L. Cartwright		\$18,000.00
1119.11900.000.0000	Clerical Hourly			

COUNTY GENERAL**FUND:**

		AUDITOR			
1000.11100.000.0002	Wabash County Auditor	M. Shepherd	\$1,767.50	\$45,955.00	
1000.11301.000.0002	Deputy Auditor/AR & Tax Dist Payroll	S. Bauccho	\$1,229.15	\$31,958.00	
1000.11301.000.0002	Deputy Auditor/AP	A. Scanlon	\$1,229.15	\$31,958.00	
1000.11200.000.0002	Deputy Auditor/Tax	R. LaSalle	\$1,163.73	\$30,257.00	
1000.11200.000.0002	Deputy Auditor/Deeds	A. Lynn	\$1,163.73	\$30,257.00	
1000.11401.000.0002	PT Deputy Auditor	Hourly		\$13,004.00	
1000.12700.000.0002	First Deputy Pay		\$76.92	\$2,000.00	

COUNTY GENERAL**FUND:**

		TREASURER			
1000.11100.000.0003	Wabash County Treasurer	L.Layman	\$1,652.92	\$42,976.00	
1000.11200.000.0003	Deputy Treasurer	B. Hegel	\$1,163.73	\$30,257.00	
1000.12700.000.0003	First Deputy Pay		\$76.92	\$2,000.00	
1000.11903.000.0003	Clerical	Hourly		\$7,000.00	

COUNTY GENERAL**FUND:**

		RECORDER			
1000.11100.000.0004	Wabash County Recorder	L. Draper	\$1,652.92	\$42,976.00	
1000.11401.000.0004	Deputies			\$5,000.00	
1000.11903.000.0004	P/T Hourly			\$4,000.00	

RECORDERS PERPETUATION FUND:

1189.11401.000.0000	PT Deputy Recorder/Hourly	E. Rish		\$12,101.00	
1189.11200.000.0000	FT Deputy Recorder (60%)	C. Summers	\$698.15	\$18,152.00	
1189.11200.000.0000	FT Deputy Recorder		\$465.42	\$12,101.00	
1189.12700.000.0000	First Deputy	E. Rish		\$1,000.00	

COUNTY GENERAL**FUND:**

		SHERIFF			
1000.11100.000.0005	Wabash County Sheriff	B. Land	\$3307.69	\$87,347.00	
1000.11100.000.0005			\$3411.31		
1000.11201.000.0005	Major	J.T. Guenin	\$1,957.92	\$50,906.00	
1000.11503.000.0005	Sergeant	D. Johnson	\$1,836.62	\$47,752.00	
1000.11503.000.0005	Sergeant	E. Ryggs	\$1,836.62	\$47,752.00	
1000.11503.000.0005	Sergeant		\$1,836.62	\$47,752.00	
1000.11515.000.0005	K-9 Compensation		\$346.15	\$9,000.00	
1000.11600.000.0005	Merit Deputy	R. Nordman	\$1,739.69	\$45,232.00	
1000.11600.000.0005	Merit Deputy	R. Baker	\$1,715.42	\$44,601.00	
1000.11600.000.0005	Merit Deputy		\$1,711.00	\$44,486.00	
1000.11600.000.0005	Merit Deputy	R. Short	\$1,623.77	\$42,218.00	
1000.11600.000.0005	Merit Deputy	C. Gibson	\$1,623.77	\$42,218.00	
1000.11600.000.0005	Merit Deputy	K. Kersey	\$1,623.77	\$42,218.00	
1000.11600.000.0005	Merit Deputy	S. Campbell	\$1,687.12	\$43,865.00	
1000.11600.000.0005	Merit Deputy	S. Hicks	\$1,739.69	\$45,232.00	
1000.11600.000.0005	Merit Deputy	M. Galligan	\$1,623.77	\$42,218.00	
1000.11600.000.0005	Merit Deputy	C. Dawes	\$1,691.15	\$43,970.00	
1000.11600.000.0005	Merit Deputy	M. Cox	\$1,683.08	\$43,760.00	
1000.11901.000.0005	Administrative Assistant	C. Rich	\$1,251.81	\$32,547.00	

1000.12000.000.0005	Overtime	Hourly		\$8,000.00	
1000.17800.000.0005	Court Appearance	Hourly		\$1,000.00	
1000.11700.000.0005	PT Process Server/Hourly			\$7,072.00	
1000.18100.000.0005	Merit Board - 1		Annual	\$300.00	
1000.18100.000.0005	Merit Board - 2		Annual	\$300.00	
1000.18100.000.0005	Merit Board - 3		Annual	\$300.00	
1000.18100.000.0005	Merit Board - 4		Annual	\$300.00	
1000.18100.000.0005	Merit Board - 5		Annual	\$300.00	
OPERATION PULLOVER GRANT FUND:					
8569.11508.000.0000	Operation Pullover Program	Hourly	\$30.00	\$5,000.00	
ACTION GRANT					
1148.12200.000.0000	Aaction Grant Program	Hourly	\$30.00	\$7,500.00	
COUNTY GENERAL FUND:					
SURVEYOR					
1000.11107.000.0006	Wabash County Surveyor	C. Slee	\$1,652.92	\$42,976.00	
1000.12201.000.0006	Certified Ditches/Cornerstones	C. Slee	\$96.85	\$2,518.00	
1000.11405.000.0006	Assistant Surveyor	K. Grumpp	\$1,328.88	\$34,551.00	
1000.12000.000.0006	Assistant Surveyor Extra Time	K. Grumpp		\$660.00	
1000.11200.000.0006	FT Deputy Surveyor (40%)	C. Summers	\$465.46	\$12,102.00	
1000.11200.000.0006	FT Deputy Surveyor (40%)	R. Guenin	\$465.46	\$12,102.00	
1000.11700.000.0006	Clerical Hourly			\$100.00	
COUNTY GENERAL FUND:					
DRAINAGE BOARD					
1000.11104.000.0024	Board Member	B. Hauptert	\$70.12	\$1,823.00	
1000.11104.000.0024	Board Member	S. Givens	\$70.12	\$1,823.00	
1000.11104.000.0024	Board Member	B. Eppley	\$70.12	\$1,823.00	
1000.11604.000.0024	Substitute Board Member	As Needed	Per Meeting	\$300.00	
1000.11900.000.0024	Clerical	Hourly		\$116.00	
COUNTY GENERAL FUND:					
CORONER					
1000.11100.000.0007	Wabash County Coroner	Coroner	\$454.88	\$11,827.00	
COUNTY GENERAL FUND:					
PROSECUTING ATTORNEY					
1000.11100.000.0008	Prosecuting Attorney	W. Hartley	\$192.31	\$5,000.00	
1000.11201.000.0008	FT Chief Deputy Prosecutor	B. Michaud	\$192.31	\$5,000.00	
1000.11200.000.0008	Deputy/FT Prosecuting Atty	A. Plummer	\$2,758.08	\$71,710.00	
1000.11202.000.0008	Investigator	T. Weaver	\$1,259.38	\$32,744.00	
1000.11500.000.0008	Secretary	T. Burnsworth		\$1,259.38	\$32,744.00
1000.11703.000.0008	Victim Assistance Coordinator	B. Cordes	\$1,163.73	\$30,257.00	
USERS FEE FUND: PRE-TRIAL DIVISION					
2501.11613.000.0000	Secretary	C. Bland	\$1,173.00	\$30,498.00	
2501.11903.000.0000	PT Hourly			\$2,000.00	
COUNTY GENERAL FUND:					
PROSECUTOR TITLE IV-D					
1000.11108.000.0009	Child Support Officer	A. Plummer	\$1,165.38	\$30,300.00	
1000.11202.000.0009	Investigator	L. Voorman	\$1,259.38	\$32,744.00	

1000.11304.000.0009	Investigator	D. Tiffany	\$1,259.38	\$32,744.00
1000.12301.000.0009	Investigator C.S.	C. Evenson	\$1,259.38	\$32,744.00
COUNTY GENERAL FUND:		COUNTY ASSESSOR		
1000.11109.000.0010	Wabash County Assessor	K. Schenkel	\$1,691.77	\$43,986.00
1000.11200.000.0010	Deputy Assessor	C. Paul	\$1,183.15	\$30,762.00
1000.11200.000.0010	Deputy Assessor	B. Conner	\$1,183.15	\$30,762.00
1000.11200.000.0010	Deputy Assessor	J. Schuler	\$1,183.15	\$30,762.00
COUNTY GENERAL FUND:		PTABOA/BOARD OF REVIEW		
1000.18301.000.0023	Board Members		\$75 Per Meeting	\$450.00
REASSESSMENT FUND				
1224.11601.000.0000	County Assessor Level III	K. Schenkel	\$57.69	\$1,500.00
1224.11701.000.0000	Deputy Assessor Level III	B. Conner	\$19.23	\$500.00
COUNTY GENERAL FUND:		PURDUE EXTENSION		
1000.11110.000.0020	Office Manager	T. Unger	\$1,163.69	\$30,256.00
1000.11906.000.0020	PT Secretary/Hourly			\$11,601.00
1000.11801.000.0020	Summer Help	Hourly		\$3,412.00
COUNTY GENERAL FUND:		SOIL AND WATER		
1000.11306.000.0021	Program Administrator		\$1,272.46	\$33,084.00
4948.12102.000.0000	Board Members		\$25 per diem	
COUNTY GENERAL FUND:		PLANNING COMMISSION		
1000.11102.000.0022	Planning Director	M. Howard	\$1,634.96	\$42,509.00
1000.11500.000.0022	PT Secretary	E. Cook	hourly	\$14,724.00
1000.12102.000.0022	Plan Commission Board Member	D. Rice	Annual	\$379.92
1000.12102.000.0022	Plan Commission Board Member	J. Vogel	Annual	\$379.92
1000.12102.000.0022	Plan Commission Board Member	D. Schuler	Annual	\$379.92
1000.12102.000.0022	Plan Commission Board Member	S. Givens	Annual	\$379.92
1000.12102.000.0022	Plan Commission Board Member	C. Campbell	Annual	\$379.92
1000.12102.000.0022	Plan Commission Board Member	C. Slee	Annual	\$379.92
1000.12102.000.0022	Plan Commission Board Member	R. Curless	Annual	\$379.92
1000.12102.000.0022	Plan Commission Board Member		Annual	\$379.92
1000.12102.000.0022	Plan Commission Board Member		Annual	\$379.92
1000.12102.000.0022	Board of Zoning Appeals Member	J. Vogel	Annual	\$379.92
1000.12102.000.0022	Board of Zoning Appeals Member	J. Younce	Annual	\$379.92
1000.12102.000.0022	Board of Zoning Appeals Member	D. Schuler	Annual	\$379.92
1000.12102.000.0022	Board of Zoning Appeals Member	D. Roser	Annual	\$379.92
1000.12102.000.0022	Board of Zoning Appeals Member	M. Milam	Annual	\$379.92
COUNTY GENERAL FUND:		VETERANS SERVICE		
1000.11106.000.0025	Veteran's Service Officer	S. Daugherty	\$640.19	\$16,645.00
1000.11307.000.0025	PT Deputy/Hourly	J. Ritter		\$7,306.00
COUNTY GENERAL FUND:		WEIGHTS AND MEASURES		
1000.11101.000.0026	Inspector	T. Titus	\$550.19	\$14,305.00

COUNTY GENERAL**FUND:**

1000.11105.000.0029	COMMISSIONERS	1st Dist Commissioner	B. Hauptert	\$797.15	\$20,726.00
1000.11105.000.0029		2nd Dist Commissioner	S. Givens	\$797.15	\$20,726.00
1000.11105.000.0029		3rd Dist Commissioner	B. Eppley	\$797.15	\$20,726.00
1000.12002.000.0029		County Coordinator	J. Dils	\$1,824.38	\$47,434.00
1000.12202.000.0029		Commissioner's Custodian	G. Harnish	\$1,401.88	\$36,449.00

COUNTY GENERAL**FUND:**

1000.11206.000.0030	COUNCIL	1st District Councilman	M. Mize	\$202.50	\$5,265.00
1000.11206.000.0030		2nd District Councilman	J. Dawes	\$202.50	\$5,265.00
1000.11206.000.0030		3rd District Councilman	M. Dillon	\$202.50	\$5,265.00
1000.11206.000.0030		4th District Councilman	K. Bowman	\$202.50	\$5,265.00
1000.11206.000.0030		At-Large Councilman	P. Dale	\$202.50	\$5,265.00
1000.11206.000.0030		At-Large Councilman	L. Sweet	\$202.50	\$5,265.00
1000.11206.000.0030		At-Large Councilman	R. Curless	\$202.50	\$5,265.00

COUNTY GENERAL**FUND:**

1000.11102.000.0031	EMA	Executive Director	K. Walters	\$1,515.19	\$39,395.00
1000.11212.000.0031		FT Administrative Assistant (60%)	R. Lambert	\$698.27	\$18,155.00
1000.11207.000.0031		Assistant EMA Director	R. Brown	\$262.46	\$6,824.00

COUNTY GENERAL**FUND:**

1000.11606.000.0032	COURTHOUSE	PT Custodian/Hourly	R. Sriver		\$17,059.00
1000.11904.000.0032		Extra Help	Hourly		\$2,000.00

COUNTY GENERAL**FUND:**

1000.11111.000.0033	JAIL	Commander	B. Hostetler	\$1,546.73	\$40,215.00
1000.11208.000.0033		Matron/Cook	B. Blatz	\$1,511.69	\$39,304.00
1000.11309.000.0033		Asst Commander	D. Coburn	\$1,449.08	\$37,676.00
1000.11309.000.0033		Asst Commander	T. Thomas	\$1,449.08	\$37,676.00
1000.11504.000.0033		Jail Officer	J. Wilcox	\$1,379.73	\$35,873.00
1000.11504.000.0033		Jail Officer	M. Henderson	\$1,379.73	\$35,873.00
1000.11504.000.0033		Jail Officer	D. Bailey	\$1,379.73	\$35,873.00
1000.11504.000.0033		Jail Officer	J. Smith	\$1,379.73	\$35,873.00
1000.11504.000.0033		Jail Officer	T. Thomas	\$1,379.73	\$35,873.00
1000.11504.000.0033		Jail Officer	T. Duncan	\$1,379.73	\$35,873.00
1000.11504.000.0033		Jail Officer	D. Brown	\$1,379.73	\$35,873.00
1000.11504.000.0033		Jail Officer	S. Fowler	\$1,379.73	\$35,873.00
1000.11504.000.0033		Jail Officer	E. Kirtlan	\$1,379.73	\$35,873.00
1000.11504.000.0033		Jail Officer	J. Kennedy	\$1,379.73	\$35,873.00
1000.11504.000.0033		Jail Officer	A. Frehse	\$1,379.73	\$35,873.00
1000.11504.000.0033		Jail Officer	C. Shepherd	\$1,379.73	\$35,873.00
1000.11504.000.0033		Jail Officer	R. Arwood	\$1,379.73	\$35,873.00
1000.11504.000.0033		Jail Officer	C. Puglisi	\$1,379.73	\$35,873.00
1000.11504.000.0033		Jail Officer	J. Magnus	\$1,379.73	\$35,873.00
1000.11504.000.0033		Jail Officer	C. Bassett	\$1,379.73	\$35,873.00

1000.11607.000.0033	IDACS/NCIC Dispatcher	T. Kinzie	\$1,379.73	\$35,873.00	
1000.11902.000.0033	Records Clerk	K. Roth	\$1,251.81	\$32,547.00	
1000.12000.000.0033	Overtime	Hourly		\$7,000.00	
1000.12105.000.0033	PT Cooks	Hourly		\$15,000.00	
1000.12203.000.0033	PT Jail Officer/Dispatch	Hourly		\$15,000.00	
COUNTY GENERAL FUND:					
CIRCUIT COURT					
1000.11112.000.0035	Circuit Court Judge	R. McCallen III	Supplemental	\$5,000.00	
1000.11310.000.0035	Court Reporter	C. Stroup	\$1,250.04	\$32,501.00	
1000.11408.000.0035	Court Bailiff	C. Herrell	\$1,250.04	\$32,501.00	
1000.12500.000.0035	Security Officer	C. Palmer	\$1,322.88	\$34,395.00	
1000.11903.000.0035	PT Security Officer	Hourly		\$3,100.00	
1000.13500.000.0035	Petit Jurors			\$7,500.00	
CASA FUND:					
1212.11102.000.0000	Director	D. Joy	\$1,405.85	\$36,552.00	
1212.11212.000.0000	Administrative Assistant	A. Dunn	\$870.92	\$22,644.00	
COUNTY GENERAL FUND:					
SUPERIOR COURT					
1000.11112.000.0036	Superior Court Judge		Supplemental	\$5,000.00	
1000.11212.000.0036	Administrative Asst		\$1,250.04	\$32,501.00	
1000.11310.000.0036	Court Reporter	C. Striggle	\$1,250.04	\$32,501.00	
1000.11409.000.0036	Court Bailiff	L. Mooney-Brewer		\$1,250.04	\$32,501.00
1000.12501.000.0036	Security Officer	J. Martin	\$1,382.81	\$35,953.00	
1000.13700.000.0036	Witness Fees			\$100.00	
1000.11908.000.0036	PT Security Officer	Hourly		\$3,000.00	
1000.13100.000.0036	Judge Pro Tem			\$500.00	
COUNTY GENERAL FUND:					
PROBATION					
1000.11113.000.0037	Chief Probation Officer	S Lochner	\$2,361.23	\$61,392.00	
1000.11118.000.0037	Probation Officer	S. Gatchel	\$1,557.08	\$40,484.00	
1000.11209.000.0037	Administrative Assistant	O. Winget	\$1,163.73	\$30,257.00	
1000.11303.000.0037	Office Manager	E. Myers	\$1,229.23	\$31,960.00	
1000.11410.000.0037	Probation Officer	T. Hanes	\$2,366.62	\$61,532.00	
1000.11450.000.0037	Probation Officer	J. Debrotta	\$1,557.08	\$40,484.00	
1000.11502.000.0037	Probation Officer	C. Ulmer	\$1,796.92	\$46,720.00	
1000.11510.000.0037	DRP Instructor	A. Wilcox	\$1,229.15	\$31,958.00	
1000.11609.000.0037	Probation Officer	M. Wright	\$1,796.92	\$46,720.00	
1000.11705.000.0037	Probation Officer	C. Hadden	\$1,496.58	\$38,911.00	
1000.11804.000.0037	Probation Officer		\$1,557.08	\$40,484.00	
1000.12003.000.0037	Probation Officer	T. Planck	\$1,886.77	\$49,056.00	
1000.12700.000.0037	First Deputy Pay	E. Myers	\$38.46	\$1,000.00	
ADULT PROBATION USERS FEE FUND:					
2100.11509.000.0000	PT Coord/Facilitator			\$8,000.00	
2100.11705.000.0000	PT Field Officer Salary	B. Swihart	\$58.85	\$1,530.00	
2100.11808.000.0000	PT Field Officer Salary	C. Teddy		\$1,634.00	
2100.16000.000.0000	PT Field Officer/Hourly	Hourly		\$30,000.00	

JUVENILE PROBATION USERS FEE FUND:

2150.11903.000.0000	PT Instructor / Hourly	Hourly		\$7,879.00
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ALCOHOL & DRUG ABUSE FUND:

2510.11118.000.0000	Probation Officer	D. Aspinwall	\$1,557.08	\$40,484.00
2510.12503.000.0000	PT Security/Hourly	J. Burnsworth	Hourly	\$3,345.00

COURT RECIDIVISM REDUCTION PROGRAM

9106.11118.017.0000	Probation Officer	M. Kurtz		\$45,726.00
9106.11509.017.0000	Group Facilitation Comp/PO Asst.			\$8,000.00
9106.11808.017.0000	Probation Officer	C. Ulmer		\$33,668.00

PROBATION GRANT FUND

9107.11705.017.0000	Probation Officer	B. Swihart	\$1,956.54	\$50,870.00
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JUVENILE DETENTION ALTERNATIVES INITIATIVE

9110.11113.017.0000	Co-Coordinator	S. Lockner		\$15,148.00
9110.11410.017.0000	Co-Coordinator	T. Hanes		\$10,008.00
9110.11303.017.0000	Coordination Support Staff	E. Myers		\$3,600.00
9110.11209.017.0000	Coordination Support Staff	O. Winget		\$3,600.00
9110.11700.017.0000	P/T - Staff		Hourly	\$12,864.00

PROBATION PROJECT INCOME

9166.11705.017.0000	Quality Assurance Officer		\$58.85	\$1,530.00
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PROBATION RE-ENTRY COURT PROJECT INCOME

9168.11808.017.0000	Home-Based Services PO		\$62.85	\$1,634.00
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COUNTY GENERAL FUND:**CENTRAL DISPATCH**

1000.11102.000.9600	CD Director	S. Beeks	\$1,678.81	\$43,649.00
1000.11805.000.9600	CD Coordinator	B. Martin	\$1,489.42	\$38,725.00
1000.11610.000.9600	Dispatcher/IDAC/NCIC	L. Martin	\$1,433.73	\$37,277.00
1000.11610.000.9600	Dispatcher/2nd Shift Supervisor		\$1,399.00	\$36,374.00
1000.11615.000.9600	Dispatcher/Instructor	K. Brainard		\$7,120.00
1000.11706.000.9600	Dispatcher - 1		\$1,379.81	\$35,875.00
1000.11706.000.9600	Dispatcher - 2		\$1,379.81	\$35,875.00
1000.11706.000.9600	Dispatcher - 3		\$1,379.81	\$35,875.00
1000.11706.000.9600	Dispatcher - 4		\$1,379.81	\$35,875.00
1000.11706.000.9600	Dispatcher - 5		\$1,379.81	\$35,875.00
1000.11706.000.9600	Dispatcher - 6		\$1,379.81	\$35,875.00
1000.11706.000.9600	Dispatcher - 7		\$1,379.81	\$35,875.00
1000.11706.000.9600	Dispatcher - 8		\$1,379.81	\$35,875.00
1000.11706.000.9600	Dispatcher - 9		\$1,379.81	\$35,875.00
1000.12300.000.9600	PT Dispatchers	Hourly		\$40,000.00
1000.12000.000.9600	Overtime	Hourly		\$6,500.00

COUNTY HIGHWAY FUND:

1176.11114.000.0038	Superintendent	J. Martin	\$1,957.88	\$50,905.00
1176.11210.000.0038	Highway Dept Supervisor	P. Adams	\$1,536.19	\$39,941.00

1176.11412.000.0038	Highway Clerk/Hourly	M. Bever	\$17.48	\$36,367.00	
1176.11115.000.0039	Driver/Operator - Hourly	M. Rehak	\$17.51	\$36,431.00	
1176.11115.000.0039	Driver/Operator - Hourly	A. Burton	\$17.51	\$36,431.00	
1176.11115.000.0039	Driver/Operator - Hourly	M. Wood	\$17.51	\$36,431.00	
1176.11115.000.0039	Driver/Operator - Hourly	D. Gibson	\$17.51	\$36,431.00	
1176.11115.000.0039	Driver/Operator - Hourly	D. Custer	\$17.51	\$36,431.00	
1176.11115.000.0039	Driver/Operator - Hourly	R. Harber	\$17.51	\$36,431.00	
1176.11115.000.0039	Driver/Operator - Hourly	B. Black	\$17.51	\$36,431.00	
1176.11115.000.0039	Driver/Operator - Hourly	T. Reahard	\$17.51	\$36,431.00	
1176.11115.000.0039	Driver/Operator - Hourly	J. Mast	\$17.51	\$36,431.00	
1176.11115.000.0039	Driver/Operator - Hourly	R. Deeter	\$17.51	\$36,431.00	
1176.11115.000.0039	Driver/Operator - Hourly	J. Weimann	\$17.51	\$36,431.00	
1176.11115.000.0039	Driver/Operator - Hourly	K. Snyder	\$17.51	\$36,431.00	
1176.11115.000.0039	Driver/Operator - Hourly	J. France	\$17.51	\$36,431.00	
1176.11115.000.0039	Driver/Operator - Hourly	T. Teague	\$17.34	\$36,431.00	
1176.12000.000.0039	Overtime/Hourly	Driver/Operators		\$26.01	\$45,000.00
1176.11312.000.0039	Sign Foreman/Hourly	R. Mast	\$17.34	\$36,431.00	
1176.12001.000.0039	Overtime/Hourly	Sign Foreman	\$26.01	\$4,000.00	
1176.11116.000.0040	Mechanics/Hourly	J. Lawson	\$18.33	\$38,125.00	
1176.11116.000.0040	Mechanics/Hourly	T. Powers	\$18.33	\$38,125.00	
1176.12000.000.0040	Overtime/Hourly	Mechanics	\$27.23	\$8,000.00	
1176.11211.000.0040	Laborers/Night Watchman	Hourly		\$41,952.00	
COUNTY HEALTH FUND:					
1159.11117.000.0000	Health Officer	D. Roe	\$489.73	\$12,733.00	
1159.11302.000.0000	Dep/Registrar	K. Carter-Lower		\$1,163.73	\$30,257.00
1159.11506.000.0000	County Nurse	L. Foust	\$1,515.19	\$39,395.00	
1159.11611.000.0000	Environmental Specialist	J. Scott	\$1,328.85	\$34,550.00	
1159.11707.000.0000	Food Sanitarian	C. Mofield	\$1,328.85	\$34,550.00	
1159.11806.000.0000	FT Nurse Assistant	M. Payne	\$1,515.19	\$39,395.00	
1159.12106.000.0000	Administrative Assistant	L. Ellis	\$1,163.73	\$30,257.00	
1159.11903.000.0000	PT Clerical	Hourly		\$800.00	
COMMUNITY CORRECTIONS FUND:					
1122.11102.000.0000	Director	J. Hobson	\$2,056.62	\$53,472.16	
1122.11212.000.0000	Administrative Assistant	K. Barker	\$1,334.90	\$34,707.44	
1122.11314.000.0000	Field Officer 1	S. Burns	\$1,360.86	\$35,382.40	
1122.11416.000.0000	Field Services Coordinator	S. Hay	\$1,360.86	\$35,382.40	
COMMUNITY CORRECTIONS FUND:					
1123.11403.017.0000	Field Officer 2	J. Yoakum	\$1,360.86	\$35,382.40	
COMMUNITY CORRECTIONS FUND (4960 Project Income):					
4960.11411.017.0000	Case Manager	M. Striker	\$1,360.86	\$35,382.40	
4960.11807.017.0000	Part Time Home Detention		\$721.15	\$18,750.00	
4960.11910.017.0000	Part Time Work Release		\$288.46	\$7,500.00	
Total Salaries				\$6,362,246.08	

This 2018 Budget was approved on the 25th day of September, 2017.
The 2018 Salary Ordinance is approved on this 23rd day of October, 2017

**WABASH COUNTY
COUNCIL**
Jeffrey Dawes, Chairman
Randy Curless
Matthew Mize
Matt Dillon
Lorissa Sweet
Philip Dale
Kyle Bowman

Attest: Marcie Shepherd,
Wabash County Auditor

Jay Kendall, Miami County Veteran Service Officer was present to request that Wabash County no longer send Wabash County veterans to Miami County for service and assistance. He stated that he has a full schedule of veterans and that the office does not have the time to assist Wabash County veterans, in addition to Miami County veterans and suggested that Wabash County consider making their veteran service full-time so every veteran is served. He explained that Miami County's budget and services have increased greatly over the last 19 years since he began and possibly Wabash County needs to consider increasing hours and services also. Dawes stated that the Wabash County Veteran Service officer may need to notify veterans through the local newspaper to stop going to Miami County and to use the services provided by Wabash County. He stated that Council will work on this situation.

County Coroner, Susie Lewis was present for this part of the meeting and requested that the county include a cell phone allowance in her departmental budget in order to separate the coroner's business calls from her personal calls. She stated that she had thought that this expense had been approved for 2018 but it isn't in her approved budget. She currently uses her own personal cell phone but would like to separate the calls with another phone number. Dawes explained that no amount was approved for cell phone expense because the Commissioners still need to draft a "cell phone policy" that pertains to all departments that use cell phones in the course of business. He suggested that Lewis research the costs to get an additional phone number on her cell phone in order to separate the calls and then submit the information to the Auditor's office for consideration by Council.

Council reviewed:

September 2017 Auditor & Treasurer Financial Reports
September 2017 Wabash County Solid Waste Mgmt. District Income & Expense Statement

With no other business to come before the Wabash County Council, the meeting was adjourned. The next Council meeting is scheduled for December 4, 2017 at 5:00 P.M.

The following individuals also attended the October 23rd Council meeting:

**If any names are spelled incorrectly, we apologize.*

Deputy Auditor B.J. Grube, County Commissioners Scott Givens and Barry Eppley, EMA Director Keith Walters, County Coroner Susie Lewis, Attorney Mark Frantz, Wabash Plain Dealer reporter Josh Sigler, and The Paper reporter, Emma Rausch.