

**JULY 28, 2008
EXECUTIVE SESSION**

The Wabash County Council met in a called Executive Session at 7:30 A.M. on July 28, 2008 prior to the regular July meeting to discuss personnel matters with Sheriff Leroy Striker. Six members were present: Bob Fuller, Ted Little, Dean Eppley, Gary Nose, James Kaltenmark and Mike Ridenour.

REGULAR SESSION

Wabash County Council met in regular session on Monday, July 28, 2008 at the Wabash County Courthouse. Prayer was offered by Kaltenmark. Chairman Bob Fuller called the meeting to order at 8:00 A.M. with all members present: Dean Eppley, Bob Fuller, Gary Nose, Jim Kaltenmark, Mike Ridenour, Ted Little, and Claude Markstahler. The proceedings of the meeting were recorded by Wabash County Auditor Jane Ridgeway.

The minutes of the June 23, 2008 minutes were reviewed. Eppley made a motion to approve. Little asked for clarification about the approval of the Sheriff's Merit Board Recommendation passed on June 23rd regarding early retirement – at age of 50. (Little was on vacation and not present for the discussion and vote at the June 23rd meeting). His concern is the expense that will be incurred over the years. Leroy Striker, Wabash County Sheriff, stated there is currently \$1.3 million in the plan and that it is “self-funded.” Striker stated that the age of 50 is to help retain employees until they retire. Striker stated the costs have been reviewed by himself, the merit board and the council. Little stated that he is very concerned about the financial magnitude of this decision. Eppley restated his motion to approve the minutes (with the clarification above of the changes in the Sheriff's Retirement Fund). This motion was seconded by Ridenour and approved by a 6-0 vote. (Little abstained from the vote to approve the minutes due to not being in attendance at the June 23rd meeting.)

The next order of business was to address the Additional Appropriations as advertised for Additional Appropriations Ordinance 2008 NO. VII:

**ADDITIONAL APPROPRIATIONS
ORDINANCE 2008 NO. VII**

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; now, therefore:

SEC. 1, Be it ordained by the Wabash County Council of Wabash County, Indiana, that for the expenses of the taxing unit the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same:

Amount Requested	Amount Appropriated	AYE	NAY
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COUNTY GENERAL FUND
COUNTY ASSESSOR

Supplies	\$2,358.16	2,358.16	7	0
Other Services & Charges -	6,342.84	6,342.84	7	0
Capital Outlay -	1,135.00	1,135.00	7	0
			By Reduction	

Kelly Schenkel, Assessor, stated these funds are requested due to the Legislative change to transfer the duties of the Township Assessors and Trustees to the County Assessor. Little made a motion to approve. It was seconded by Ridenour and passed by a 7-0 vote. This appropriation is by reduction of the township assessor's remaining budget appropriations.

CORONER

0001-0007-03-431-012 Other Services & Charges				
- Autopsies	\$10,555.15	\$4,333.75	7	0

Marilyn McDonald, Coroner requested additional funds to cover costs for autopsies. In discussion of the expenses, McDonald stated that State Law requires autopsies to be completed in certain cases. Nose asked to see a copy of the law. The Auditor confirmed that all but \$4,333.75 of the requested amounts were duplicated and had been previously approved by Council but waiting on State approval for payment. Markstahler made a motion to approve \$4,333.75 of the request which covers the current needs. Little seconded the motion and it was approved 7-0.

0001-0007-03-432-023 Other Services & Charges				
- Travel & Mileage	512.45	0.00	7	0

McDonald requested funds to cover expenses for Coroner's Training in Fort Wayne and Web Testing for certification for one of her deputies. Little questioned distance for travel. State says over 50 miles equals travel status. Ridenour stated he would like Training and Mileage to be broken out in the budget. Markstahler made a motion to approve. Little questioned if this request had been presented before the Commissioners and they stated they had not seen it before. The Commissioners ask that officials get permission first prior to incurring more than \$100.00 in travel expenses. Markstahler's motion died for lack of second. Eppley motioned to refer this to the Commissioners. Little seconded and that motion passed by a vote of 7-0.

COUNTY COMMISSIONERS

0001-0029-01-413-074 Personal Services				
- Sheriff's Pension Fund	\$ 8,702.00	\$8,702.00	7	0
June 2008 272 Claims @ \$13.00-Superior Court - 169 Claims @ \$13.00-Circuit Court - Clerk's Report May & June - Secretary's Report				

Eppley made motion to approve. Little seconded and motion passed 7-0.

The Auditor asked the Council for clarification about the payment of the Sheriff's Pension Fund appropriations. They have always been paid annually when billed by the McCready and Keene, Inc. Actuarial firm for the year's contribution amount. In the past Fuller has stated he would like to have the pension appropriations paid monthly as approved in advance of the billing. Ridgeway stated this year's annual payment had been made and paying monthly could result in paying more than the recommended contribution

(within a calendar year). Fuller stated that this will lower the recommended contribution in the coming years. Following discussion, Ridenour moved to have the pension appropriations paid as approved from the service process claims presented each month. Little stated that IC Code states warrant money can be used for the pension payments and seconded the motion which was approved by a 7-0 vote.

RECORDER'S RECORD PERPETUATION FUND					
0098-0000-08-421-043	Supplies – Microfilm	\$ 7,550.00	\$7,500.00	7	0

Nancy Gribben, Recorder requested funds to convert microfilm to CD's to import the data into the computer system. Ridenour made motion to approve. The motion was seconded by Eppley and passed 7-0.

0098-0000-03-436-065	Other Services & Charges – Computer Maintenance	\$ 3,500.00	\$3,500.00	7	0
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Gribben also requested funds to update 2 computers to be able to convert microfilm to CD's. Nose made a motion to approve. Motion was seconded by Eppley. Motion passed 7-0.

COUNTY HEALTH FUND					
0010-0000-01-412-018	Personal Services – Public Health Nurse	\$ 14,890.00	\$14,890.00	7	0
0010-0000-01-413-071	Personal Services – Social Security	\$ 1,139.00	\$1,139.00	7	0
0010-0000-01-413-072	Personal Services – PERF	\$ 1,452.00	\$1,452.00	7	0

This request is for an Additional Appropriation in the County Health Fund and a Transfer funds from the Health Maintenance Fund per the salary ordinance to pay one half of Nurse Lori Foust's annual salary and benefits. Ridenour made the motion to approve. Motion was seconded by Nose and approved 7-0.

Council then pre-reviewed the Health Department 2009 Budget requests due to scheduling conflicts for the August hearing dates. Representing the Health Department were: Health Board President Dr. Jeff Pyle; Health Officer Dr. Dean Gifford; Deputy/Registrar: Katherine Carter-Lower; County Nurses: Jane Skeans and Lori Foust; Environmental Sanitarian: Jennifer Swango; Food Sanitarian: Lynn Dannacher and Environmental Assistant: Lynn Ellis. They presented a budget they stated is almost the same as 2008 with an requested pay increase of 4% and a performance pay request for each employee. They also asked to change the Environmental Assistant position to "Deputy Administrative Coordinator" status and increase the pay level accordingly utilizing (approximately \$6000 of) Health Tobacco Settlement Funds. Ridenour asked for their discretionary spending guidelines. In addition, Jennifer Swango presented a request for permission (for the Commissioners) to enter into a contract with Schneider Corporation to create GIS Layers for the Health Department for a total of \$7814.00. She stated Schneider would bill this over a two year period and she has enough for the initial payment in the 2008 budget and has requested \$1000 for ESRI licensing and \$4000 for the second payment in the 2009 Budget.

She has presented this to the GIS Committee and the Commissioners but would like pre-approval by the Council before entering into the contract. Ridenour moved to approve the request. Kaltenmark seconded the motion. Motion passed 7-0.

RAINY DAY FUND				
0148-0000-01-412-013 Personal Services – Retirement				
– F. Wertemberger	\$ 1,570.00	\$566.00	7	0
– R. Harris	\$ 8,800.00	\$8064.38	7	0

Jane Ridgeway, Auditor, requested funds to pay a balance of unused Employee benefits for FayAnne Wertemberger at Retirement 6-30-08 for a Total of 192.25 hours @ \$14.25 per hour. Also (the Commissioners) requested funds to pay estimated Unused Employee benefits for Ron Harris at Retirement 7-11-08 – 225 hours Vacation @ 12.65 per hour = \$2846.25 and 462 hours Sick Leave @ 12.65 per hour = \$5,844.30. Final payout was confirmed and verified by Human Resources Director/ County Coordinator Jim Dils. Eppley made motion to approve \$566.00 for Wertemberger and \$8064.38 for Harris as submitted by Dils. The motion was seconded by Kaltenmark and was approved 7-0.

COMMUNITY CORRECITONS				
For the Fiscal Grant Year July 1, 2008 – June 30, 2009				
Personal Services -	\$ 237,094.08	\$237,094.08	7	0
Supplies -	\$ 28,474.86	\$ 28,474.86	7	0
Other Services & Charges –	<u>\$ 87,237.00</u>	<u>\$ 87,237.00</u>	7	0
TOTAL	<u>\$ 352,805.94</u>	<u>\$ 352,805.94</u>		

Jeffrey Hobson, Community Corrections Director, requested approval of the Fiscal Budget for the Community Corrections Budget for 2008-2009 as approved by the State Department of Corrections. Ridenour made a motion to approve the Budget as presented. His motion was seconded by Nose and passed by a vote of 7-0.

The Auditor asked that the Council consider an amendment to Additional Appropriations Ordinance 2008 No. V: the tabled requests from County Coroner Marilyn McDonald requested in May to pay claims submitted. The Wabash County Hospital claims in question were Tabled for more information requested by Councilman Ted Little. Following discussion and review of the claims submitted, a motion was made by Kaltenmark to approve the claims. His motion was seconded by Eppley and passed by 7-0 as follows:

**ADDITIONAL APPROPRIATIONS
ORDINANCE 2008 NO. V AMENDED**

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; now, therefore:

SEC. 1, Be it ordained by the Wabash County Council of Wabash County, Indiana, that for the expenses of the taxing unit the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same:

Amount Requested	Amount Appropriated	AYE	NAY
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**COUNTY GENERAL FUND
CORONER**

0001-0007-03-431-012 Other Services & Charges – Autopsies \$ 11,411.65 - \$ 8,872.00* = \$ 2,539.65 7 0

The Council then reviewed the following requests for Transfer of funds:

**TRANSFER RESOLUTION
NO. 2008-14**

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget;
NOW, THEREFORE:

SEC. 1 Be it ordained by the Wabash County Council of Wabash County, Indiana, that for the expense of said county government and its institutions for the year ending December 31, 2008 the following additional sums of money are hereby transferred and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same:

	Amount Requested	Amount Appropriated	AYE	NAY
DECREASE:				
COUNTY GENERAL FUND – EMERGENCY MANAGEMENT AGENCY				
0001-0031-03-435-024 Other Services & Charges - Telephone	\$ 250.00	250.00	7	0
0001-0031-03-433-031 Other Services & Charges- Printing	\$ 150.00	150.00	7	0

SEC. 2 **WHEREAS**, it has been shown that certain existing appropriations now have unobligated balances which will not be needed for the purposes for which appropriated, it is further resolved that the following existing appropriations be reduced in the following amounts:

INCREASE:				
COUNTY GENERAL FUND – EMERGENCY MANAGEMENT AGENCY				
0001-0031-04-445-043 Capital Outlay – Vehicles	\$ 400.00	\$ 400.00	7	0

Bob Brown, EMA, requests to transfer funds to pay County Highway for 1998 Chevrolet Pickup Truck. Kaltenmark motioned to approve. Motion was seconded by Little and passed 7-0.

The Auditor then presented a request for an emergency operating loan for the Welfare funds due to late tax collections and settlement. Margery Justice, Director had submitted estimated cash flow requirements in May and now any updated report. The Council reviewed the resolution as presented.

RESOLUTION 2008-3

**A Resolution Authorizing a Loan of Local Road and Street Revenue
to the Wabash County Department of Family Services**

WHEREAS, the Wabash County Council has determined under authority of Indiana Code: 36-1-8-4, that it would be in the best interest of Wabash County to authorize a loan of Local Road and Street funds to the County Family Services Funds due to an inadequate operating balance. Council has determined an emergency situation exists as timely payment of employee benefits and vendor claims is at risk;

NOW, THEREFORE, as there are sufficient funds on deposit in the Local Road and Street account for current needs, this Council does hereby sanction a temporary loan not to exceed the amount of one million dollars (\$1,000,000.) from the Local Road and Street Fund to the County Family Service Funds. Said appropriation is to be used for operating expenses of Department of Family Services of Wabash County. Per Indiana Code: 36-1-8-4, the Local Road and Street Fund must be reimbursed in the total amount of loan made on or before December 31, 2008.

County Welfare Funds have been depleted. Request is for a temporary loan of funds from the Local Road and Street account to the Count Family Service Funds. Council confirmed with LuAnn Layman, Wabash County Treasurer, that

interest could be prorated to the Local Road and Street Fund as earned on investments during the time of this loan. Eppley made a motion to approve the resolution. His motion was seconded by Kaltenmark and approved 7-0.

The Auditor then presented an Amended Form 144 for the changes approved today in 2008 Salaries and Wages. This Amendment was approved and signed by the Council as follows:

**AMMENDED
2008 SALARIES AND WAGES ORDINANCE
WABASH COUNTY**

**WHEREAS: Public Law No. 231 requires county councils to fix salaries of County Officials and Employees for the year 2008:
SEC. 1. Be it ordained by the Wabash County Council of Council of Wabash County, Indiana that the salaries and wages of County Officials and Employees and its institutions for the year ending December 31, 2008 as follows:**

Position	Department	Bi-Weekly	Annual
COUNTY HEALTH FUND			
0010-0000-01-412-018	Public Health Nurse – L. Foust		\$14,890.00
RAINY DAY FUND			
0148-0000-01-412-013	Retirement Unused Benefits – F. Wertenberger		566.00
0148-0000-01-412-013	Retirement Unused Benefits – R. Harris		8064.38
COMMUNITY CORRECTIONS FUND			
0036-0000-01-412-011	Director – Jeff Hobson		\$22,890.00
0036-0000-01-412-012	Administrative Assistant – Kandy Barker		14,704.50
0036-0000-01-412-013	Field Officer – Jeremiah Wilson		14,998.50
0036-0000-01-412-014	Field Officer – Shane Burns		14,998.50
0036-0000-01-412-018	Part-time Field Officer/Detention – Steve Gatchel		\$ 15.00/hour
0036-0000-01-412-019	Part-time Field Officer/Detention – Matthew Bruss		\$ 15.00/hour
0036-0000-01-412-019	Part-time Field Officer/Work Release		\$ 14.00/hour
0036-0000-01-412-019	Part-time Field Officer/Work Release		\$ 12.00/hour

Other business items addressed:

- Schedule Special meetings for County Council Civil Unit Budget. Meetings will be held August 6, 2008 beginning at 3:00 p.m.
- Reviewed June 30, 2008 Financial Report.
- Reviewed LifeMed 2007 Annual and 1st Q 2008 Reports
- Economic Redevelopment Commission Resolutions of No excess TIF.

The Next meeting will be the Civil Unit Budget Review of all County Taxing Unit proposed budgets to be held Wednesday, August 6, 2008 in the Commissioner’s Meeting Room at the Wabash County Courthouse at 3:00 P.M. Departmental Budget Hearings will be held on Tuesday and Wednesday evenings, August 19 and 20, starting at 4:00 P.M. with the regular August meeting to be held at 8:00 A.M. on Thursday, August 21st. Budget Hearings and preliminary First Reading of the 2009 Wabash County Budget is scheduled to follow the wrap-up of Budget Reviews.

No other business, Ridenour made a motion to adjourn, seconded by Markstahler and the meeting closed with a 7-0 vote.

Approved as written – August 21, 2008