

## OCTOBER 24, 2011

Wabash County Council met in regular session on Monday, October 24, 2011 in the Commissioners' Meeting Room at the Wabash County Courthouse. Claude Markstahler offered with a word of prayer. James Kaltenmark led in the Pledge of Allegiance. Kaltenmark called the meeting to order at 5:00 P.M. with all members present: Kaltenmark, Randy Curless, Gary Nose, Jeff Dawes, Ted Little, Markstahler and Daryl Evans. The proceedings of the meeting were recorded by Wabash County Auditor Jane Ridgeway.

The first order of business was to review the 2012 Budget Hearings and meeting minutes of September 12, 2011. Curless made a motion to approve as presented; his motion was seconded by Dawes and passed by a 6-0 vote. (Markstahler was not present on September 12<sup>th</sup>.)

Steve Downs, County Attorney, presented the Wabash County Police Retirement Fund IRS Restatement. Downs stated there are sixteen (16) changes to the plan; six (6) are in regard to technical requirements regarding the IRS and ten (10) are Indiana state law changes. Downs stated the effective date is January 1, 2010. Downs stated on the recommendation of McCreedy & Keene, Incorporated the document as presented is acceptable. After much discussion, Nose made a motion to approve all recommended changes to Wabash County Police Retirement Plan; his motion was seconded by Evans and passed by a 7-0 vote.

Steve Johnson, Director of Solid Waste Management, presented a monthly report:

1. Visitor numbers increased 38.1% over 2010
2. 18,477 pounds of electronics were shipped in September
3. Drop-off recycling is slightly lower than last year
4. The Municipal Cost Index has increased 8% - A national number according to the Bureau of Labor Statistics -thus the service fee per ton will increase from \$103.26 to \$111.93.
5. Amendment to Resolution 2011-6 was passed on October 11, 2011. Special assessment language was changed. It clarified that no agricultural parcels are to be included. It also restates that parcels classified as "residential", but not classified as a "homestead" or "qualified residential" parcel, must have an assessed value of \$10,000 or greater in order to be assessed a solid waste fee.

Kaltenmark opened the floor for public comments regarding agenda items. James Wolfe from Boy Scout Troop 429 was present to attend the public meeting.

The next order of business was to address the Additional Appropriation requests as advertised:

**ADDITIONAL APPROPRIATIONS  
ORDINANCE 2011 NO X**

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; now, therefore: SEC. 1, Be it ordained by the Wabash County Council of Wabash County, Indiana, that for the expenses of the taxing unit the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same:

	Amount Requested	Amount Appropriated	AYE	NAY
<b><u>COUNTY GENERAL FUND # 0001</u></b>				
<b><u>Central Dispatch #0038</u></b>				
0001-0038-01-412-017 Personal Services				
– Full-time Dispatcher	\$ 4,400	\$ 4,400	7	0
0001-0038-01-412-023 Personal Services				
– Part-time Dispatchers	\$ 9,900	\$ 9,900	7	0

This request is for an increase for a full-time dispatcher to start work the last three (3) pay periods of 2011. All the above funding is from a transfer within the 0054 Landline Budget from Service Contracts to Professional Services. There is no new money in this request.

Markstahler made a motion to approve request for the Cash Transfer and Additional Appropriation Request; his motion was seconded by Curless and passed by a 7-0 vote.

**COUNTY HEALTH FUND #0010**

0010-0000-01-413-071 Personal Services				
– FICA/ Social Security	\$ 280	\$ 280	7	0

Health Officer Dr. James Rudolph’s additional appropriation request on 6/27/11 did not have social security included.

Markstahler made a motion to approve request; his motion was seconded by Little and passed by a 7-0 vote.

**WABASH COUNTY POLICE PENSION FUND #0022**

0022-0000-01-413-074 Personal Services				
– Sheriff’s Pension Contributions – August 2011	\$ 2,321	\$ 2,321	7	0

Civil Process Collections for the month of August 2011: Clerk’s Office Civil process collections - \$1,508; Sheriff Dept. Civil Process Collections - \$13; Sheriff Sale Proceeds for month of June 2011 - \$800

0022-0000-01-413-074 Personal Services				
– Sheriff’s Pension Contributions – September 2011	\$ 2,720	\$ 2,720	7	0

Civil Process Collections for the month of September 2011: Clerk’s Office Civil Process Collections - \$1,820.00; Sheriff Sale Proceeds for June - \$900

Little made a motion to approve request; his motion was seconded by Nose and passed by a 7-0 vote. Sheriff Bob Land stated the Commissioners approved a part-time civil process position at the jail. This will be paid from Commissary Funds. Currently the Commissary Clerk’s salary is paid from the Commissary Funds and the Social Security is paid by the County. Land

requested this new position be set-up the same way. This position will require 4 to 8 hours per week and will help free up time for the deputies. The employee is certified by the Reserves. The pay will be paid at an hourly rate; approximately \$16. Little made a motion to approve the part-time position; his motion was seconded by Evans. Nose asked if this position needs to be advertised. County Coordinator Jim Dils stated we currently have a pool of applicants for positions at the jail that was collected in the last few months and it is appropriate to utilize this pool. The motion passed by a 7-0 vote.

Little asked about proposed changes by the State which could require the county jail to house individuals convicted of a Class D felony. This would dramatically change funding needs for the jail; an increase of approximately 44 inmates. Little and Nose stated the Council or Commissioners need to address this issue by contacting state legislators. Land stated the current understanding is that no funds would be given to counties to cover the additional costs. Little requested that the Commissioners draft a letter with County Attorney Steve Downs notifying the State that we do not want this change without adequate funding. Commissioner Barry Eppley agreed to work with Downs to draft such a letter.

**ADULT PROBATION USER FEE FUND #0060**

0060-0000-04-444-040 Capital Outlay

– Computer Equipment	\$ 5,000	\$ 5,000	7	0
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This Officer would respectfully request that this Council approve the transfer of \$5,000 from Adult Probation User Fee. The server, located in the Wabash County Clerk’s Office, is in grave need of replacement. All offices located within the Judicial Building use the server and an agreement has been made that the Clerk’s Office will pay \$2,000 from their IV-D Fund, the Prosecutor will pay \$3,000 from his IV-D Fund, each court will pay \$1,000 and the probation Department will pay \$3,000 from probation user fees. However, the court does not have any excess money; thus, this Officer is requesting that Adult Probation User Fees be used to fund the remaining \$5,000 needed to purchase the new server.

Elaine Martin, Clerk, requesting for Dallas Duggan, stated the total cost is \$9,789. Martin stated the server was down three (3) separate times and action was taken prior to the server crashing. Martin stated the data is currently being transferred from the old to the new server. Little made a motion to approve request; his motion was seconded by Curless and passed by a 7-0 vote.

**RAINY DAY FUND #0148**

0148-0000-01-412-013 Personal Services

– County Health Nurse J Skeans	\$ 3,740	\$ 3,740	7	0
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0148-0000-01-413-071 Personal Services

– FICA/ Social Security	\$ 269	\$ 269	7	0
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This request is in regards to Health Department Nurse Jane Skean’s retirement after 25 years of service.

Nose asked why this was being paid out over six (6) pays. County Coordinator Jim Dils stated some individuals choose to be paid over time as

opposed to a lump sum. Nose made a motion to approve the request; his motion was seconded by Dawes and passed by a 7-0 vote.

This was presented to the Wabash County Council, read in full and adopted on the 24<sup>th</sup> of October 2011, by the above aye and nay vote.

Auditor Jane Ridgeway presented an Internal Transfer from the County Extension Office totaling \$4,701 from Office Manager Salary to Part-Time Secretary. Ridgeway stated that because this dealt with salary changes, it needed to be presented to the Council for review. The office manager resigned in July and the position was filled September 6<sup>th</sup>. In the absence of full-time staff, the office temporarily used part-time clericals to help perform the work. Little made a motion to approve internal transfer; his motion was seconded by Nose and passed by a 7-0 vote.

The next order of business was to address Transfer Requests as presented:

**TRANSFER RESOLUTION  
NO. 2011-12**

**WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; NOW, THEREFORE:**

**SEC. 1** Be it ordained by the Wabash County Council of Wabash County, Indiana, that for the expense of said county government and its institutions for the year ending December 31, 2011 the following additional sums of money are hereby transferred and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same:

	Amount Requested	Amount Appropriated	AYE	NAY
<b>DECREASE:</b>				
<b>SUPPLEMENTAL PUBLIC DEFENDER FUND</b>				
0143-0000-05-451-001	\$4,903.00	\$4,903.00	7	0

**SEC. 2** WHEREAS, it has been shown that certain existing appropriations now have unobligated balances which will not be needed for the purposes for which appropriated, it is further resolved that the following existing appropriations be reduced in the following amounts:

<b>INCREASE:</b>				
<b>COUNTY GENERAL – WABASH CIRCUIT COURT</b>				
0001-0035-03-431-027 Public Defender – Adult	\$4,903.00	\$4,903.00	7	0

This request is to cover the remainder of Public Defender Adult Expenses for the 2011 year.

This was presented to the Wabash County Council, read in full, and adopted on the 24<sup>th</sup> day October, 2011, by the above aye and nay vote.

**TRANSFER RESOLUTION  
NO. 2011-13**

**WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; NOW, THEREFORE:**



**TRANSFER RESOLUTION  
NO. 2011-15**

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; NOW, THEREFORE:

SEC. 1 Be it ordained by the Wabash County Council of Wabash County, Indiana, that for the expense of said county government and its institutions for the year ending December 31, 2011 the following additional sums of money are hereby transferred and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same:

	Amount Requested	Amount Appropriated	AYE	NAY
<b>DECREASE:</b>				
<b>WABASH COUNTY LOCAL HEALTH MAINTENANCE</b>				
0113-0000-02-422-057 Medical Supplies	\$18.54	\$18.54	7	0

SEC. 2 WHEREAS, it has been shown that certain existing appropriations now have unobligated balances which will not be needed for the purposes for which appropriated, it is further resolved that the following existing appropriations be reduced in the following amounts:

	Amount Requested	Amount Appropriated	AYE	NAY
<b>INCREASE:</b>				
<b>WABASH COUNTY LOCAL HEALTH MAINTENANCE</b>				
0113-0000-01-412-018 Public Health Nurse	\$15.65	\$15.65	7	0
0113-0000-01-413-071 Social Security	\$ 1.19	\$ 1.19	7	0
0113-0000-01-413-072 PERF	\$ 1.70	\$ 1.70	7	0

This is to cover the cost for paying week 20 for Lori Foust and Taisha Moore from these line items.

Markstahler made a motion to approve Transfer Request No. 2011-14 totaling \$17.30 and Transfer Request No. 2011-15 totaling \$18.54; his motion was seconded by Nose and passed by 7-0 vote.

This was presented to the Wabash County Council, read in full, and adopted on the 24<sup>th</sup> day October, 2011, by the above aye and nay vote.

**TRANSFER RESOLUTION  
NO. 2011-16**

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; NOW, THEREFORE:

SEC. 1 Be it ordained by the Wabash County Council of Wabash County, Indiana, that for the expense of said county government and its institutions for the year ending December 31, 2011 the following additional sums of money are hereby transferred and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same:

	Amount Requested	Amount Appropriated	AYE	NAY
<b>DECREASE:</b>				
<b>WABASH COUNTY HEALTH</b>				
0010-0000-02-422-011 Office Supplies	\$ 400.00	\$ 400.00	7	0
0010-0000-02-421-020 Computer Supplies	\$ 500.00	\$ 500.00	7	0
0010-0000-02-421-027 Env. Health	\$ 387.51	\$ 387.51	7	0
0010-0000-02-421-048 Lab. Supplies	\$ 100.00	\$ 100.00	7	0

SEC. 2 WHEREAS, it has been shown that certain existing appropriations now have unobligated balances which will not be needed for the purposes for which appropriated, it is further resolved that the following existing appropriations be reduced in the following amounts:

**INCREASE:**

	<b>WABASH COUNTY HEALTH</b>			
0010-0000-03-431-065 Contract Services	\$1,387.51	\$1,387.51	7	0

This request is for Norman Hanford Environmental Food Inspector assisting Lynn Dannacher as she has had surgery.

Nose made a motion to approve request; his motion was seconded by Dawes and passed by a 7-0 vote.

This was presented to the Wabash County Council, read in full, and adopted on the 24<sup>th</sup> day October, 2011, by the above aye and nay vote.

Kaltenmark opened the floor for public comments regarding non-agenda concerns. No comments were offered.

**COUNCIL REVIEWED:**

- September 30, 2011 Auditor and Treasurer Financial Reports
- Schedule of Council Meetings for 2012; Combining non-binding reviews on one day – organizational meeting to appoint committee members on January 3<sup>rd</sup>
- Proposed 2012 Salary Ordinance
- CAGIT and LOIT discrepancies with the State: Council requested details from State on their findings
- Amendment to salary and Wage Ordinance: Evans; Curless and passed by a 7-0 vote.
- Proposed Salary Ordinance
- Additional Appropriation State Form – remaining amounts in tax funds
- Documentation of County Health Fund 2012 Budget cuts

Council requested clarification regarding the most recent CAGIT & CEDIT reports showing that some counties, including Wabash County were overpaid for the past few years and may owe the State funds. Auditor Ridgeway stated she will be attending the Fall Auditor Conference this week and this is one of the topics on the agenda. She will relay some of the Council’s questions and concerns regarding how the amounts were calculated, how we compare to the other counties, how the funds are to be paid back to the State, why it took so long for the State to address the issue.

Curless made a motion to adjourn the meeting and passed by a 7-0 vote.

**The following individuals attended the October 24<sup>th</sup> Council meeting:**

*\*If any names are spelled incorrectly, we apologize.*

- Commissioners: Barry Eppley
- Bob Brown
- Bob Land
- Teresa Witkoske
- Elaine Martin
- Steve Downs
- James Wolfe
- Heather Wolfe

\* Approved as written – December 5, 2011