

## **WABASH COUNTY COUNCIL MEETING**

The Wabash County Council met in session on Monday, December 2, 2013 in the Commissioner's Meeting Room of the Wabash County Courthouse. Chairman James Kaltenmark called the meeting to order at 5:00 P.M. with six members present: Kaltenmark, Randy Curless, Gary Nose, Jeff Dawes, Bill Ruppel and Mike Ridenour. Claude Markstahler was absent. Kaltenmark opened with a word of prayer and led in the pledge of allegiance. The proceedings of the meeting were recorded by County Auditor Linda Conrad.

The first order of business was to review the minutes of the October 28, 2013 meeting. Ridenour made a motion to approve the minutes. Dawes seconded the motion; it passed by a vote of 6/0.

Kaltenmark opened the floor for public comments regarding agenda items. No comments were presented.

County Attorney, Steve Downs presented an amendment to the 2007 Rainy Day ordinance for consideration. Downs explained that the amendment states that the County wishes to broaden the purpose for which monies in the Rainy Day Fund may be used and that the purpose of the Rainy Day Fund should be to pay non-recurring, unanticipated and unbudgeted expenses for: employee benefits, transfers of prisoners, cumulative reassessment services and election expense. Ruppel suggested that an amount be designated for emergency use and that only the monies in excess of the designated amount could be appropriated for other use. Nose stated that he agreed. Ridenour stated that most of the current cash balance of the Rainy Day Fund originated from the General Fund and that he was in favor of the amendment because it would assist the General Fund in non-recurring and unanticipated expenses if deemed by Council to be necessary. Ridenour made a motion to approve the amendment as presented. Ruppel made a motion to designate a minimum amount of \$800,000 for emergency use to be included in the amendment. Kaltenmark explained that the amendment to the ordinance would cover the use of the Rainy Day Fund for 2013 and that possibly the emergency amount could be addressed with another amendment in 2014. Ruppel withdrew his motion. Dawes seconded the motion made by Ridenour to approve the amendment as presented. The motion passed by a 6-0 vote. Ruppel made a motion to suspend the rules and immediately proceed to a 2<sup>nd</sup> reading of the ordinance. Curless seconded the motion; it passed by a vote of 6-0. Ridenour made a motion to approve the ordinance after the 2<sup>nd</sup> reading. Dawes seconded the motion; it passed by a vote of 6-0.

The next order of business was to address the Additional Appropriation requests as advertised:

**ADDITIONAL APPROPRIATIONS  
ORDINANCE 2013-85-10**

**WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; now, therefore: SEC. 1, Be it ordained by the Wabash County Council of Wabash County, Indiana, that for the expenses of the taxing unit the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same:**

Sheriff Bob Land was present to explain several requests for Additional Appropriations:

<b><u>COUNTY GENERAL FUND – Jail Dept. #1000</u></b>				
	<b><u>Amount</u></b>	<b><u>Amount</u></b>	AYE	NAY
	<b><u>Requested</u></b>	<b><u>Appropriated</u></b>		
Service Contracts	\$938.00	\$938.00	6	0

Explanation: We received a payment refund after copier-printer agreement was disposed. We are requesting this money be put back into service contracts to pay for new agreement.

Ridenour made a motion to approve the request. Ruppel seconded the motion and it passed by a vote of 6-0.

<b><u>COUNTY GENERAL FUND – Jail Dept. #1000</u></b>				
	<b><u>Amount</u></b>	<b><u>Amount</u></b>	AYE	NAY
	<b><u>Requested</u></b>	<b><u>Appropriated</u></b>	<b>6</b>	<b>0</b>
Softener Salt	\$ 2,000.00	\$ 2,000.00		
Telephone	\$10,000.00	\$10,000.00		
Electricity	\$ 3,200.00	\$ 3,200.00		
Sewage	\$ 3,000.00	\$ 3,000.00		

Explanation: Community Corrections money to offset the Jail budget for allowing them to share the building and use the utilities. This amount has been receipted to the General Fund from Community Corrections for use of the utilities.

Ridenour made a motion to approve the request. Curless seconded the motion and it passed by a vote of 6-0.

<b><u>WABASH COUNTY POLICE PENSION FUND #1193</u></b>				
	<b><u>Amount</u></b>	<b><u>Amount</u></b>	AYE	NAY
	<b><u>Requested</u></b>	<b><u>Appropriated</u></b>		
Personal Services (October Invoice)	\$1,956.00	\$1,956.00	6	0

Explanation: Civil Process collections for October, 2013: Clerk's Office \$1456.00, Sheriff's Sale proceeds for September \$500.00

Ridenour made a motion to approve the request. Dawes seconded the motion and it passed by a vote of 6-0.

<b><u>RAINY DAY FUND - #1186</u></b>				
	<b><u>Amount</u></b>	<b><u>Amount</u></b>	AYE	NAY
	<b><u>Requested</u></b>	<b><u>Appropriated</u></b>		
Jail Inmate Transfers	\$86,000.00	\$86,000.00	6	0

Explanation: Additional funds needed to pay current and anticipated invoices through 2013.

Ruppel made a motion to approve the request. Ridenour seconded the motion and it passed by a 6-0 vote.

Sheriff Land reported that the county road deputies will be changing from a Class A uniform to a Class B uniform that is less expensive to purchase and more durable. He stated that the Class A uniform will continue to be worn by officers for court appearances. He reported that the required new jail standards will impact his departmental training budget, so training will now be taken by officers in-house through the Internet with no cost for travel expense and no additional wage costs.

Sandy Beeks, Central Dispatch Coordinator was present to explain the request for Additional Appropriations:

<b><u>COUNTY GENERAL FUND – Central Dispatch Fund #1000</u></b>				
	<b><u>Amount</u></b>	<b><u>Amount</u></b>	<b>AYE</b>	<b>NAY</b>
	<b><u>Requested</u></b>	<b><u>Appropriated</u></b>		
Employee Overtime	\$2,500	\$2,500	6	0

Explanation: We are requesting additional funds for overtime. We had two people leave employment and so we had to fill those shifts with existing employees and we hired part-time dispatchers. The funds are being supplied by the Statewide 911 Fund revenue. Need to appropriate the money in order to use it for overtime expense.

Nose made a motion to approve the request. Dawes seconded the motion; it passed by a vote of 6-0.

Bob Brown, Emergency Management Director was present to explain the requests for Additional Appropriations:

	<b><u>Amount</u></b>	<b><u>Amount</u></b>	<b>AYE</b>	<b>NAY</b>
	<b><u>Requested</u></b>	<b><u>Appropriated</u></b>		
2013 Homeland Security Grant	\$10,000.00	\$10,000.00	6	0

Explanation: Wabash County EMA has been awarded a State Homeland Security Grant to purchase three EF Johnson 800/VHF dual band portable radios for EMA use. This is a reimbursement grant that needs the Council's appropriation to provide the money to purchase the radios which will then be reimbursed to the County. The grant should be completed by March 31, 2014 including the reimbursement of funds to Wabash County. Wabash County EMA is one of 30 counties to receive a \$10,000 grant from a total statewide grant of \$300,000.

Curless made a motion to approve the request. Dawes seconded the motion and it passed by a 6-0 vote.

	<b><u>Amount</u></b>	<b><u>Amount</u></b>	<b>AYE</b>	<b>NAY</b>
	<b><u>Requested</u></b>	<b><u>Appropriated</u></b>		
2013 EMPG Equipment Grant	\$5,179.77	\$5,179.77	6	0

Explanation: Wabash County EMA has been awarded an equipment grant from Indiana Dept. of Homeland Security for outstanding performance on the annual emergency management assessment which covers the period from July 1, 2012 to June 30, 2013. The funds from this grant can only be used in the emergency management dept. for acquisition of needed equipment or the upgrade of existing equipment. This is a reimbursement grant that needs the Council's appropriation to provide the money to purchase selected items which will then be reimbursed to the County. The grant should be completed by March 15, 2014 including the reimbursement of funds to Wabash County. Wabash County EMA has been awarded a similar grant the past three years.

Ruppel made a motion to approve the request. Curless seconded the motion and it passed by a 6-0 vote.

John Martin, Highway Superintendent was present to explain the request for Additional Appropriations:

**COUNTY HIGHWAY FUND #1176**

	<u>Amount Requested</u>	<u>Amount Appropriated</u>	AYE	NAY
Group Health Insurance	\$8,000	\$8,000	6	0
Liability Insurance	\$20,000	\$20,000	6	0

Explanation: This is the amount needed to cover group health insurance and liability insurance through the remainder of 2013.

Ridenour made a motion to approve the request. Nose seconded the motion and it passed by a vote of 6-0.

County Commissioners Brian Haupt, Barry Eppley and Scott Givens were present to explain the request for Additional Appropriations:

**COUNTY GENERAL FUND - Commissioners #1000**

	<u>Amount Requested</u>	<u>Amount Appropriated</u>	AYE	NAY
Care of Wards of the Court & Institutions	\$80,000.00	\$80,000.00	6	0

Explanation: Additional funds needed to pay current and anticipated invoices through 2013.

Ridenour made a motion to approve the request. Ruppel seconded the motion and it passed by a 6-0 vote.

**These requests were presented to the Wabash County Council, read in full and adopted on the 2nd day of December, 2013 by the above aye and nay votes. The auditor was directed to present the above additional appropriations to the Department of Local Government Finance for approval as by law provided.**

The next order of business was to address the Transfer of Funds requests.

**TRANSFER RESOLUTION****NO. 2013-85-09**

**WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; NOW, THEREFORE:**

**SEC. 1 Be it ordained by the Wabash County Council of Wabash County, Indiana, that for the expense of said county government and its institutions for the year ending December 31, 2013 the following additional sums of money are hereby transferred and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same:**

Sheriff Bob Land was present to explain the request for a Transfer of funds:

	<u>Amount Requested</u>	<u>Amount Approved</u>	AYE	NAY
<b>DECREASE:</b>				
General Fund/Sheriff Leases/Service contracts #1000-30100-0005	\$1,000.00	\$1,000.00	6	0
<b>INCREASE:</b>				
General Fund/Sheriff Garage & Motors #1000-30100-005	\$1,000.00	\$1,000.00	6	0

Explanation: Legal Services account has not been used this year, so we are requesting to transfer legal services money to Garage & Motors account.

	<b>Amount Requested</b>	<b>Amount Approved</b>	<b>AYE</b>	<b>NAY</b>
<b>DECREASE:</b>				
<b>General Fund/Sheriff False Arrest Insurance #1000-17000-0005</b>	<b>\$3,780.72</b>	<b>\$3,780.72</b>	<b>6</b>	<b>0</b>
<b>INCREASE:</b>				
<b>General Fund/Sheriff Tires &amp; Tubes #1000-22500-0005</b>	<b>\$3,780.72</b>	<b>\$3,780.72</b>	<b>6</b>	<b>0</b>

Explanation: False Arrest Insurance account has not been used this year, so we are requesting to transfer this money to Tires & Tubes account. We will need to use some of this money for an internal transfer to Garage & Motor account.

Wabash Superior Court Judge Goff had submitted a request for transfer of funds but was not present.

	<b>Amount Requested</b>	<b>Amount Approved</b>	<b>AYE</b>	<b>NAY</b>
<b>DECREASE:</b>				
<b>General Fund/Superior Court Interpreters #1000-30222-036 Guardian Ad Litem #1000-30355-036</b>	<b>\$1,000.00 \$1,318.00</b>	<b>\$1,000.00 \$1,318.00</b>	<b>6</b>	<b>0</b>
<b>INCREASE:</b>				
<b>General Fund/Superior Court Law books #1000-21800-0036</b>	<b>\$2,318.00</b>	<b>\$2,318.00</b>	<b>6</b>	<b>0</b>

Explanation: Shortfall in Law books account.

Ridenour made a motion to approve the request. Curless seconded the motion and it passed by a 6-0 vote.

Linda Conrad, County Auditor presented a request for a transfer of funds:

	<b>Amount Requested</b>	<b>Amount Approved</b>	<b>AYE</b>	<b>NAY</b>
<b>DECREASE:</b>				
<b>General Fund/Auditor Office Supplies #1000-21100-0002 Printer Copier Maintenance #1000-30670-0002 Dues &amp; Subscriptions #1000-30910-0002</b>	<b>\$600.00 \$200.00 \$300.00</b>	<b>\$600.00 \$200.00 \$300.00</b>	<b>6</b>	<b>0</b>
<b>INCREASE:</b>				
<b>General Fund/Auditor Part-time Clerical hourly #1000-11900-0002</b>	<b>\$1,160.00</b>	<b>\$1,160.00</b>	<b>6</b>	<b>0</b>

Explanation: The Auditor's office needs part-time help for the remainder of 2013.

Ridenour made a motion to approve the request. Ruppel seconded the motion and it passed by a 6-0 vote.

**SEC. 2 WHEREAS, it has been shown that certain existing appropriations now have unobligated balances which will not be needed for the purposes for which appropriated, it is further resolved that the following existing appropriations be reduced in the following amounts:**

**This was presented to the Wabash County Council, read in full, and adopted on the 2nd day of December, 2013 by the above aye and nay vote.**

Kaltenmark asked for public comments regarding non-agenda items.

Kaltenmark reported that the Council had received a letter from the Convention and Visitors Bureau board president requesting that Council appoint a director of the CVB board because the term of Daryl Evans, who is the current director will be concluding at the end of 2013. The CVB board recommended the appointment of Laura Rager who is currently the executive director of the North Manchester Chamber of Commerce. Ridenour made a motion to appoint Laura Rager as the new director of the CVB board. Nose seconded the motion; it passed by a 5-0 vote with Ruppel abstaining from the vote.

Council member Nose commented on the recent study made concerning the disposition of the old jail building and suggested that the decision regarding possible demolition should take into consideration the increasing costs of inmate transfers to Miami County. Brief discussion followed.

**Council reviewed:**

Auditor's and Treasurer's October 2013 financial reports.

**The following individuals also attended the December 2nd Council meeting:**

*\*If any names are spelled incorrectly, we apologize.*

Chief Deputy Auditor B.J. Grube, Deputy Auditor Marcie Shepherd, Purdue Co. Extension Director, Teresa Witkoske