

**MAY 28, 2013**

The Wabash County Council met in regular session on Tuesday, May 28, 2013 in the Commissioner's Meeting Room of the Wabash County Courthouse. Claude Markstahler opened with a word of prayer and Jim Kaltenmark led in the pledge of allegiance. Kaltenmark called the meeting to order at 5:00 P.M. with these members present: Kaltenmark, Markstahler, Randy Curless, Gary Nose, Jeff Dawes, Bill Ruppel and Mike Ridenour. The proceedings of the meeting were recorded by County Auditor Linda Conrad.

The first order of business was to review the minutes of the April 22, 2013 meeting. Ridenour made a motion to approve the minutes. Dawes seconded the motion; it passed by a vote of 6/0. The minutes of the May 7, 2013 Executive Session and the Special Joint Session meetings were reviewed. Ruppel made a motion to approve the minutes of both meetings. Ridenour seconded the motion; it passed by a vote of 7/0.

Kaltenmark opened the floor for public comments regarding agenda items. No comments were presented.

The next order of business was to address the Additional Appropriation requests as advertised:

**ADDITIONAL APPROPRIATIONS  
ORDINANCE 2013 NO.V**

**WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; now, therefore: SEC. 1, Be it ordained by the Wabash County Council of Wabash County, Indiana, that for the expenses of the taxing unit the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same:**

Sheriff Land was present to explain the request from the Riverboat-County Share Fund.

	<u>Amount</u> <u>Requested</u>	<u>Amount</u> <u>Appropriated</u>	AYE	NAY
Computer Training & Maintenance	\$15,775.10	\$15,775.10	7	0

Explanation: Sheriff requested consensus to pay for Pro-Tech services at April Council meeting. Council gave consensus to fund from Riverboat Fund-County Share. Perry Pro-Tech services will be used to scan Jail inmate records for preservation and to gain needed space. Sheriff's Dept. has over 179,000 records stored that will be scanned using an existing Health Department scanner along with the purchase of an additional new scanner.

Ridenour made a motion to approve the request. Ruppel seconded the motion and it passed by a vote of 7/0.

	<u>Amount</u> <u>Requested</u>	<u>Amount</u> <u>Appropriated</u>	AYE	NAY
Personal Services (April Invoice)	\$1,302.00	\$1,302.00	7	0

Explanation: Civil Process collections for April, 2013: Clerk's Office \$702.00, Sheriff's Sale proceeds \$600.00 for a total of \$1,302.00.

Markstahler made a motion to approve the request. Curless seconded the motion and it passed by a vote of 7/0.

County Auditor Conrad explained to the Council that the requested Additional Appropriation for the CASA program might not be enough to fund the remainder of the calendar year but that Council can only appropriate the current cash balance. Commissioner Eppley stated that Judge McCallen is working with Grant County to affiliate the Wabash County CASA Director under the Grant County program until the expiration of the current grant year on Sept. 30, 2013. Upon expiration of the current grant, the Wabash County Commissioners/CASA program will apply for grant funding, to be effective Oct. 1, 2013 through Sept. 30, 2014. Eppley explained that the remainder of the grant funds would not be issued under the current Wabash County employee arrangement, but if the program could be affiliated with Grant County, the grant funds might be released by the Indiana Criminal Justice Institute.

**CASA PROGRAM GRANT #1212**

	<u>Amount Requested</u>	<u>Amount Appropriated</u>	AYE	NAY
Personal Services – Salary & benefits	\$ 16,285.00	\$16,285.00	7	0

Explanation: As approved by Council on May 7, 2013, the CASA program director was approved as a full-time county employee to be paid from the CASA Program Grant Fund. Need to appropriate the cash balance of the fund, \$16,285.00 into personal services account to pay the director's salary and benefits. The cash balance includes the General Fund budgeted amounts from Circuit Court of \$14,410.00 and \$1,500.00 from Superior Court. Also includes United Fund revenue of \$375.00. One-half of the CASA Grant monies of \$7,204.62 were already received by the CASA Director and used for previous expenses.

Ridenour made a motion to approve the request. Dawes seconded the motion and it passed by a vote of 7/0.

Dallas Duggan, Chief Probation Officer was present to explain the additional appropriation request.

**ADULT PROBATION USERS FEES FUND #2100**

	<u>Amount Requested</u>	<u>Amount Appropriated</u>	AYE	NAY
Computer Equipment	\$11,350.00	\$11,350.00	7	0

Explanation: This officer would respectfully request that this Council appropriate \$11,350.00 from the cash balance of the Adult Probation User Fees Fund to the Computer Equipment account to allow the Probation department to purchase nine (9) new computers & software as well as installation and on-site configuration. This officer has attached three quotes. Although the Intrasect quote is \$27.27 higher than the lowest quote, the selected quote is from a Wabash County business.

Ridenour made a motion to approve the additional appropriation as requested. Ruppel seconded the motion and it passed by a vote of 7/0.

**This was presented to the Wabash County Council, read in full and adopted on the 28<sup>th</sup> day of May, 2013 by the above aye and nay votes. The auditor was directed to present the above additional appropriations to the Department of Local Government Finance for approval as by law provided.**

The next order of business was to address the transfer of funds requests.

**TRANSFER RESOLUTION  
NO. 2013-85-04**

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; NOW, THEREFORE:

SEC. 1 Be it ordained by the Wabash County Council of Wabash County, Indiana, that for the expense of said county government and its institutions for the year ending December 31, 2013 the following additional sums of money are hereby transferred and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same:

	Amount Requested	Amount Approved	AYE	NAY
<b>DECREASE:</b>				
<b>#1156 FIREARMS FUND</b>				
Contract Services	\$149.64	\$149.64	7	0

SEC. 2 WHEREAS, it has been shown that certain existing appropriations now have unobligated balances which will not be needed for the purposes for which appropriated, it is further resolved that the following existing appropriations be reduced in the following amounts:

<b>INCREASE:</b>				
<b>#1000 COUNTY GENERAL FUND</b>	\$149.64	\$149.64	7	0
Computer Supplies				
Explanation: A claim for \$149.64 was accidentally taken out of the Flares & Ammunition account of the General Fund instead of the Firearms Fund. The account is currently in the negative and this transfer will correct the negative account balance.				

Ridenour made a motion to approve the transfer request. Ruppel seconded the motion and it passed by a vote of 7/0.

	Amount Requested	Amount Approved	AYE	NAY
<b>DECREASE:</b>				
<b>#1159 HEALTH FUND</b>				
Contract Services	\$71.20	\$71.20	7	0

SEC. 2 WHEREAS, it has been shown that certain existing appropriations now have unobligated balances which will not be needed for the purposes for which appropriated, it is further resolved that the following existing appropriations be reduced in the following amounts:

<b>INCREASE:</b>				
<b>#1159 HEALTH FUND</b>	\$71.20	\$71.20	7	0
Computer Supplies				
Explanation: To correct an error in the accounts. The request came from the Board of Health and Mr. Ruppel.				

	Amount Requested	Amount Approved	AYE	NAY
<b>DECREASE:</b>				
<b>#1159 HEALTH FUND</b>				
Office Supplies	\$484.40	\$484.40	7	0

SEC. 2 WHEREAS, it has been shown that certain existing appropriations now have unobligated balances which will not be needed for the purposes for which appropriated, it is further resolved that the following existing appropriations be reduced in the following amounts:

<b>INCREASE:</b>				
<b>#1159 HEALTH FUND</b>				
Equipment Repair	\$484.40	\$484.40	7	0
Explanation: To correct an error in the accounts. The request came from the Board of Health and Mr. Ruppel.				

Ruppel made a motion to approve the transfer request. Ridenour seconded the motion and it passed by a vote of 7/0.

**This was presented to the Wabash County Council, read in full, and adopted on the 28th day of May, 2013 by the above aye and nay vote.**

Kaltenmark asked for public comments regarding non-agenda items; no comments were heard.

**Council reviewed/approved:**

- Reviewed the Auditor and Treasurer Financial reports. Ridenour asked about the posting of a transfer from CC Project Income to CC. Grant as approved by Council in April. The Auditor's office will check on this transfer and make sure it has been posted by the end of May. Auditor Conrad stated that a discrepancy between the Auditor & Treasurer's General Fund totals would be corrected by the month's end. Nose stated concern about the current General Fund balance. Deputy Grube stated that the Spring Tax Distribution would be completed soon and those collections would replenish the cash balance.
- Reviewed the April 2013 Solid Waste Management District profit & loss statement. It was noted that there is a continued loss of tipping fees.

Ridenour made a motion to adjourn the meeting. Ruppel seconded the motion and it passed by a 7-0 vote.

**The following individuals also attended the May 28th Council meeting:**

*\*If any names are spelled incorrectly, we apologize.*

County Commissioners Barry Eppley and Scott Givens

Chief Deputy Auditor B.J. Grube

Probation Officer Sarah Lochner

Purdue Extension Director Teresa Witkoske

Wabash Plain Dealer reporter Sheila Rhoades

Bonnie Corn

Jim Dixon