

**APRIL 22, 2013**

The Wabash County Council met in regular session on Monday, April 22, 2013 in the Commissioner's Meeting Room of the Wabash County Courthouse. Jim Kaltenmark opened with a word of prayer and led in the pledge of allegiance. Kaltenmark called the meeting to order at 5:00 P.M. with these members present: Kaltenmark, Randy Curless, Gary Nose, Jeff Dawes, Bill Ruppel and Mike Ridenour. Claude Markstahler was absent from the meeting. The proceedings of the meeting were recorded by County Auditor Linda Conrad.

The first order of business was to review the minutes of the March 25, 2013 meeting. Ruppel made a motion to approve the minutes. Curless seconded the motion; it passed by a vote of 6/0.

Kaltenmark opened the floor for public comments regarding agenda items. No comments were presented.

Christa Stroup, Circuit Court reporter and Charles Malinowski of Malinowski Consulting were present to explain a proposal for providing monthly recovery of Title IV-D/child support expenses from the State of Indiana on behalf of the Wabash County Courts. Malinowski explained that the agreement for reimbursement services had been approved by the County Commissioners at their meeting on March 11, 2013. Malinowski stated that the courts are not currently pursuing reimbursements and that his firm's services are being used by the Wabash County Clerk to recover child support expenses with the monthly fee being paid from the Clerk's Title IV-D Incentive Fund. He proposed that the monthly service fee of \$650.00 could be paid from the recovered monies. He stated that the IV-D Fund currently had a balance of \$39,000 and those monies could only be used for Title IV-D related eligible expenses. Malinowski reported that his services had recovered \$134,000 in reimbursements to date for Wabash County and that the Wabash County Clerk is very happy with the services. Stroup stated that she has contacted the Grant County Circuit Court judge and that he is very satisfied with Malinowski Consulting services. Stroup reported that no employee in the courts is trained or has the time to pursue the reimbursements and that this money could be used to improve the courts. She also stated that the caseload of the Courts is rapidly increasing and because of that, a Court Magistrate may need to be hired in the future. She said that the salary and benefits could be paid from the recovered IV-D money. Council member Nose asked who would be responsible for reporting errors. Malinowski explained that their services are audited and that the State reporting requirements allow for periodic adjustments in case an error has been made in previous financial reporting. Commissioner Brian Hauptert stated that the Board of Commissioners preferred to get approval from County Council before signing the

agreement with Malinowski Consulting. Ruppel made a motion to approve the services of Malinowski Consulting, Inc. to recover the Title IV-D/child support expenses for the Courts. Ridenour seconded the motion and it passed by a vote of 6/0.

The next order of business was to address the Additional Appropriation requests as advertised:

**ADDITIONAL APPROPRIATIONS  
ORDINANCE 2013 NO.IV**

**WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; now, therefore: SEC. 1, Be it ordained by the Wabash County Council of Wabash County, Indiana, that for the expenses of the taxing unit the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same:**

Lori Draper, County Recorder was present to explain the first two additional appropriations requests:

**RECORDERS ENHANCED ACCESS FUND #1154**

	<u>Amount Requested</u>	<u>Amount Appropriated</u>	AYE	NAY
Contractual Services	\$2,500.00	\$2,500.00	6	0

Explanation: This money is collected for the sale of images on line and is used to pay for the contractual services for putting the image on line. Any extra money in the fund after this service is paid for will be used to pay the other service contracts on the computer system. At budget preparation time, we were just starting to receive these fees and did not know what to budget. We did an additional appropriation for the remainder of last year. This should cover this year and a budget will be presented for next year.

Ridenour made a motion to approve the request. Dawes seconded the motion and it passed by a vote of 6/0.

**COUNTY ELECTED OFFICIALS TRAINING FUND #1217**

	<u>Amount Requested</u>	<u>Amount Appropriated</u>	AYE	NAY
Other Services and Charges	\$3,000.00	\$3,000.00	6	0

Explanation: Money in the fund shall be used solely to provide training of county elected officials, including Auditor, Recorder, Surveyor and Treasurer. Revenue comes from recorded documents.

Ridenour made a motion to approve the request. Ruppel seconded the motion and it passed by a vote of 6/0.

County Commissioners Barry Eppley and Brian Haupert had explained the request for additional appropriation from the Rainy Day Fund at the March meeting.

**RAINY DAY FUND #1186**

	<u>Amount Requested</u>	<u>Amount Appropriated</u>	AYE	NAY
Misc. Disbursement	\$1,025.00	\$1,025.00	6	0

Explanation: For payment of a livestock damage claim as approved by the County Commissioners on March 25, 2013.

Ruppel made a motion to approve the request. Dawes seconded the motion and it passed by a vote of 6/0.

**WABASH COUNTY POLICE PENSION FUND #1193**

	<u>Amount Requested</u>	<u>Amount Appropriated</u>	AYE	NAY
Personal Services – March 2013 collections	\$1,844.00	\$1,844.00	6	0

Ridenour made a motion to approve the request. Curless seconded the motion and it passed by a vote of 6/0.

Sheriff Bob Land reported that the Jail is out of room for the storage of jail inmate records and that he has obtained a quote from Perry ProTech in the amount of \$15,775 to scan and store both existing and new records on the department's server. He stated he could use current department employees and an unused scanner from the Health department to scan the records. Council member Ruppel asked about the scope of services included in the quote. Sheriff Land explained that the Perry ProTech quotation includes scanning technology, maintenance and training. He stated that he has checked with Intraset Technologies regarding server capacity and they have indicated that the server has plenty of space. Land requested a consensus of approval so that an official additional appropriation from the county's Riverboat Fund could be advertised for the May Council meeting. Council consensus was given. Discussion followed concerning the uses of the Riverboat Fund revenue.

Christa Stroup, Circuit Court reporter and Dallas Duggan, Chief Probation Officer were present and Stroup explained the two additional appropriation requests:

**ADULT PROBATION USERS FEES FUND #2100**

	<u>Amount Requested</u>	<u>Amount Appropriated</u>	AYE	NAY
Other Services & Charges	\$9,208.68	\$9,208.68	6	0

Explanation: Request is for additional appropriation from the un-appropriated cash balance of the Fund in the amount of \$9,208.68 to assist in the purchase of video conferencing equipment and services from Word System to be used by the Circuit Court.

Ridenour made a motion to approve the additional appropriation as requested. Ruppel seconded the motion and it passed by a vote of 6/0.

**COUNTY TITLE IV-D INCENTIVE FUND #8895**

	<u>Amount Requested</u>	<u>Amount Appropriated</u>	AYE	NAY
Other Services & Charges	\$1,000.00	\$1,000.00	6	0

Explanation: To purchase video conferencing recording software and hardware for Circuit and Superior Courts. Adult Probation User Fees Fund to pay \$9,208.68 and County Title IV-D Incentive Fund to pay \$1,000.00.

Ridenour made a motion to approve the request. Ruppel seconded the motion and it passed by a vote of 6/0.

**PRE-TRIAL DIVERSION FUND (Co. Users Fees) #2500**

	<u>Amount Requested</u>	<u>Amount Appropriated</u>	AYE	NAY
Trial Preparation	\$13,272.78	\$13,272.78	6	0

Explanation: The request was submitted by Prosecutor William Hartley who was unable to attend the Council meeting. Per Prosecutor Hartley: The request is because of a criminal case in which the Defendant has been charged with reckless Homicide and the State hired the services of an accident re-constructionist to provide assistance in this ongoing criminal case.

Ridenour made a motion to approve the request. Curless seconded the motion and it passed by a vote of 6/0.

**This was presented to the Wabash County Council, read in full and adopted on the 22<sup>th</sup> day of April, 2013 by the above aye and nay votes. The auditor was directed to present the above additional appropriations to the Department of Local Government Finance for approval as by law provided.**

The next order of business was to address the transfer of funds requests.

**TRANSFER RESOLUTION  
NO. 2013-85-03**

**WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; NOW, THEREFORE:**

**SEC. 1 Be it ordained by the Wabash County Council of Wabash County, Indiana, that for the expense of said county government and its institutions for the year ending December 31, 2013 the following additional sums of money are hereby transferred and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same:**

	<u>Amount Requested</u>	<u>Amount Approved</u>	AYE	NAY
<b>DECREASE:</b>				
<b>#4960 C.C. Project Income</b>	<b>\$59,433.72</b>	<b>\$59,433.72</b>	<b>6</b>	<b>0</b>

**SEC. 2 WHEREAS, it has been shown that certain existing appropriations now have unobligated balances which will not be needed for the purposes for which appropriated, it is further resolved that the following existing appropriations be reduced in the following amounts:**

	<u>Amount Requested</u>	<u>Amount Approved</u>	AYE	NAY
<b>INCREASE:</b>				
<b>#1122 Community Corrections Grant</b>	<b>\$59,433.72</b>	<b>\$59,433.72</b>	<b>6</b>	<b>0</b>

Explanation: The remainder of the project income revenue for the 2012-2013 grant needs to be transferred into the grant fund.

Curless made a motion to approve the transfer request. Dawes seconded the motion and it passed by a vote of 6/0.

**This was presented to the Wabash County Council, read in full, and adopted on the 22nd day of April, 2013 by the above aye and nay vote.**

Dallas Duggan, Chief Probation Officer was present to explain the request:

	<b>Amount Requested</b>	<b>Amount Approved</b>	<b>AYE</b>	<b>NAY</b>
<b>DECREASE:</b>				
#2100 Drug Screens	\$1,081.10	-0-		No vote taken

**SEC. 2 WHEREAS, it has been shown that certain existing appropriations now have unobligated balances which will not be needed for the purposes for which appropriated, it is further resolved that the following existing appropriations be reduced in the following amounts:**

<b>INCREASE:</b>				
#2100 Computer Equipment	\$1,081.10	-0-		No vote taken

Duggan explained that he had already purchased the computer equipment out of the drug screen account because of the emergency need in the department, so this request would serve no purpose. He requested that the money spent from the drug screens account be replaced from the cash balance of the Adult Probation User Fees Fund. Auditor Conrad and Deputy Auditor Grube explained that this would require an additional appropriation and that it would need to be advertised for the May council meeting. No action was taken on the transfer request.

Kaltenmark stated that the Health Department Board has requested that a Council member be appointed as a non-voting member of the County Health Board. Council Member Ruppel stated that he would be willing to serve on the board. Ridenour made a motion to appoint Bill Ruppel to the County Health Board. Dawes seconded the motion and it passed by a vote of 6/0.

County Auditor Conrad reported that the Animal Shelter had requested another \$25,000 allocation which had already been budgeted and appropriated. Council member Ruppel stated that Council should request a quarterly activity report from the Shelter since county monies have been allocated and budgeted to support the shelter since they became a not-for-profit organization. Council member Curless and Sheriff Land, who are shelter board members, stated that quarterly reporting is a requirement of the not-for-profit status and so reports will be forthcoming.

Kaltenmark asked for public comments regarding non-agenda items; no comments were heard.

**Council reviewed/approved:**

- Reviewed the April 2013 Auditor and Treasurer financial reports. Discussion included the reason for the negative balance in the Cinergy TIF District Fund. Deputy Auditor Grube explained that the negative balance was created by a tax advance which will be balanced with the June 2013 tax distribution and settlement.
- Reviewed the monthly Solid Waste Management District income statement.

**The following individuals also attended the April 22nd Council meeting:**

*\*If any names are spelled incorrectly, we apologize.*

County Commissioners Brian Hauptert & Barry Eppley

Wabash Plain Dealer reporter Sheila Rhoades