

## OCTOBER 22, 2012

Wabash County Council met in regular session on Monday, October 22, 2012 in the Commissioners' Meeting Room of the Wabash County Courthouse. Claude Markstahler offered with a word of prayer. James Kaltenmark led in the Pledge of Allegiance. Kaltenmark called the meeting to order at 5:00 P.M. with all members present: Kaltenmark, Markstahler, Randy Curless, Gary Nose, Ted Little, Jeff Dawes and Daryl Evans. The proceedings of the meeting were recorded by Wabash County Auditor Jane Ridgeway.

The first order of business was to review the minutes of the September 10, 2012 meeting. Markstahler made a motion to approve the minutes as written; his motion was seconded by Dawes and passed by a 7-0 vote.

Kaltenmark opened the floor for public comments regarding agenda items. No comments were offered.

The next order of business was to address the Additional Appropriation requests as advertised:

### ADDITIONAL APPROPRIATIONS ORDINANCE 2012 NO X

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; now, therefore: SEC. 1. Be it ordained by the Wabash County Council of Wabash County, Indiana, that for the expenses of the taxing unit the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same:

	<u>Amount</u> <u>Requested</u>	<u>Amount</u> <u>Appropriated</u>	AYE	NAY
<b><u>COUNTY GENERAL FUND – SHERIFF #1000-0005</u></b>				
1000-22500-000-0005 Supplies – Garage and Motors	\$ 5,000	\$ 5,000	7	0

The line item account only has \$450 as of 9/1/12.

Wabash County Sheriff Bob Land stated there have been several accidents involving departmental vehicles and there is a need for extra funds to cover those expenses through the end of the year. Markstahler made a motion to approve request; his motion was seconded by Little and passed by a 7-0 vote.

### **COUNTY GENERAL FUND – PROSECUTING ATTORNEY #1000-0008**

1000-30165-000-0008 Other Services and Charges – Expert Witness Fees	\$ 84	\$ 84	7	0
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The Prosecutor's Office previously used \$1,000 from this expert witness fees account to pay for laboratory testing related to a criminal investigation. The defendant has been ordered to make full restitution to Wabash County and to date has made a partial restitution payment of \$84. The Prosecutor's Office is requesting that these funds (\$84) be deposited into this particular account so these funds would be available, if needed, for the remaining part of 2012.

Nose made a motion to approve request; his motion was seconded by Curless and passed by a 7-0 vote.

**COUNTY GENERAL FUND – PROSECUTORS TITLE IV-D #1000-0009**

<b>1000-17300-000-0009 Personal Services</b>				
– Group Health Insurance	\$ 1,000	\$ 1,000	7	0

This request is to cover the remainder of the employee health insurance for 2012. There is a balance of \$7,718 in the account but the approximate amount needed will be \$8,700.

Evans made a motion to approve request; his motion was seconded by Dawes and passed by a 7-0 vote.

**COUNTY GENERAL FUND – COUNTY PLAN COMMISSION #1000-0022**

<b>1000-30330-000-0022 Other Services and Charges</b>				
– Legal Ads/Notification	\$ 160	\$ 160	7	0

Published four (4) legal ads in the North Manchester News-Journal. Funds were collected and deposited in General Fund; Additional Appropriation is to appropriate and bring account balance to zero.

Markstahler made a motion to approve request; his motion was seconded by Little and passed by a 7-0 vote.

**COUNTY GENERAL FUND – VETERANS’ SERVICE OFFICE #1000-0025**

<b>1000-211000-000-0025 Supplies – Office Supplies</b>	\$ 405	\$ 405	7	0
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This is to move funds from cash sale of nine (9) rolls of stamps at \$45.00 each.

Veterans Service Officer Cameron Lochner introduced himself to the Council. Lochner asked for funds to assist with the purchase of a software program entitled the Veteran Information Management System (VIMS) and with an annual maintenance agreement fee. This is a unique program offered exclusively by Sterling Solutions, Inc. Markstahler made a motion to approve request; his motion was seconded by Little and passed by a 7-0 vote.

**MOTOR VEHICLE HIGHWAY FUND #1176-0038**

<b>1176-17300-000-0038 Personal Services</b>				
– Group Health Insurance	\$25,000	\$25,000	7	0

This amount is needed for insurance premiums for the remainder of 2012.

Evans made a motion to approve request; his motion was seconded by Dawes and passed by a 7-0 vote.

<b>1176-30420-000-0038 Other Services and Charges</b>				
– Liability Insurance	\$ 2,100	\$ 2,100	7	0

This amount is needed to cover the negative balance and to cover premiums for the remainder of 2012.

Markstahler made a motion to approve request; his motion was seconded by Curless and passed by a 7-0 vote.

**COUNTY HEALTH FUND - #1159**

1159-17300-000-0000 Personal Services				
- Group Hospital Insurance	\$12,670	\$12,670	7	0

The amount requested is to cover the cost of the negative balance in the account and to cover premiums costs for the remainder of 2012.

Markstahler made a motion to approve request; his motion was seconded by Curless and passed by a 7-0 vote.

**WABASH COUNTY POLICE PENSION FUND #1193**

1193-17400-000-0000 Personal Services				
- Sheriff's Pension Fund - August 2012	\$ 4,261	\$ 4,261	7	0

**Personal Services**

Civil Process Collections for the month of August 2012: Clerk's Office Civil process collections - \$1,261; Sheriff's Department Civil Process collections - \$0; Sheriff Sale Proceeds for August \$3,000

1193-17400-000-0000				
- Sheriff's Pension Fund - September, 2012	\$ 1,515	\$ 1,515	7	0

Civil Process Collections for the month of September 2012: Clerk's Office Civil Process Collections \$715; Sheriff's Department Civil Process Collections - \$0; Sheriff Sale Proceeds for September - \$800.

Little made a motion to approve requests; his motion was seconded by Nose and passed by a 7-0 vote.

Wabash County Sheriff Bob Land:

1. Stated the GED program at the Wabash County Jail is running well. Land stated they received a grant from the Wabash County Community Foundation totaling \$4,000 to assist with the program. The GED Program was started September 25<sup>th</sup> and has six (6) female inmates and eight (8) male inmates enrolled.
2. Stated the Inmate Transfer Account will possibly need an Additional Appropriation in December. This is due to the population exceeding 80 inmates for an extended period. Land stated once the population exceeds 80-85, Wabash County sends extra inmates to Miami County at a cost of \$35 a day per inmate. Today, there are twenty-five (25) Wabash County inmates housed at the Miami County facility. Land stated every Friday; the Sheriff's Department evaluates the number in each facility and returns inmates to Wabash if space is available. Land stated Wabash County receives a \$35 per day payment from the DOC for sentenced inmates who are held more than five (5) days. Of the current 116 inmates; approximately eighty (80) are awaiting sentencing.

- 3. Stated there may also be an Additional Appropriation request in December for the General Fund Sheriff's Gasoline account due to increased staff.

**ADULT PROBATION FUND - #2100**

2100-30743-000-0000 Other Services and Charges				
- Computer Maintenance	\$ 360	\$ 360	7	0

This officer is respectfully requesting that this Council approve the additional of \$360 from Adult Probation User Fees to the Maintenance budget due to the fact that Visionary Web went out of business and refunded the Probation Department \$360 which came out of the account number 30743.

Nose made a motion to approve request; his motion was seconded by Evans and passed by a 7-0 vote.

This was presented to the Wabash County Council, read in full and adopted on the 22<sup>nd</sup> of October 2012 by the above aye and nay vote.

The next order of business was to address Transfer Requests as presented:

**TRANSFER RESOLUTION  
NO. 2012-85-5**

**WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; NOW, THEREFORE:**

**SEC. 1 Be it ordained by the Wabash County Council of Wabash County, Indiana, that for the expense of said county government and its institutions for the year ending December 31, 2012 the following additional sums of money are hereby transferred and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same:**

	Amount Requested	Amount Appropriated	AYE	NAY
<b>DECREASE:</b>				
<b>WABASH COUNTY GENERAL FUND – SURVEYOR</b>				
1000-21100-000-0006 Office Supplies	\$ 450.00	\$ 450.00	7	0

**SEC. 2 WHEREAS, it has been shown that certain existing appropriations now have unobligated balances which will not be needed for the purposes for which appropriated, it is further resolved that the following existing appropriations be reduced in the following amounts:**

<b>INCREASE:</b>				
<b>WABASH COUNTY GENERAL FUND - SURVEYOR</b>				
1000-12000-000-0006 Overtime	\$ 450.00	\$ 450.00	7	0

This request is for hours worked over as inspector for the Grossnickle Drain Reconstruction Project.

Wabash County Surveyor Cheri Slee stated she tries to limit any extra hours to five (5) per week, for a maximum 40 hour workweek. Little made a motion to approve request; his motion was seconded by Curless and passed by a 7-0 vote.

Slee and Wabash County Recorder Lori Draper requested that the part-time person they currently share become a full-time employee between the two (2) offices. Draper stated her current full-time employee will retire in November and this would be beneficial because there would be no need for training this individual. Slee stated there will be a shortfall in the Surveyor's budget so she may need to request an Additional Appropriation at the December Council meeting. This employee will be a deputy for the Recorder's office but will be a part-time hourly employee when working in the Surveyor's office. Slee stated this set-up will be approximately a 60/40 time split Recorder/Surveyor respectively. Draper stated this position will offer full-time benefits. The salary ordinance will need to be amended to provide for these changes. Council gave unanimous approval to move forward with this proposal.

This was presented to the Wabash County Council, read in full, and adopted on the 22<sup>nd</sup> day October, 2012 by the above aye and nay vote.

**TRANSFER RESOLUTION  
NO. 2012-85-6**

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; NOW, THEREFORE:

SEC. 1 Be it ordained by the Wabash County Council of Wabash County, Indiana, that for the expense of said county government and its institutions for the year ending December 31, 2012 the following additional sums of money are hereby transferred and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same:

	Amount Requested	Amount Appropriated	AYE	NAY
<b>DECREASE:</b>				
<b>WABASH COUNTY GENERAL FUND – VETERANS</b>				
1000-40420-000-0025 Office Equipment	\$200.00	\$200.00	7	0
1000-30220-000-0025 Postage	\$275.00	\$275.00	7	0
1000-13011-000-0025 Education & Training	\$250.00	\$250.00	7	0

SEC. 2 WHEREAS, it has been shown that certain existing appropriations now have unobligated balances which will not be needed for the purposes for which appropriated, it is further resolved that the following existing appropriations be reduced in the following amounts:

<b>INCREASE:</b>				
<b>WABASH COUNTY GENERAL FUND - VETERANS</b>				
1000-21100-000-0025 Office Supplies	\$725.00	\$725.00	7	0

This request is for the purchase of Veterans Information Management System (VIMS) software and annual maintenance agreement fee. This is a unique program offered exclusively by Sterling Solutions, Inc. The total cost of the software is \$1,000 which allows for one user with one password.

Little made a motion to approve request; his motion was seconded by Markstahler and passed by a 7-0 vote.

This was presented to the Wabash County Council, read in full, and adopted on the 22<sup>nd</sup> day October, 2012 by the above aye and nay vote.

TRANSFER RESOLUTION  
NO. 2012-85-7

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; NOW, THEREFORE:

SEC. 1 Be it ordained by the Wabash County Council of Wabash County, Indiana, that for the expense of said county government and its institutions for the year ending December 31, 2012 the following additional sums of money are hereby transferred and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same:

	Amount Requested	Amount Appropriated	AYE	NAY
<b>DECREASE:</b>				
<b>WABASH COUNTY GENERAL FUND – CIRCUIT COURT</b>				
1000-13500-000-0035 Petit Jurors	\$3,000.00	\$3,000.00	7	0

SEC. 2 WHEREAS, it has been shown that certain existing appropriations now have unobligated balances which will not be needed for the purposes for which appropriated, it is further resolved that the following existing appropriations be reduced in the following amounts:

<b>INCREASE:</b>				
<b>WABASH COUNTY GENERAL FUND – CIRCUIT COURT</b>				
1000-30280-000-0035 Pauper Counsel – Appeals	\$3,000.00	\$3,000.00	7	0

This request is to cover a deficiency in this account due to numerous Welfare/CHINS appeals.

Little made a motion to approve request; his motion was seconded by Evans and passed by a 7-0 vote.

This was presented to the Wabash County Council, read in full, and adopted on the 22<sup>nd</sup> day October, 2012 by the above aye and nay vote.

TRANSFER RESOLUTION  
NO. 2012-85-8

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; NOW, THEREFORE:

SEC. 1 Be it ordained by the Wabash County Council of Wabash County, Indiana that for the expense of said county government and its institutions for the year ending December 31, 2012 the following additional sums of money are hereby transferred and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same:

	Amount Requested	Amount Appropriated	AYE	NAY
<b>DECREASE:</b>				
<b>WABASH COUNTY GENERAL FUND – SUPERIOR COURT</b>				
1000-30332-000-0036 PC Conflict	\$1,661.68	\$1,661.68	7	0

SEC. 2 WHEREAS, it has been shown that certain existing appropriations now have unobligated balances which will not be needed for the purposes for which appropriated, it is further resolved that the following existing appropriations be reduced in the following amounts:

**INCREASE:**

**WABASH COUNTY GENERAL FUND – SUPERIOR COURT**

1000-21800-000-0036 Law Books	\$1,661.68	\$1,661.68	7	0
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This request is due to a shortfall in the Law Books budgeted account.

Curless made a motion to approve request; his motion was seconded by Dawes and passed by a 7-0 vote.

This was presented to the Wabash County Council, read in full, and adopted on the 22<sup>nd</sup> day October, 2012 by the above aye and nay vote.

**TRANSFER RESOLUTION  
NO. 2012-85-9**

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; NOW, THEREFORE:

SEC. 1 Be it ordained by the Wabash County Council of Wabash County, Indiana, that for the expense of said county government and its institutions for the year ending December 31, 2012 the following additional sums of money are hereby transferred and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same:

	Amount Requested	Amount Appropriated	AYE	NAY
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**DECREASE:**

**SPHI HEALTH GRANT**

8850-30230-000-0000 Other Services & Charges - Mileage	\$40.00	\$40.00	7	0
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SEC. 2 WHEREAS, it has been shown that certain existing appropriations now have unobligated balances which will not be needed for the purposes for which appropriated, it is further resolved that the following existing appropriations be reduced in the following amounts:

**INCREASE:**

**SPHI HEALTH GRANT**

8850-40400-000-0000 Capital Outlay -Equipment	\$40.00	\$40.00	7	0
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This request is due to the under estimated cost of an IT cabinet.

Little made a motion to approve request; his motion was seconded by Curless and passed by a 7-0 vote.

This was presented to the Wabash County Council, read in full, and adopted on the 22<sup>nd</sup> day October, 2012 by the above aye and nay vote.

Kaltenmark opened the floor for public comments on non-agenda items. No comments were offered.

**COUNCIL REVIEW**

- **County Supplemental Judges Salary 2013:** Council gave consensus to continue supplementing the Wabash County Judges' salaries for 2013.

- **Auditor and Treasurer Financial Reports – September 30, 2012**
- **Wabash County Solid Waste District Monthly Report – September 2012 -**  
Little stated he would like a year-to-date breakdown of the revenues. Auditor Ridgeway stated she would contact SWMD Director Jenice Rankin.
- **Public Defender Board Increase Contracted Public Defenders fees from \$60 to \$70 for 2013**
- **Uniform Chart of Accounts from the State - Gateway Transparency**

**Certification of Local Option Income Tax – Budget Year 2013 Wabash County:**

Nose made a motion to maintain the current Levy Freeze Tax Rate at 0.4%; his motion was seconded by Curless and passed by a 7-0 vote; According to State recommendations this is Option # 2: to keep the income tax rate the same and keep the levy frozen.

Ridgeway stated the Public Employees Retirement Fund - PERF (now INPRS) has changed the way they process payments. We always paid four (4) quarters per year (one previous and three current) but due to the change to on-time deposits, we will be paying five (5) quarters this year. This will cause an expense increase for all departments totaling approximately \$90,000. Ridgeway stated funding is still being reviewed and will be presented at the December 3, 2012 meeting.

Curless made a motion to adjourn the meeting; his motion passed by a 7-0 vote.

**The following individuals attended the October 22<sup>nd</sup> Council meeting:**

*\*If any names are spelled incorrectly, we apologize.*

Commissioners: Scott Givens, Barry Eppley and Brian Hauptert  
Deputy Auditors: Linda Conrad, Mariah Odman and BJ Grube  
Sheriff Bob Land  
County Coordinator Jim Dils  
Surveyor Cheri Slee  
Recorder Lori Draper  
Assessor Kelly Schenkel  
Sheila Rhoades

- *Approved as written – December 3, 2012*