

JUNE 25, 2012

Wabash County Council met in regular session on Monday, June 25, 2012 in the Commissioners' meeting room of the Wabash County Courthouse. Claude Markstahler opened with a word of prayer. James Kaltenmark led in the Pledge of Allegiance. Kaltenmark called the meeting to order at 5:00 P.M. with all members present: Kaltenmark, Markstahler, Randy Curless, Gary Nose, Jeff Dawes, Ted Little and Daryl Evans. The proceedings of the meeting were recorded by Wabash County Auditor Jane Ridgeway.

The first order of business was to review the minutes of the May 29, 2012 meeting. Markstahler made a motion to approve the minutes as written; his motion was seconded by Curless and passed by a 7-0 vote.

Jenice Rankin, Executive Director of the Wabash County Solid Waste Management District:

1. Presented a report from controller Ken Ahlfeld. Ahlfeld stated the SWMD is a different type of entity. All other county government departments receive a tax levy which provides a guaranteed income. The SWMD does not receive a tax levy, does not collect taxes and is not guaranteed any income. The main revenue is from tipping fees which fluctuate. Since the SWMD is a state mandated entity, setting funds aside is a necessary action. Ahlfeld stated the \$24/\$12 user fee has not increased the cash balance. It was the same in 2009 as in 2011. The user fee is used specifically to cover the cost of the drop-off recycling program and for administrative fees in regard to this drop-off program. Rankin stated it is important that the county presents a positive picture of the services provided by the SWMD. Rankin stated the complaints were numerous in 2011 but there have only been three (3) in 2012.
2. Presented the May 2012 monthly financial report
3. Stated after meeting with the SWMD board, a \$70,000 payment was made toward the principal on the loan. Little stated he is glad to see this prudent plan of action and feels the SWMD is moving in the right direction.

Jeff Hobson, Community Corrections Director presented a report on the 2012-2013 Grant Budget and the Council was provided detailed budget forms.

COMMUNITY CORRECTIONS GRANT FUND #0036

Fiscal Year July 1, 2012 – June 30, 2013

Personal Services	\$ 301,467
Supplies	\$ 28,475
Other Services and Charges	\$ 91,937

1. Hobson stated there were no changes to the grant except to arrange funds for salaries so only 50% is paid by Department of Corrections – this allows the program to serve misdemeanants; the other portion is paid from Project

Income Fund #0046. The total grant amount is the same as last year and begins July 1, 2012. Hobson stated no raises are included.

2. Hobson discussed different aspects of Community Corrections programs:
 - a. 22 on home detention; 6 on work release; 10 in adult day reporting and 3 in community transition program.
 - b. Several individuals have had to serve their jail time due to the weak economy.
 - c. It is a difficult task assisting convicted felons to find a job. There is a great deal of competition. However, there have been several companies in the area who have worked with them.
 - d. The Day Reporting Program works a great deal with those who are behind on child support. It has been a great program to help these individuals find employment to pay their debt.
 - e. They currently have a part-time employee who has substance abuse education and have been working with Judge Goff to assist with substance abuse convictions. There is an AA meeting for the women at the jail every Saturday morning.
3. Ridgeway stated the council’s 2012 Salary Ordinance will need to be amended to include the Community Corrections 2012-2013 salaries for the remainder of the calendar year. Nose made a motion to amend the Salary Ordinance; his motion was seconded by Little and passed by a 7-0 vote.
4. Council extended their appreciation to Hobson for all his hard work and services which Community Corrections provides to Wabash County.

Cheri Slee, Wabash County Surveyor, stated she has an additional appropriation request totaling \$8,000 submitted for the July 23rd meeting but requested permission to move forward with an extended contract for GIS measurement to more accurately reference public land corners. Slee stated they have done Chester and would like to have funding to move forward with Noble and Waltz Townships. Council gave consensus to move forward.

Kaltenmark opened the floor for public comments regarding agenda items. No comments were offered.

The next order of business was to address the Additional Appropriation requests as advertised:

**ADDITIONAL APPROPRIATIONS
ORDINANCE 2012 NO VI**

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; now, therefore: SEC. 1, Be it ordained by the Wabash County Council of Wabash County, Indiana, that for the expenses of the taxing unit the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same:

	<u>Amount Requested</u>	<u>Amount Appropriated</u>	AYE	NAY
<u>GENERAL FUND – CENTRAL DISPATCH #0001-0038</u>				
0001-30240-000-9600 Other Services and Charges				
– Telephone Lines – Reimbursement	\$ 160	\$ 160	7	0
This amount was taken out of the Central Dispatch telephone account and should have been taken out of the Wireless Telephone.				

Markstahler made a motion to approved request; his motion was seconded by Curless and passed by a 7-0 vote.

CUMULATIVE BRIDGE FUND #0003

0003-30592-000-0000 Other Services and Charges

– Bridge #14 Design \$ 62,000 \$ 62,000 7 0

This request is for a new project to replace Bridge #14 located on 800 E (East County Line) over Pony Creek between 800 N and 900 N. During the bi-annual bridge inspection, the inspector found this bridge to be unsafe for vehicle traffic. The bridge was closed to traffic and will need to be replaced before the road will be allowed to reopen to traffic. This appropriation is for design and plans for a new bridge, obtaining all regulatory permits needed, topographic survey, geotechnical investigation and project bidding.

0003-40650-000-0000 Capital Outlay

– Bridge #14 Construction \$ 371,000 \$ 371,000 7 0

This request is for a new project to replace Bridge #14 located on 800 E (east county line) over Pony Creek between 800 N and 900 N. During the bi-annual bridge inspection, the inspector found this bridge to be unsafe for vehicle traffic. The bridge was closed to traffic and will need to be replaced before the road will be allowed to reopen to traffic. This appropriation is for removal of the current bridge and construction of a new bridge. This appropriation will also cover the cost of construction inspection by a licensed engineer. There is also R-O-W cost included in this appropriation, which may or may not be needed for this project.

Dawes made a motion to approve both requests; his motion was seconded by Evans and passed by a 7-0 vote.

HEALTH FUND #0010

0010-12304-000-0000 Personal Services

– Part-time Food Inspector \$ 3,324 \$ 3,324 7 0

Mr. Norman Hanford has worked for the Health Department as Environmental Food Inspector since May 23, 2007. He was paid by contract services at \$13.00 per hour. In 2011, Mr. Hanford worked 418.25 hours at \$13.00 per hour which was a total of \$5,437.25. In 2010, he worked 398.5 hours at \$13.00 per hour for a total of \$5,180.50. On January 1, 2012, Hanford was started as a part-time employee for the county; his pay being \$11.00 per hour with \$2,500 as the budget for the year. On April 24, 2012, the Wabash County Health Department met and a notion was made to allow Hanford to work 8 hours a week at \$14.00 per hour with pay retroactive back to January 1, 2012, all voted with a unanimous vote. This would have him working 416 hours in 2012 at \$14.00 per hour. The current budget is \$2,500. The Council passed the current appropriation of \$5,824; this would be an additional appropriation request of \$3,324.

Kathryn Carter-Lower, Health Office Manager and Dr. Jeffrey Pyle, Health Board President, stated Norman Hanford’s services are utilized a great deal during the summer. Hanford stated he cannot continue to provide his services for \$11.00 per hour. Dr. Pyle stated he contacted 12 other counties and the range was from \$9 to \$19 with an average of \$13.70 per hour. Little stated this was one area of the Health budget requests that was cut last year by the Council in order to confirm with the overall funding available. Based on funds now available, Little made a motion to approve the request. Dawes asked if they had discussed cutting back the amount of hours to fit into the budget. Dr. Pyle stated the hours are very consistent each year. Carter-Lower stated the hours include weekdays, weeknights and weekends at festivals. Dr. Pyle stated we are in the middle or higher range with other counties with efficiency for manpower to hours required. Carter-Lower stated they would like this to be retroactive to January 1, 2012. Nose stated he does not want to make this retroactive. Little rescinded his motion and made a motion to approve this request to \$14 per hour effective June 24,

2012; his motion was seconded by Nose and passed by a 7-0 vote. Ridgeway stated the 2012 Salary Ordinance would need to be amended to include this change. Little made a motion to amend the Salary Ordinance; his motion was seconded by Evans and passed by a 7-0 vote.

0010-30110-000-0000 Other Services and Charges
– Staff Training \$ 25 \$ 25 7 0

This is a refund to this account that needs to be appropriated.

Curless made a motion to approve; his motion was seconded by Dawes and passed by a 7-0 vote.

WABASH COUNTY POLICE PENSION FUND #0022

0022-17400-000-0000 Personal Services – Sheriff’s Pension Fund
– May, 2012 \$ 1,970 \$ 1,970 7 0

Civil Process Collections for the Month of May 2012: Clerk’s Office civil process collections - \$1,170; Sheriff Dept. Civil process collections - \$0; Sheriff Sale Proceeds for February - \$800

Markstahler made a motion to approve request; his motion was seconded by Curless and passed by a 7-0 vote.

Sheriff Bob Land reported:

1. Stated Merit Deputy Ben Mota started training for the K-9 program which was reinstated on June 18th. All funds for this program have been provided by local businesses and other donations.
2. Stated the Wabash County Sheriff’s Department is starting a new program with the Drug Task Force. The WCSD officers will work a one (1) month rotation with the DTF. Land stated long term he would like to have this established as a full-time position.
3. Ridgeway stated the county was to contribute \$119,491 to the Sheriff’s Pension for 2012. The Sheriff’s Pension Fund has contributed \$16,649 so far this year. On June 22nd she authorized \$45,000 to be paid from the Rainy Day Fund to meet one-half of the mandated contributions for 2012. Land stated required contributions are approximately \$40,000 less this year than last year and next year is set to be down another \$5,000.

COVERED BRIDGE FUND #0103

0103-30761-000-0000 Other Services and Charges
– Manchester Covered Bridge Maintenance \$ 500 \$ 500 7 0

This request is for supplies needed to repair the North Manchester Covered Bridge. These supplies are needed to keep the bridge safe for traffic until rehabilitation can be started. These supplies include pole barn nails to reattach deck boards and deck boards to replace boards that are too rotted to be re-nailed.

Evans made a motion to approve request; his motion was seconded by Little and passed by a 7-0 vote.

This was presented to the Wabash County Council, read in full and adopted on the 25th day of June 2012, by the above aye and nay vote.

Next Council addressed Transfer of Appropriations Requests as submitted:

**TRANSFER RESOLUTION
NO. 2012-1**

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; NOW, THEREFORE:

SEC. 1 Be it ordained by the Wabash County Council of Wabash County, Indiana, that for the expense of said county government and its institutions for the year ending December 31, 2012 the following additional sums of money are hereby transferred and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same:

	Amount Requested	Amount Appropriated	AYE	NAY
WABASH COUNTY CLERK'S RECORD PERPETUATION				
DECREASE:				
0052-24300-000-0000 Microfilm Supplies	\$3,500	\$3,500	7	0

SEC. 2 WHEREAS, it has been shown that certain existing appropriations now have unobligated balances which will not be needed for the purposes for which appropriated, it is further resolved that the following existing appropriations be reduced in the following amounts:

INCREASE:				
0052-40420-000-0000 Office Equipment	\$3,500	\$3,500	7	0

This request is to replace outdated equipment in the Clerk's Office. We have several items that will no longer be supported by HP and no longer under warranty with CSI as of 12-31-12. This includes five (5) printers and two (2) PCs. We will continue to use the as long as they work. Additionally, we have four (4) older PC's (two (2) are longer under warranty); two (2) flatbed scanners (one (1) only partially working); of the five (5) printers, we will be losing due to age, only two (2) will be replaced and only when necessary.

Nose made a motion to approve request; his motion was seconded by Dawes and passed by a 7-0 vote.

This was presented to the Wabash County Council, read in full, and adopted on the 25th day June 2012, by the above aye and nay vote.

**TRANSFER RESOLUTION
NO. 2012-2**

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; NOW, THEREFORE:

SEC. 1 Be it ordained by the Wabash County Council of Wabash County, Indiana, that for the expense of said county government and its institutions for the year ending December 31, 2012 the following additional sums of money are hereby transferred and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same:

	Amount Requested	Amount Appropriated	AYE	NAY
ADULT PROBATION USER FEE FUND				
DECREASE:				
0060-11313-000-0000 Field Officer	\$319.28	\$319.28	7	0

SEC. 2 WHEREAS, it has been shown that certain existing appropriations now have unobligated balances which will not be needed for the purposes for which appropriated, it is further resolved that the following existing appropriations be reduced in the following amounts:

INCREASE:				
0158-16000-000-0000 Part-time Field Officer	\$296.59	\$296.59	7	0
0158-17100-000-0000 FICA/SS/Medicare	\$ 22.69	\$ 22.69	7	0

This Officer is requesting that this Council grant this Officer's request to transfer \$319.28 from 0060-11313-000-0000 to 0158-16000-000-0000. This request is made to cover for the field officer costs that were taken out of the wrong account. Furthermore, this Officer is requesting that \$22.69 is transferred into 0158-17100-000-0000 for social security.

Little made a motion to approve request; his motion was seconded by Curless and passed by a 7-0 vote.

This was presented to the Wabash County Council, read in full, and adopted on the 25th day June 2012, by the above aye and nay vote.

TRANSFER RESOLUTION

NO. 2012-3

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; NOW, THEREFORE:

SEC. 1 Be it ordained by the Wabash County Council of Wabash County, Indiana, that for the expense of said county government and its institutions for the year ending December 31, 2012 the following additional sums of money are hereby transferred and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same:

	Amount Requested	Amount Appropriated	AYE	NAY
STATEWIDE 9-1-1 FUND # 1222				
INCREASE:				
30000-000-0000 Professional Services	\$ 135,000.00	\$ 135,000.00	7	0
30651-000-0000 Leases/Service Contracts	\$ 50,848.22	\$ 50,848.22	7	0
30240-000-0000 Telephone	\$ 65,196.36	\$ 65,196.36	7	0
30301-000-0000 Phone/Reverse 911	\$ 2,141.38	\$ 2,141.38	7	0
30620-000-0000 Equipment Repair	\$ 3,600.77	\$ 3,600.77	7	0
30721-000-0000 Emg. Phone Service Maintenance	\$ 3,500.00	\$ 3,500.00	7	0
30731-000-0000 Mapping Maintenance	\$ 4,975.00	\$ 4,975.00	7	0
30110-000-0000 Training	\$ 2,126.89	\$ 2,126.89	7	0
30910-000-0000 Dues & Subscriptions	\$ 500.00	\$ 500.00	7	0
40600-000-0000 Central Dispatch Equipment	<u>\$ 70,875.54</u>	<u>\$ 70,875.54</u>	7	0
FUND #1222 Total Appropriations	<u>\$ 338,764.16</u>	<u>\$ 338,764.16</u>		

SEC. 2 WHEREAS, it has been shown that certain existing appropriations now have unobligated balances which will not be needed for the purposes for which appropriated, it is further resolved that the following existing appropriations be reduced in the following amounts:

DECREASE:

E-911 LANDLINE FUND # 0054

0000-03-431-000 Professional Services	\$ 135,000.00	\$ 135,000.00	7	0
0000-03-431-065 Leases/Service Contracts	\$ 50,000.00	\$ 50,000.00	7	0
0000-03-432-023 Travel & Mileage	\$ 148.46	\$ 148.46	7	0
0000-03-435-030 Phone/Reverse 911	\$ 1,992.92	\$ 1,992.92	7	0
0000-03-436-073 Mapping Maintenance	\$ 4,975.00	\$ 4,975.00	7	0
0000-04-444-006 Central Dispatch Equipment	<u>\$ 70,875.54</u>	<u>\$ 70,875.54</u>	7	0
FUND #0054 Total Reductions	<u>\$ 262,991.92</u>	<u>\$ 262,991.92</u>		

DECREASE:

E-911 WIRELESS FUND # 0177

0000-03-431-065 Leases/Service Contracts	\$ 848.22	\$ 848.22	7	0
0000-03-435-024 Telephone	\$ 65,196.36	\$ 65,196.36	7	0
0000-03-436-062 Equipment Repair	\$ 3,600.77	\$ 3,600.77	7	0
0000-03-436-072 Emg. Phone Service Maintenance	\$ 3,500.00	\$ 3,500.00	7	0
0000-03-439-011 Training	\$ 2,126.89	\$ 2,126.89	7	0
0000-03-439-091 Membership Dues	<u>\$ 500.00</u>	<u>\$ 500.00</u>	7	0
FUND #0177 Total Reductions	<u>\$ 75,772.24</u>	<u>\$ 75,772.24</u>		

This was presented to the Wabash County Council, read in full, and adopted on the 25th day June 2012, by the above aye and nay vote.

Per IC 36-8-16-7, as of July 1, 2012, the E-911 Landline Fund #0054 and E-911 Wireless Fund #0177 are to be combined to create the new Statewide 9-1-1 Fund #1222. Evans made a motion to approve; his motion was seconded by Dawes and passed by a 7-0 vote.

Bob Brown, EMA and Central Dispatch Director stated:

1. The new monthly fee for all cell and landline phones will be \$.90.
2. The State's "hold harmless" calculation for Wabash County will be \$473,960 for both wireless and landline. Wabash County is guaranteed to receive this amount for the next three (3) years; this amount was based on the average of 2008, 2009 and 2010. Any additional funds will depend on the county's percentage.
3. Pre-paid cell phones are now \$.50 per call.
4. Brown stated this simplifies the collection process in that all funds will go to the State and then a check will be sent to each county. Brown stated there is no change in how the money may be spent.
5. Markstahler extended his appreciation to Brown for having the radio program up-to-date. Brown stated we are where we need to be because the state's system is not working as well as the FCC had anticipated.
6. The Indiana Public Safety Committee has added two (2) more frequencies with five (5) now on both Wabash County towers.

Curless gave a report on the County Tax Abatement Committee which recently met with Bill Konyha, President and CEO of Wabash County EDG. He stated for a property to qualify for residential tax abatement:

- Needs to be in a Council designated "Economic Revitalization Area".
- The area can be no more than 10% of total area within the designating body's jurisdiction.
- Tax deduction is allowed for not more than a 5 year period.

Curless stated the committee felt that this would:

- Limit the benefits to a very few residents.
- Only benefit targeted areas which are a small percentage of the county.
- The economic savings of the abatement for homeowners over 5 years would not likely encourage a decision to buy or build in the area.
- Questionable return on investment value for the county and to taxpaying residents.

In conclusion, Curless stated the committee recommends not proceeding with a county tax abatement program but does recommend continuing to work with Konyha to evaluate other methods of growth and residential living in Wabash County.

Kaltenmark stated he would like to set a Special Meeting on Thursday, September 6, 2012 at 5:00 P.M. for the 2013 Civil Budget Non-binding Reviews. Ridgeway stated due to legislative changes this year the Wabash City Schools' budget will be a Binding Review (due to the fact that they have an appointed rather than elected board) in addition to the Wabash County Solid Waste Management District's 2013 Budget which must be approved by the County Council following a Binding Review as well.

Kaltenmark opened the floor for public comments on non-agenda items. No comments were offered.

COUNCIL REVIEWED:

- May 31, 2012 Auditor's and Treasurer's Financial Reports
- McCready and Keene, Inc. Actuarial Valuation – January 1, 2012:
 1. Wabash County Police Retirement Plan and Benefit Plan
 2. Memo regarding 2013 County contributions
- Agenda – State Called Conference for County Councils of Indiana – June 30, 2012
- Indiana Department of Revenue - Quarterly LOIT Report

Curless made a motion to adjourn the meeting; his motion passed by a 7-0 vote.

The following individuals attended the June 25th Council meeting:

**If any names are spelled incorrectly, we apologize.*

Commissioners: Barry Eppley, Scott Givens and Brian Hauptert

Deputy Auditor Linda Conrad

Surveyor Cheri Slee

Sheriff Bob Land

Highway Superintendent John Martin

Wabash County SWMD Director Jenice Rankin

Auditor Jane Ridgeway

Deputy Auditor Mariah Odman

County Coordinator Jim Dils

Bonnie Corn

Sheila Rhoades

*Approved as written – July 23, 2012