

## APRIL 23, 2012

Wabash County Council met in regular session on Monday, April 23, 2012 in the Commissioners' Meeting Room of the Wabash County Courthouse. Claude Markstahler offered a word of prayer. James Kaltenmark led in the Pledge of Allegiance. Kaltenmark called the meeting to order at 5:00 P.M. with all members present: Kaltenmark, Randy Curless, Gary Nose, Jeff Dawes, Ted Little, Markstahler and Daryl Evans. The proceedings of the meeting were recorded by Wabash County Auditor Jane Ridgeway.

The first order of business was to review the minutes of the March 26, 2012 meeting. Markstahler made a motion to approve the minutes as written; his motion was seconded by Curless and passed by a 7-0 vote.

Mike Howard, Wabash County Planning Director, presented a draft copy of the 2012 Comprehensive Plan of Wabash County. Howard stated the purpose of the plan is to provide precise information to county government officials for determining future goals, policies and directives for Wabash County and its residents. Howard stated the draft plan is on a thirty (30) day public review until mid-May. A copy is available at local libraries and post offices in Wabash County and at fire stations in areas that do not have a library or post office. Howard stated the draft plan is also available on the county website for public review: ([www.wabashcounty.in.gov](http://www.wabashcounty.in.gov) (Area Planning - then Reports/Forms). Little extended his appreciation to the steering committee for an excellent compilation of current and historic information of Wabash County. Nose asked about the adoption process. Howard stated after the thirty (30) day public review, the steering committee will determine whether changes are deemed necessary and if so, changes will be made. The draft plan will then be submitted to the Plan Commission Board. Once passed by the PCB the draft plan will then be presented to the Wabash County Commissioners.

Jenice Rankin, Executive Director of the Wabash County Solid Waste Management District presented the March 2012 monthly report:

1. Rankin reviewed the new income statement which contained current and prior year data along with the differences YTD for both income and the current 2012 Budget expenditures. Little extended his appreciation to Rankin for the new form.
2. Nose stated the assets and liabilities are not on the current statement. Rankin stated they do not change often so she felt noting this monthly was not necessary.
3. Nose stated the assets checking/savings is misleading. It makes it seem as if there is actually \$417,712.35 in checking. Little stated this is the projected amount to be brought in for the 2012 year not the actual cash in the checking/savings. Little stated this report could have a breakdown of the projected assets as well as the projected expenses for the entire year or a breakdown of both for

the period presented only. This would show a more accurate picture. Rankin stated the presented report comes from the current software. Rankin stated she will work with WCSWMD Controller Ken Ahlfeld to create a more accurate report showing current and expected assets as well as liabilities for the year and the period ending date.

4. Markstahler asked about the plan for paying off the Solid Waste Building loan debt. County Commissioner Brain Hauptert stated the plan is to pay the loan off as soon as possible to avoid excess interest. Rankin stated there was an additional payment of \$35,000, above the required loan payments, made from the 2011 funds. Rankin stated the payment was not higher due to the fact that the landfill fees were down over 40% as well as budget adjustments in 2011. Hauptert stated the numbers for the landfill fees are running higher this year.

Kaltenmark opened the floor for public comments regarding agenda items. No comments were offered.

The next order of business was to address the proposed Additional Appropriation requests as advertised:

**ADDITIONAL APPROPRIATIONS  
ORDINANCE 2012 NO IV**

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; now, therefore: SEC. 1, Be it ordained by the Wabash County Council of Wabash County, Indiana, that for the expenses of the taxing unit the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same:

	<u>Amount Requested</u>	<u>Amount Appropriated</u>	AYE	NAY
<b><u>WABASH COUNTY POLICE PENSION FUND #0022</u></b>				
0022-0000-01-413-074 Personal Services				
– Sheriff’s Pension Fund – March, 2012	\$ 3,720	\$ 3,720	7	0
Civil Process Collections for the month of March 2012: Clerk’s Office Civil Process Collections - \$1,820; Sheriff Department’s Civil Process Collections - \$0; Sheriff Sale Proceeds for March - \$1,900				

Curless made a motion to approve request; his motion was seconded by Little and passed by a 7-0 vote.

**CLERK’S RECORDS PERPETUATION FUND # 0052**

0000-03-431-044 Other Services & Charges				
– Microfilm Conversion	\$5,000	\$5,000	7	0

No appropriation previously requested. Currently have approximately \$29,000 in the Clerk’s Record Perpetuation Fund. Per IC 33-37-5-2, this fund can be used for: (1) preservation of records, (2)

improvement of record keeping systems and equipment and (3) case management system. To preserve and protect the marriage records in Wabash County from 1951-2008, we want to have them microfilmed and place on DVD. The original books would be stored away or placed at the Indiana State Archives. The microfilm would be preserved at the Indiana State Archives and the DVD used in the Clerk's office to retrieve copies for the public. The marriage records in Wabash County from 1835-1950 were previously microfilmed by the Genealogy Society of Utah. That microfilm is held at the Indiana State Archives with the original books maintained in the Clerk's Office. To convert the microfilm to DVD for use in the Clerk's Office the cost is approximately \$1,700.

Martin stated this request is to appropriate funds that are currently in the Clerk's Records Perpetuation Fund; not a request for additional funds. Markstahler made a motion to approve request; his motion was seconded by Evans and passed by a 7-0 vote. Martin stated several other counties in Indiana have one Council member sit on the Vote Study Committee. Martin stated it is not a requirement but extended an invitation for one (1) Council member to participate in the committee. Council will take under advisement.

**L.E.A.F. GRANT – OPERATION PULL-OVER #0057**

0057-0000-01-412-016 Personal Services				
- @ \$30 per hour	\$6,000	\$6,000	7	0

The Personal Services are to be paid at \$30 per hour from the Operation Pull-Over Grant.

Wabash County Sheriff Bob Land stated there are two (2) separate operation pull-over grants available. One (1) is for \$4,000 from October to October; the second is for \$2,000 from April to May for a total of \$6,000. Land stated the funds are from the Criminal Justice Institute. Land stated he has checked with Kosciusko, Huntington and Miami counties who pay their volunteer overtime officers \$30 per hour. Land requested the Wabash County overtime be increased from current \$25 to \$30. Markstahler made a motion to amend the salary ordinance; his motion was seconded by Evans and passed by a 7-0 vote. Little made a motion to approve the grants totaling \$6,000; his motion was seconded by Dawes and passed by a 7-0 vote. Land stated he will submit the policy change to the Merit Board for approval.

Land stated:

1. At the March 26<sup>th</sup> Council meeting, there was discussion regarding the county using inmate work crews. Land spoke with the Grant County Sheriff's Department and used their program as an example. Grant County has three (3) work crews with six (6) inmates per crew. Land stated they have an inmate population of 250. This is a much larger program than would be implemented in Wabash County. Land stated the start-up expense for the program would include:

- a. Equipment: mowers, chainsaws, rakes, shovels and other yard equipment and a trailer to haul the equipment. The Sheriff's Department currently has a van for the transport of the work crew. Land stated the equipment would be the greatest expense for this type of program.
- b. Summer and winter clothing.
- c. They pay inmates \$1 per day which goes into the commissary fund.
- d. Grant County has accidental insurance coverage for \$5,000 per year for all three (3) work crews.

Land stated the City of Marion uses one (1) of the three (3) work crews and pays for their crew. Land stated one drawback is that he would have to hire a full-time deputy with full police powers. All projects for the work crew are for the county and non-profit organizations. All work is to be done by contract and no individual contracts are allowed. Land stated if this type of program would be implemented in Wabash County, prospective inmate workers would need to be evaluated to determine eligibility to participate. Grant County also stated walk a-ways can and do occur. Council extended their appreciation to Land for obtaining the information. Council will take under advisement.

- 2. There are two (2) new merit officers on the road. Both graduated two (2) weeks ago and are under a six (6) week training period. Once they are on the road there will be sixteen (16) officers on the force.
- 3. He has moved two (2) part-time jail officers into full-time jail officer positions. Land stated both individuals have been doing a very good job and he is confident in their abilities as full-time employees. Land stated he will hire two (2) part-time jail officers to fill the now vacant positions.

**TITLE IV-D INCENTIVE (GENERAL) FUND #8895**

**0035-04-444-044 Capital Outlay – Other Equipment \$ 850 \$ 850 7 0**  
**This request is to cover the cost of the Taser for the court security officers.**

Nose made a motion to approve request; his motion was seconded Curless and passed by a 7-0 vote.

**This was presented to the Wabash County Council, read in full and adopted on the 23<sup>rd</sup> of April 2012, by the above ye and nay vote.**

Kaltenmark opened the floor for public comments on non-agenda items. No comments were offered.

Darren Bates of DataPitStop reviewed the Wabash County 2012 Circuit Breaker Report. Bates presented comparisons for the estimated and

actual circuit breakers for 2012. He stated the difference was off by .001%. Bates will report back to Council in July after the NAV's are finalized with his recommendations for the 2012 pay 2013 property tax circuit break percentages and ratios.

**COUNCIL REVIEWED:**

March, 2012 Auditor and Treasurer Financial Reports – Auditor Ridgeway stated Wabash County department heads are very conscientious of working within their budgets. Ridgeway also informed Council that Wabash County has received the 2012 undistributed funds from the State totaling \$3,052,504;

1. \$924,160.79 was distributed immediately:
  - a. 2011 Undistributed CEDIT: \$185,014
  - b. 2011 Undistributed CAGIT Certified Shares: \$554,360.09
  - c. 2011 Undistributed CAGIT Property: \$184,786.70
2. The following will be distributed with June Settlement:
  - a. LOIT PTRC: \$631,446
  - b. CEDIT HSC: \$263,352
3. The following will be distributed in increments on a monthly basis from May 2012 thru December 2012:
  - a. 2012 Undistributed CEDIT: \$78,357
  - b. 2012 Undistributed CAGIT Certified Shares: \$234,947.09
  - c. 2012 Undistributed CAGIT PTRC: \$78,315.12
4. \$420,963 will be distributed as LOIT Qualified Residential Credits.
5. \$420,963 will be placed in the Stabilization Fund for future levy growth.

Ridgeway noted that the State has requested that this money not be allocated for any major projects without DLGF approval because these amounts may need to be worked into the 2013 budgets. Ridgeway stated the amounts deposited into the General Fund last week, \$238,000 and \$41,863, are under review whether they are to be transferred to the Rainy Day Fund prior to year end. Ridgeway stated she will be attending the Auditor's Conference in May and will try to find out more details on this matter. Council extended their appreciation for this information.

Little made a motion to adjourn the meeting; his motion passed by a 7-0 vote.

**The following individuals attended the March 26<sup>th</sup> Council meeting:**

*\*If any names are spelled incorrectly, we apologize.*

Commissioners: Barry Eppley and Brian Hauptert

Elaine Martin, Clerk of the Courts

Mike Howard, Plan Commission Director

Bob Land, Wabash County Sheriff

Sheila Rhoades

Matt Dillon

Jenice Rankin, Executive Director of the WCSWMD

Heather Wolfe, WCSWMD Office Assistant/Bookkeeper

\*Approved as written – May 29, 2012

